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www.co.hidalgo.tx.us/purchasing

NOTICE

TO: Sheriff J. E. "Eddie" Guerra
FROM: Victor Webber, Contract Specialist II
DATE: March 24, 2023
RE: Extension of Contract C-22-0156-06-28

Contract C-22-0156-06-28 between Hidalgo County and Purpose Driven Polygraph Investigative Consultants, LLC for "Polygraph Examiner" will expire on June 27, 2023. We have the option to renew this contract for one (1) final additional one (1) year term.

For your review and consideration, the current contract is enclosed. Please advise what action Sheriff's Office would like the Purchasing Department to take by making a selection below:

- Renew the contract with the same rates, terms, and conditions
- Allow the contract to expire, as those services are no longer needed
- Look for new vendors (allow contract to expire, terminate early, and/or rebid)

Please sign and return this notice as acknowledgement of receipt by **March 30, 2023**. Following your response, our office will send you a tentative schedule for this project. If no action is taken by the deadline stated, we will proceed with renewing this contract to ensure there's no lapse in services.

Myra Montoya Myra Montoya 3-27-23
 Name Signature Date

Please include the account number(s) for the above reference project:

Account No.: 3-1100-421-00-280-001-0-339

Should you have any questions or need additional information, I may be reached at extension 4872.

vwb

CC: Myra Montoya, Budget Manager II
 Olga Garza, Division Manager, Contracts Management
 Dina Trevino, Assistant Purchasing Director