



PURCHASING DEPARTMENT
ASSET DISPOSITION FORM

Purpose of Form: This form is to be used for asset disposition only. (E.g., trade-in, destroyed, lost, stolen, obsolete, or are damaged beyond repair.) Items listed on this form must be approved by County Commissioners first.

Please return this form along with a copy of the approved minutes to the Purchasing Dept. within 10 days of commissioners court approval date.

DATE OF REQUEST:
 DEPT. NAME: **Hidalgo County Constable Precinct 4**
 LOCATION NO.: **294**

Disposition Type:

- Trade-in
 Landfill
 Destruction
 Auction
 Other Donated

Item No	Asset No	Asset Description	Serial / VIN No	PO No	Acq Date	Original Cost	FMV	AI No	CC Date	Fund
1	56871	2013 CHEVROLET TAHOE WHITE u417	1GNLC2E08DR229088	682850	01/29/13	49,657.89				1100
2	56872	2013 CHEVROLET TAHOE WHITE u419	1GNLC2E00DR230168	682850	01/29/13	49,657.89				1100

Elected Official/Dept. Head Signature

Date