



PURCHASING DEPARTMENT
ASSET DISPOSITION FORM

Purpose of Form: This form is to be used for asset disposition only. (E.g., trade-in, destroyed, lost, stolen, obsolete, or are damaged beyond repair.) Items listed on this form must be approved by County Commissioners first.

Please return this form along with a copy of the approved minutes to the

DATE OF REQUEST:

DEPT. NAME: Human Services

LOCATION NO.: 240

Disposition Type:

Trade-in Landfill Destruction

Auction Other _____

Item No	Asset No	Asset Description	Serial / VIN No	PO No	Acq Date	Original Cost	FMV	AI No	CC Date	Fund
1	49454	FILING SYSTEM	N/A	619284	05/19/09	\$ 489.71				1293

Maria de la Cruz Macias

Elected Official/Dept. Head Signature

3/8/2023

Date