



2812 S. Bus. Hwy 281
Edinburg, Texas 78539
Phone: (956) 318-2626
Fax: (956) 318-2629
www.co.hidalgo.tx.us/purchasing

May 15, 2023

Alpha Small Engine Repair
Attn: Joshua L. Zarate
2905 N. Sugar Rd. Ste. A
Pharr, Texas 78577

Delivered via email: luis@alphasmallenginerepair.com
Term: November 01, 2023-October 31, 2024

**Re: Service and Repair of Sky-Towers and/or Sky-Cops
First (1st) and only (1) year Extensions for Contract C-21-013A-10-19**

Dear Mr. Zarate,

Hidalgo County Purchasing Department will be requesting Commissioners' Court action to exercise the one (1) year renewal available as provided in the current Agreement (under the same rates, terms and conditions) for the Service and Repair of Sky-Towers and/or Sky-Cops

To proceed, please return the following to Hidalgo County Purchasing Department via email to yolanda.velasquez@co.hidalgo.tx.us no later than 3:00 p.m. on Wednesday, May 17, 2023:

1. Form 1295 – filed with Texas Ethics Commission and the Unsworn Declaration filled out on link provided below on box 3, please reference C-21-013A – One (1) Renewal for Service and Repair of Sky-Towers and/or Sky-Cops
<https://www.ethics.state.tx.us/filinginfo/1295/>
2. Updated Certificate of Insurance – ensure Hidalgo County is listed as a Certificate Holder
3. Signed Acknowledgement of Receipt of this Notice from an authorized representative.

Joshua Zarate

5-19-23

Authorized Representative Name

Signature

Date

Hidalgo County Purchasing Department appreciates your business. If any further assistance is required, please do not hesitate to call Yolanda Velasquez, Contract Specialist II at (956) 318-2626, extension 4881.

Sincerely,

Ignacio Amezcua, MBA, CTCM, CTCD
H. C. Purchasing Director