

PURCHASING PM01:17  
RCVD 30 MAR 2023

AV

**From:** Alexandra Vela alexandra.vela@co.hidalgo.tx.us  
**Subject:** Re: Renewal 3 of 3 for C-20-11404-21  
**Date:** March 22, 2023 at 2:33 PM  
**To:** Monica Rossler ptcisllc@gmail.com

Good afternoon Ms. Rossler

Please see attached corrected Ext. Notice.

Respectfully,  
Alex



**Purchasing Department**  
Alexandra Vela Contract Specialist II  
alexandra.vela@co.hidalgo.tx.us  
2812 S. Business Hwy 281 Main: 956-318-2626 ext. 4865  
Edinburg, TX 78539 Fax: 956-232-7512

On Wed, Mar 22, 2023 at 2:25 PM Alexandra Vela <alexandra.vela@co.hidalgo.tx.us> wrote:

March 22, 2023

Ms. Monica Rossler  
Platinum Translation L.L.C.  
P.O. Box 6163  
McAllen, Texas 78502

Delivered via email: ptcisllc@gmail.com  
Term: April 21, 2023 – April 20, 2024

**Re: Language Interpretation and Translation  
Extension 3 of 3 for Contract C-20-114-04-21**

Dear Ms. Rossler,

This letter is to notify you that Hidalgo County has chosen to exercise its option to extend the aforementioned contract for the second (2) of three (3), one (1) year extension, under the same rates, terms, and conditions with Platinum Translation, L.L.C. for the above referenced project.

To proceed, please return the following to Hidalgo County Purchasing Department via email to alexandra.vela@co.hidalgo.tx.us no later than 3pm on Tuesday, March 28, 2023:

- 1. Form 1295 – filed with the [Texas Ethics Commission](#) with the Unsworn Declaration (bottom portion of the form) fully executed
  - a. On box 3, please reference C-20-114-04-21
- 2. Signed Acknowledgment of Receipt of this Notice from an authorized representative

This item will be placed on the agenda for Commissioners' Court approval on Tuesday, May 03, 2022. Failure to submit all items requested in a timely manner may result in delay of award.

Monica S. Rossler [Signature] 03/30/2023  
Authorized Representative Name Signature Date

Hidalgo County Purchasing Department appreciates your business. If any further assistance is required, please do not hesitate to call Alexandra Vela, Contract Specialist II at (956) 318-2626, extension 4865.