



PO Box 2443, Elsa, Texas 78543
www.deltaaggregate.net

February 1, 2023

Hidalgo County Purchasing
2802 US 281 BUS,
Edinburg, Texas 78539

RE: CHANGE ORDER - PO# 851414, Contract No. C-22-0320-07-12.
Request for Additional Funds for Purchase Of Job Materials Not Contract Specified.

Please consider this letter as our request for reimbursement of funds for the purchase of **concrete materials**, of which costs (incurred by Delta Aggregate), were not specified or a part off, the above referenced contract. The Contract under discussion was for, "Installation of Playground Equipment", of which needed items to comply with Contract INSTALLTION requirements were to be supplied by Hidalgo County.

This change order request is for the actual cost of the concrete material and does not include the cost of labor incurred in placement...said placement cost was on proposal as line item "cementing". The concrete was used in the installation process, specifically, of support holes throughout the playground area.

The actual cost incurred by Delta Aggregate on the purchase of needed concrete for installation requirements, and of which reimbursement is being sought is: **\$2,627.78** (see attached billing Statement by concrete supplier...Dixon Concrete).

Thank you and please do not hesitate to contact us with any question that you may have.

Respectfully,

Eustacio Rubio
Delta Aggregate & Landscaping Materials

Approved by Pct 1

A handwritten signature in black ink, appearing to be "Eustacio Rubio", written over a horizontal line.

Approved by Project Engineer

A handwritten signature in blue ink, appearing to be "John P. Gray", written over a horizontal line.