



2812 S. Bus. Hwy 281
Edinburg, Texas 78539
Phone: (956) 318-2626
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www.co.hidalgo.tx.us/purchasing

Memorandum Best and Final Offer (BAFO)

TO: CSRS, LLC email: donald.brinkman@csrsinc.com
5850 San Felipe St., Ste 500
Houston, Texas 77057

FROM: Elena Gomez, Contract Specialist II

DATE: February 23, 2023

RE: Best and Final Offer for Hidalgo County- "Professional Consulting Services & Project Management Support for Compliance & Reporting of Coronavirus State and Local Fiscal Recovery Funds (SLFRF) and other Federal Grant'-**County Wide RFP 22-0712-01-06-MEG**

Please be advised that you have been selected to enter into negotiations with County of Hidalgo for the above-referenced project.

The Hidalgo County Purchasing Department is asking for you to submit a best and final offer for the proposed scope of work and services for the mentioned project. Taking into consideration the discussion during the interview.

We request that you submit a proposed "Best and Final Offer" **based on an hourly wage, on an as needed basis and upon project request by department(s)** by no later than 10:00am on Monday February 27, 2023.

We ask that you approve by signing below acknowledgment of receipt with commitment to submit by deadline and return via email to elena.gomez@co.hidalgo.tx.us.

Signed: *Donald Brinkman* Title: Principal

Printed Name: Donald Brinkman Date: 2/23/2023

February 24, 2023

Ms. Elena Gomez
Hidalgo County Purchasing Dept.
2802 S. Bus. Hwy 281
Edinburg, Texas 78539

**RE: Best and Final Offer (BAFO)
RFP 22-0712-01-06-MEG**

Dear Ms. Gomez,

This letter is to provide our best and final offer to Hidalgo County for Professional Consulting Services & Project Management Support for Compliance & Reporting of Coronavirus State and Local Fiscal Recovery Funds (SLFRF) and other Federal Grant"-County Wide.

The table below shows the rates proposal in our submittal and the BAFO rate:

Classification	Hourly Rate in proposal dated January 6, 2023	BAFO rates for February 23, 2023
Principal in Charge	\$275	\$265
Local Liaison	\$200	\$195
Program Manager	\$225	\$220
Subject Matter Expert	\$235	\$230
Grant Manager	\$195	\$190
Grant Specialist	\$165	\$160
Project Coordinator	\$145	\$140
Grant Coordinators	\$125	\$120

These rates are contingent upon a change in our organizational chart where, Ondina Mendoza, who was proposed as a Project Coordinator would actually be a Grant Specialist. Other conditions stated in the proposal would remain unchanged.

Inflation has impacted not only the construction sector but the professional services market. We must charge competitive rates in order to retain and attract the best talent so that clients such as Hidalgo County can benefit. We trust that Hidalgo County officials will find our best and final offer in good faith under the current economic conditions.

Respectfully,

Donald Brinkman

Donald Brinkman, P.E.

Principal in Charge