



2812 S. Bus. Hwy 281
 Edinburg, Texas 78539
 Phone: (956) 318-2626
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www.co.hidalgo.tx.us/purchasing

June 01, 2023

BIC Development Corp.
 Attn: Richard A. Garza, President
 3910 W. Freddy Gonzalez Drive
 Edinburg, Texas 78539

Delivered via email: richardagarza@gmail.com
 Term: October 01, 2023 - September 30, 2024

**Re: Renewal – Lease of Office Space for WIC Storage
 1st extension of four (4) One (1) year Extensions for Contract C-22-0431-09-20**

Dear Mr. Garza,

Hidalgo County Purchasing Department will be requesting Commissioners' Court action to exercise the first (1st) of four (4) one (1) year renewal available as provided in the current Agreement (under the same rates, terms and conditions) for the Lease of Office Space for WIC Storage.

To proceed, please return the following to Hidalgo County Purchasing Department via email to yolanda.velasquez@co.hidalgo.tx.us no later than 3:00 p.m. on Wednesday, June 07, 2023:

1. Form 1295 – filed with Texas Ethics Commission and the Unsworn Declaration filled out on link provided below on box 3, please reference C-22-0431-09-20 – First (1st) Renewal for Lease of Office Space for WIC Storage
<https://www.ethics.state.tx.us/filinginfo/1295/>
2. Updated Certificate of Insurance – ensure Hidalgo County is listed as a Certificate Holder
3. Signed Acknowledgement of Receipt of this Notice from an authorized representative.

Richard A. Garza, President
 Authorized Representative Name

Signature

6/5/23

Date

Hidalgo County Purchasing Department appreciates your business. If any further assistance is required, please do not hesitate to call Yolanda Velasquez, Contract Specialist II at (956) 318-2626, extension 4881.

Sincerely,

Ignacio Amezcua, MBA, CTCM, CTCD
 H. C. Purchasing Director