



Hidalgo County Head Start Program Policy Council Agenda

DATE: May 17, 2023

SUBJECT:

1. Requesting Exemption From Competitive Bidding Requirements Under The Texas Local Government Code 262-024 (A)(4) A Professional Appraisal Service;
2. Presentation of the Scoring Grid (for the Purpose of Ranking by County Commissioners) of the Firms Graded and Evaluated through the County’s approved “Pool” of Appraisal Services for The Appraisal of The Head Start Leased Land and Facilities

	Leonel Garza, Jr. & Associates, LLC	CBRE, Inc.	Appraisal Haus, LLC
Evaluator 1	97	87	79
Evaluator 2	98	89	92
Evaluator 3	96	83	74
Total Score	291	259	245
Ranking			

3. Authority To Negotiate a Professional Contract With The No. 1 Ranked Firm of _____, For the Appraisal of The Head Start Leased Land and Facilities.

RATIONALE/NEED: To obtain professional services in assessing the rental market value on leased properties to comply with federal regulations 75 CFR Part 75.306 (i) (1)(3) Cost sharing or matching.

RECOMMENDATION: Administration recommends approval.


COST: Head Start funds for this project are available.

RELATED INFORMATION INCLUDED: Scoring Grid, No Conflict Disclosure Form

INITIATED BY: Ambrosio Tovar, Procurement Director

REVIEWED BY: Mr. Edmundo Garcia, Assistant Director

PROGRAM DIRECTOR’S APPROVAL: 



Hidalgo County Head Start Program

Appraisal of Head Start Facilities

Scoring Grid

		Leonel Garza, Jr. & Associates, LLC	CBRE, Inc.	Appraisal Haus, LLC
Evaluator	No. 1	97	87	79
Evaluator	No. 2	98	89	92
Evaluator	No. 3	96	83	74
Total RANKING		291	259	245

NO CONFLICT DISCLOSURE FORM

Name of Government Officer/Employee: Ambrosio Tovar


Title/Position: Procurement Director

Contract for Goods/Services: Appraisal Service

Name of Vendors contracting with OR seeking to contract with Hidalgo County:

1. Leonel Garza, Jr. & Associates, LLC
2. CBRE, Inc.
3. Appraisal Haus, LLC

In my review, grading, selection or approval of the above identified vendors, I hereby affirm that I have no conflicts to disclose (employment/business, family or gifts exceeding \$100.00) in connection with the above identified vendors(s) as required by section 176 of the Texas Local Government Code.


Signature

4-18-23
Date

NO CONFLICT DISCLOSURE FORM

Name of Government Officer/Employee: Angelica Salinas

Title/Position: Procurement Manager

Contract for Goods/Services: Appraisal Service

Name of Vendors contracting with OR seeking to contract with Hidalgo County:

1. Leonel Garza, Jr. & Associates, LLC
2. CBRE, Inc.
3. Appraisal Haus, LLC

In my review, grading, selection or approval of the above identified vendors, I hereby affirm that I have no conflicts to disclose (employment/business, family or gifts exceeding \$100.00) in connection with the above identified vendors(s) as required by section 176 of the Texas Local Government Code.



Signature

4-18-23

Date

NO CONFLICT DISCLOSURE FORM

Name of Government Officer/Employee: Elma Carrera

Title/Position: Chief Financial Officer

Contract for Goods/Services: Appraisal Service

Name of Vendors contracting with OR seeking to contract with Hidalgo County:

1. Leonel Garza, Jr. & Associates, LLC
2. CBRE, Inc.
3. Appraisal Haus, LLC

In my review, grading, selection or approval of the above identified vendors, I hereby affirm that I have no conflicts to disclose (employment/business, family or gifts exceeding \$100.00) in connection with the above identified vendors(s) as required by section 176 of the Texas Local Government Code.

Elma P. Carrera
Signature

5-01-23
Date