



Vanessa Hernandez &lt;vanessa.hernandez@co.hidalgo.tx.us&gt;

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**Re: LIT REQUEST**

1 message

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**Damaris San Miguel** <damaris.sanmiguel@co.hidalgo.tx.us>

Wed, May 10, 2023 at 9:03 AM

To: Armando Campos &lt;armando.campos@co.hidalgo.tx.us&gt;

Cc: Vanessa Hernandez &lt;vanessa.hernandez@co.hidalgo.tx.us&gt;, Fernando Gaitan &lt;fernando.gaitan@co.hidalgo.tx.us&gt;, Martin Cantu &lt;martin.cantu@co.hidalgo.tx.us&gt;

Good morning Chief,

I don't foresee them asking questions, but in the event they do, the answer can be that it was an error due to timing (time sheets in process) that was identified by the auditors office during the closing of the grant.

Respectfully,

*Damaris SanMiguel*

Director, Budget Management Division

County of Hidalgo, Texas

Department of Budget and Management

2818 S. Bus Hwy 281

Edinburg, Texas 78539

P (956)292-7025 Ext.5410

F (956)292-7035

On Tue, May 9, 2023 at 1:21 PM Armando Campos <armando.campos@co.hidalgo.tx.us> wrote:

Greeting Mrs. Damaris, thank you for your quick response, we will await a sample of a line item transfer for monies on overtime. I am sure questions will be asked as to why we went over the awarded amount, do you have any suggestions as to our response, being that we went by amounts provided to us through our Grant Auditor at the time. to avoid this type of situation. Obviously this situation was an oversight on multiple sides, and we are working on policy to prevent this situation.

I will await your response

*Armando Campos CPM  
Chief Deputy Constable  
for Constable Martin Cantu  
Office (956) 784-3510  
Fax (956) 784-8687  
armando.campos@co.hidalgo.tx.us*

*"IGNORANCE OF POWER IS THE WORST SUBSTITUTE FOR TRUE LEADERSHIP"*

On Tue, May 9, 2023 at 12:37 PM Damaris San Miguel <damaris.sanmiguel@co.hidalgo.tx.us> wrote:

Good morning Vanessa,

I did speak to the auditor's office about the situation with your office. Unfortunately since overtime is not approved by the county the item needs to go under regular agenda. The other option that they recommended was for the employee to pay back the overtime paid and have them accumulate the time. I really did not like their recommendation, I think going to court for approval is a better option.

As far as the language, I will look to see if we have prior items with a similar situation and I will share them with you. Should you have any other questions or concerns please let me know.

Respectfully,

*Damaris SanMiguel*

Director, Budget Management Division

County of Hidalgo, Texas

Department of Budget and Management

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On Tue, May 9, 2023 at 11:58 AM Vanessa Hernandez <vanessa.hernandez@co.hidalgo.tx.us> wrote:  
Good Morning Damaris,

We wanted to see if there was an update since we last spoke in regards to inputting our agenda item under consent instead of regular. I know you mentioned to Chief Campos you were going to speak with Letty Chavez about it.

I also would greatly appreciate some assistance and guidance in the verbiage for this specific request as it would be my first time requesting funds for an overage and I want to make sure there are no errors on our part.

Thank you,

----- Forwarded message -----

From: **Ivan Cantu** <ivan.cantu@co.hidalgo.tx.us>

Date: Mon, Apr 24, 2023 at 9:46 AM

Subject: Re: LIT REQUEST

To: Luis Barreto <luis.barreto@auditor.co.hidalgo.tx.us>

Cc: Armando Campos <armando.campos@co.hidalgo.tx.us>, Fernando Gaitan <fernando.gaitan@co.hidalgo.tx.us>, Vanessa Hernandez <vanessa.hernandez@co.hidalgo.tx.us>, sanmiguel, damaris <damaris.sanmiguel@co.hidalgo.tx.us>, diaz, minerva <minerva.diaz@auditor.co.hidalgo.tx.us>

Good morning Luis:

As instructed by my supervisor, Ms. SanMiguel, at this time, I cannot process an emergency transfer to fund the overtime under the General Fund. The Constable Pct. 2 office needs to request Commissioners Court approval to pay the overtime exceed under the grant from the General Fund.

Thank you.



