

# INTRADEPARTMENTAL TRANSFER REQUEST

**DATE:** May 30, 2023

**DEPARTMENT HEAD:** Faustino Lopez

**DEPARTMENT NAME:** ADULT PROBATION

**ACCOUNT NUMBER:** 3-1100-423-00-320-001-0-XXX General Fund

**SUBJECT:** **Intradepartmental transfer(s)**

**2023**  
Transfer



**Contact:** Rosario Castilleja  
**Ph#:** 587-6009 ext 4414

Honorable Commissioners' Court of Hidalgo County:

I submit for your consideration the following Intradepartmental transfer(s) (increase/decrease) in accordance with Local Government Code, Chapter 111, 111.070, Item C (2).

FROM Object Code	Description	TO Object Code	Description	Amount
622	Electricity	610	General Supplies	\$ 1,500.00
<b>TOTAL</b>				<b>\$ 1,500.00</b>

**REASON:**

To cover costs of desks needed for staff

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**DEPARTMENT HEAD SIGNATURE**

\_\_\_\_\_  
**APPROVED COMMISSIONERS' COURT**

\_\_\_\_\_  
**DATE**

\_\_\_\_\_  
**ATTEST COUNTY CLERK**