

**HIDALGO COUNTY**  
**Program Management Services**  
**Work Authorization Form**  
**Contract # 16-267A-07-25**

**WORK AUTHORIZATION NO. 9**

**THIS WORK AUTHORIZATION** is made pursuant to the terms and conditions of the AIA Document C172-2014 Standard Form of Agreement Between Owner and Program Manager, approved by Commissioners' Court on July 25, 2017 ("**Agreement**"), made by and between **COUNTY OF HIDALGO, TEXAS**, action herein by, through or authorized by the **Commissioner's Court** ("**Owner**"), and Jacobs Project Management Services Co. ("**Program Manager**") for the Hidalgo County New Courthouse Project ("**Project**").

**PART 1. WORK DESCRIPTION**

The purpose of this Work Authorization is for the Program Manager to provide Additional Services, generally described as follows:

Provide extended Project PMCM services under this Work Authorization ("**Services**") according to the terms of the Proposal letter from Jacobs to Hector Garcia dated February 16, 2023, which is attached as **EXHIBIT "A"**, entitled "Fee Proposal for HCCS Phase 1 Extended PMCM Services, Addendum 9" ("**Proposal**") and this Work Authorization.

The specific scope of Services to be provided by the Program Manager under this Work Authorization may be refined in consultation with the Owner during the term of the Work Authorization.

**PART 2. PRICE**

The County shall pay Program Manager for the Services properly and timely provided and documented. Such charges will be based upon the hourly rates stated in the Compensation and Payment Section in the Proposal for the requested and required Services provided by the respective personnel for time actually spent, up to and not exceed the maximum amount of One Hundred Thousand Dollars (\$100,000.00) per month. The Program Manager shall provide prompt written notice to the Owner in the event the Program Manager contends this amount may be exceeded for the Services the Program Manager considers necessary. Approved expenses will be paid through the Program Manager at the direct cost charged to the Program Manager. This monthly compensation provides full compensation for the Services performed under this Work Authorization.

**PART 3. PAYMENT**

Payment to the Program Manager for the Services required by this Work Authorization, which have been properly and timely performed, shall be made monthly. The Program Manager shall be responsible for gathering documentation of the charges and submitting an accounting of the hours spent with each monthly invoice. The Program Manager will invoice the County only for the resource time actually spent in one-quarter (1/4) hour increments.

**PART 4. FUNDING**

This Work Authorization No. \_\_\_\_\_ shall be funded through funding source:

Account No. \_\_\_\_\_

Requisition Number \_\_\_\_\_ (MUST BE INCLUDED AFTER CC APPROVAL)

**PART 5. PERIOD OF SERVICE**

Such extended Services shall be provided from February 1, 2023, through Final Completion of the Project, as provided in the Proposal, unless Owner at its option terminates this Work Authorization sooner.

**PART 6. RESPONSIBILITIES AND OBLIGATIONS**

The Program Manager shall be responsible for properly and timely providing all Services under the Proposal and coordinating such services with the services of the Architect, engineering consultants, testing consultants, the Works of the Construction Manager and any other applicable Project stakeholders. This Work Authorization and the Services are subject to all applicable terms and conditions of the Agreement. This Authorization does not waive the parties' responsibilities and obligations provided in the Agreement.

**PART 7. ACKNOWLEDGEMENT AND CONFIRMATION**

The Owner's Designated Representatives for the Project have reviewed and recommend approval of this Work Authorization, as evidenced by these signatures:

\_\_\_\_\_  
**Reviewed and recommended  
by:**

\_\_\_\_\_  
**Reviewed and recommended  
by:**

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**Reviewed and recommended  
by:**

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**Reviewed and recommended  
by:**

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**Reviewed and recommended  
by:**

**PART 8. LIMITATIONS, ACCEPTANCE AND APPROVAL**

This Work Authorization is hereby accepted and approved by Hidalgo County, Texas:

- a) Approval for Price greater than \$50,000.00: by Commissioners' Court on March 07, 2023  
as indicated below by signature of the County Judge; or
- b) Approval for Price of \$50,000.00 or less: by Owner's Designated Representative. The Owners Designated Representative consists of the individuals, appointed respectively by the County Judge and County Commissioners, when acting jointly with a simple majority as authorized by and on behalf of the Owner, subject to all limitations on the Owner's Designated Representative's authority as provided below. Any decision made by or act of the Owner's Designated Representative shall be in writing and signed by the designated individuals serving as members of the Owner's Designated Representative at the time of such decision or act signifying their joint agreement. Such individual members may be changed from time to time in the sole discretion of the County acting through the County Judge and County Commissioners by written notice. Such notice shall be comprised of a letter on the official County stationery of the County Judge or Commissioner, as applicable, stating: [A] that the County Judge s or such Commissioner s nominee to serve as a member of the Owner's Designated Representative is being changed, (B) the name and contact information of the new member, (C) the name of the member being replaced, and (D) the effective date of the change. Such notice shall be sent to all other members of the Commissioners Court and the designated representatives of the Project Construction Manager, Program Manager, Architect and Construction Materials Testing and Laboratory.

The Owner's Designated Representative shall not have authority to make decisions or act on behalf of the Owner for: [A] Approval of the final Schematic Design drawings; [B] Approval of any additional funding to the Project in excess

of the \$150,000,000 project budget; [C] Approval of any new contract in excess of \$50,000; (D) Approval of any Applications for Payment, Allowance Expenditure Authorizations, Work Authorizations, Change Orders; Agreement Amendments or other expenditure in excess of \$50,000; [E] Approval of any Work Authorizations, Change Orders or Agreement Amendments increasing the Agreement or Project duration; and [F] Approval of final payments and contract close-outs. The Owner's Designated Representative has only such authority as duly granted by the Commissioners' Court of the Owner.

[Signature page follows.]

**EXECUTED** as of the day and year first written above.

**APPROVED BY COMMISSIONERS' COURT ON MARCH 07, 2023.**

**Agenda Item No.: 89857**

**Executive Office: \_\_\_\_\_**

**THE PROGRAM MANAGER:**  
JACOBS PROJECT MANAGEMENT  
SERVICES CO.

**COUNTY:**  
COUNTY OF HIDALGO

\_\_\_\_\_  
Gerson 'Herschel' L. Acosta CCM  
Vice President – PMCM North Texas

\_\_\_\_\_  
Hon. Richard F. Cortez, County Judge

**ATTEST:**

\_\_\_\_\_  
Arturo Guajardo, Jr., County Clerk

**ATTACHMENT:**  
Exhibit A - Proposal

**SUPPLEMENTAL SIGNATURES:**