



May 09, 2023

To: Chief Ricardo Saldana, Emergency Management Coordinator

From: Benjamin Cortez, Jr., Contract Specialist I, Purchasing Department

Re: NOTICE: APPROVAL OF SPECIFICATIONS
RFP No. 23-0161-XX-XX-BCJ
"Disaster Recovery Services; Debris Clearance, Removal, and other Miscellaneous Related Services" for Emergency Management Department

Chief Saldana,

Please review the following **SPECIFICATIONS** and indicate if they meet all your requirements by selecting **APPROVE, DISAPPROVE (or) APPROVED WITH MODIFICATIONS** and signing below. Please make any modifications necessary to the specifications and return the revised copy to the designated person in the Purchasing Department.

- Approval of specifications
- Approval of specifications with modifications
- Disapproved

Please sign and return this notice as acknowledgement of receipt by **May 10, 2023**. Following your response, our office will confirm what will be the next steps to follow. Action is required in order to proceed promptly and to ensure there's no lapse in services.

		
Name	Signature	Date

Please include the account number(s) for the above reference project:

Account No.: _____

Should you have any questions or need additional information, I may be reached at extension 4879.

bcj