



PURCHASING DEPARTMENT  
County Of Hidalgo

**MEMORANDUM**  
**"SOLE SOURCE DECLARATION"**

TO: Hidalgo County Commissioners' Court

FROM: Martha L. Salazar  
Hidalgo County Purchasing Agent *mls*

DATE: July 25, 2014

RE: "Sole Source Declaration"-Installation, removal, and upgrades of overhead facilities.

Hidalgo County requires Turnkey Solutions to install, remove primary poles, upgrades and other related services for overhead facilities throughout the County on as needed basis.

AEP is the sole provider of a Turnkey Solutions to supply equipment, as well as installation and removal of primary poles, upgrades and related services to overhead Facilities. This sole source declaration for AEP remains in effect for the provision of the turnkey solutions described and detail herein unless otherwise revoked be Hidalgo County Commissioners' Court.

Therefore Hidalgo County requires a Contribution-In-Aid Construction Agreement with AEP to provide said services.

AI-45513

Purchasing Department 17.E.1.

CC - REGULAR

Meeting Date: 07/29/2014

Submitted For: Comm. J. Palacios, HC-Pct. 4

Department: PURCHASING DEPT.

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#### Information

##### CAPTION

A. Requesting approval of an "order" granting an exemption from competitive bidding requirements under Texas Local Gov't. Code, Chapter 262, Section .024 (a)(7) "an item that can only be obtained from only one source.";

B. Approval of a "Sole Source Declaration" for AEP Texas Central Company (on an as needed basis) for the provision of installation and removal of primary poles, lights, equipment, transformer upgrades and other related services through execution of a "Contribution-In-Aid-of-Construction Agreement" with AEP Texas Central Company commencing with Precinct #4 for the site detailed/described in document attached (and issuance of Purchase Order-if necessary & applicable) including authority for County Treasurer to issue check after review and processing procedures are completed by County Auditor;

C. Approval for Hidalgo County Departments, Programs and/or Agencies to purchase future related services offered only from AEP Texas Central Company and as sole sourced herein and execution of the Contribution-In-Aid-of-Construction Agreements on an as needed basis.

##### BACKGROUND

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##### Fiscal Impact

FISCAL YEAR: 2014 ACCT. #: 41100452001241490843

FUNDS AVAILABLE Y/N?: y MATCHING FUNDS Y/N?: y

BUDGETARY IMPACT:

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##### Attachments

agreement

Sole Source Delcaration

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##### Form Review

Inbox	Reviewed By	Date
Auditor's Office	Monica Salinas	07/25/2014 05:26 PM
Form Started By: Ivela		Started On: 07/14/2014 02:41 PM
Final Approval Date: 07/25/2014		