## Ivan Cantu

### Budget Analyst III

County of Hidalgo, Texas  
 Department of Budget & Management  
 505 S. McColl Rd. Suite G  
 Edinburg, TX 78539  
 ☎ (956) 292-7025 ext. 5425  
 ☎ (956) 292-7035  
 ✉ [ivan.cantu@co.hidalgo.tx.us](mailto:ivan.cantu@co.hidalgo.tx.us)

On Fri, Apr 21, 2023 at 4:21 PM Ivan Cantu <[ivan.cantu@co.hidalgo.tx.us](mailto:ivan.cantu@co.hidalgo.tx.us)> wrote:  
 Damaris:

I received an email from Constable Pct. 2 as well as the Auditor's Office requesting to fund from G/F the overtime (obj. 131) for PP #5 in relation to the OPSG grant. The grant term is from 3-1-2022 through 2-28-2023. **The amount to fund from the G/F is \$12,282.05**, as requested by the Auditor's Office.

The grant has already expired and Auditor's Office will need to reclassify overtime expenses for PP #5, which is the last PP posted into the Const Pct. 2 G/F account in order to close-out the grant.

Please advise if I may proceed with the funding request or fund the request within the Const Pct. 2 G/F budget.



## Ivan Cantu

### Budget Analyst III

County of Hidalgo, Texas  
 Department of Budget & Management  
 505 S. McColl Rd. Suite G  
 Edinburg, TX 78539  
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 ✉ [ivan.cantu@co.hidalgo.tx.us](mailto:ivan.cantu@co.hidalgo.tx.us)

On Thu, Apr 20, 2023 at 11:44 AM Vanessa Hernandez <[vanessa.hernandez@co.hidalgo.tx.us](mailto:vanessa.hernandez@co.hidalgo.tx.us)> wrote:  
 Good Morning Luis,

Can you please let me know which account number I would need to transfer the funds from? Would I need authorization to move funds from our general funds as you stated I needed to do as per our conversation?

Please let me know at your earlier convenience

Thank you

On Thu, Apr 20, 2023 at 10:45 AM Luis Barreto <luis.barreto@auditor.co.hidalgo.tx.us> wrote:

Good morning Vanessa,

There are insufficient funds to cover the OT requested for OPSG.

Please create a LIT to cover the exceeded amount of OT for PP05 in the amount of \$12,282.05.

Budget Category	OOG Funds Balance	Cash Match Balance	In Kind Match Balance	GPI Balance	Total Balances
Equipment	\$56,601.00	\$0.00	\$0.00	\$0.00	\$56,601.00
Personnel	\$1,874.61	\$0.00	\$0.00	\$0.00	\$1,874.61

  

Budget Items	Grantee-Defined Line Item	Qty / % of Salary	OOG Funds	Cash Match	In Kind Match	GPI	Project Total
Report Expense	Border Security Operations (DISPATCH)- Overtime according to local OT policy - estimate of 144 hours (1 officer) at an average OT rate, including fringe benefits, \$32.20/hr - up to a total of \$4,649.07.	100	\$1,486.89	\$0.00	\$0.00	\$0.00	\$1,486.89
Report Expense	Border Security Operations - Overtime according to local OT policy - estimate of 1540 hours (12 officers) at an average OT rate, including fringe benefits , of \$6.50/hr - up to a total of \$87018.71.	100	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Report Expense	M&A Staff is administrative, compiles all required documents (DARs) to submit daily to HSHN, timesheets for overtime and related matters to the grant.	100	\$387.72	\$0.00	\$0.00	\$0.00	\$387.72

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**Luis Barreto**

Accountant II

Hidalgo County Auditor's Office

2808 S. Business HWY 281

Edinburg, TX 78539

Phone (956) 318-2511 Ext.4665

Fax (956) 318-2577

[luis.barreto@auditor.co.hidalgo.tx.us](mailto:luis.barreto@auditor.co.hidalgo.tx.us)

Attachments area

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Vanessa Hernandez  
 Administrative Assistant III  
 Hidalgo County Constable PCT2  
 300 W. Hall Acres Rd Suite E  
 Pharr, Texas 78577  
 956-784-3510- Office Ext. 2303  
 956-784-8687- Fax

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Vanessa Hernandez  
 Administrative Assistant III  
 Hidalgo County Constable PCT2

5/10/23, 1:26 PM

COUNTY OF HIDALGO, TEXAS Mail - Re: LIT REQUEST

300 W. Hall Acres Rd Suite E  
Pharr, Texas 78577  
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956-784-8687- Fax