

# COUNTY of HIDALGO



**HIDALGO COUNTY AUDITOR'S OFFICE**  
**Hidalgo County Administration Building**  
**2808 South Business Highway 281**  
**Edinburg, Texas 78539-6243**  
**PHONE: (956) 318-2511**  
**FAX: (956) 318-2577**  
**WEBSITE: [www.co.hidalgo.tx.us/auditor](http://www.co.hidalgo.tx.us/auditor)**

June 14, 2023

The Honorable Richard Cortez, Hidalgo County Judge  
The Honorable David Fuentes, Commissioner, Precinct No. 1  
The Honorable Eduardo "Eddie" Cantu, Commissioner, Precinct No. 2  
The Honorable Everardo "Ever" Villarreal, Commissioner, Precinct No. 3  
The Honorable Ellie Torres, Commissioner, Precinct No. 4

## **RE: Certification of Revenue**

Dear Judge and Commissioners:

Pursuant to Local Government Code § 111.07075 SPECIAL BUDGET FOR REVENUE RECEIVED AFTER START OF FISCAL YEAR.

The county auditor shall certify to the commissioners court the receipt of revenue from a new source not anticipated before the adoption of the budget and not included in the budget for that fiscal year. On certification, the court may adopt a special budget for the limited purpose of spending the revenue for general purposes or for any of its intended purposes.

I, Linda Fong, County Auditor of Hidalgo County, certify to the Hidalgo County Commissioners Court the revenue received from a transfer from Jail Commissary Trust Fund in the amount of \$58,839.95 for generator component installation, and maintenance. These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

CERTIFIED BY:

  
\_\_\_\_\_  
Linda Fong, CPFO  
Hidalgo County Interim Auditor

06/14/2023  
Date

### **HIDALGO COUNTY DISTRICT JUDGES**

LUIS M. SINGLETERRY JUDGE, 92 <sup>ND</sup> D.C.	FERNANDO MANCIAS JUDGE, 93 <sup>RD</sup> D.C.	J. R. "BOBBY" FLORES JUDGE, 139 <sup>TH</sup> D.C.	ROSE GUERRA REYNA JUDGE, 206 <sup>TH</sup> D.C.	MARLA CUELLAR JUDGE, 275 <sup>TH</sup> D.C.	MARIO E. RAMIREZ, JR. JUDGE, 332 <sup>ND</sup> D.C.	NOE GONZALEZ JUDGE, 370 <sup>TH</sup> D.C. OVERSEER	LETICIA LOPEZ JUDGE, 389 <sup>TH</sup> D.C.	L. KENO VASQUEZ JUDGE, 398 <sup>TH</sup> D.C.	ISRAEL RAMON, JR. JUDGE, 430 <sup>TH</sup> D.C.	RENEE R. BETANCOURT JUDGE, 449 <sup>TH</sup> D.C.	JOSE "JOE" RAMIREZ JUDGE, 464 <sup>TH</sup> D.C.	YSMAEL FONSECA JUDGE, 476 <sup>TH</sup> D.C.
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AI-91190

Sheriff's Office 16.0.

**CC REGULAR AGENDA REGULAR MTG**

**Meeting Date:** 06/27/2023

**Submitted By:** Sabrina Rodriguez

**Department:** SHERIFF DEPT.

**CAPTION**

Jail Commissary (2102):

Approval of Certification of Revenues as certified by the County Auditor and appropriation of funds in the amount of \$58,839.95.

**BACKGROUND**

To certify the revenues (\$58,839.95) previously transferred from Jail Commissary bank account for the purchase of Service Wing Anolyte Generator, Components, Installation, Maintenance and Training in the amount of \$58,839.95 through awarded vendor Service Wing Organic Solutions, LLC.

**Fiscal Impact**

**CALENDAR YEAR:** 2023

**ACCT. #:** 3-2102-423-21-280-015-0-XXX

**FUNDS AVAILABLE Y/N?:** Y

**MATCHING FUNDS Y/N?:** N

**BUDGETARY IMPACT:**

Funding was provided by the Jail Commissary bank account.

**Attachments**

Quote Agreement

Quote Part 1

Quote Part 2

BA

Receipt 281652

COR Request Email

**Form Review**

**Inbox**

Budget & Management

Final Approval

Form Started By: Sabrina Rodriguez

**Reviewed By**

**Date**

Started On: 06/07/2023 12:15 PM



Ray Morin &lt;ray.morin@auditor.co.hidalgo.tx.us&gt;

## Fwd: Certification of Revenues Request for \$58,839.95 (Jail Commissary)

3 messages

Linda Fong &lt;linda.fong@auditor.co.hidalgo.tx.us&gt;

Wed, Jun 14, 2023 at 10:54 AM

To: Ray Morin &lt;ray.morin@auditor.co.hidalgo.tx.us&gt;

Cc: Leticia Chavez &lt;letty.chavez@auditor.co.hidalgo.tx.us&gt;, Luis Salinas &lt;luis.salinas@auditor.co.hidalgo.tx.us&gt;, Xuejiao Li &lt;xuejiao.li@auditor.co.hidalgo.tx.us&gt;

FYI

### Linda Fong, CPFO

Interim County Auditor  
 Hidalgo County Auditor's Office  
 2808 South Business Highway 281, Edinburg, Texas 78539  
 Phone: (956) 318-2511 ext. 4668  
 Fax: (956) 318-2577  
 Email: [linda.fong@auditor.co.hidalgo.tx.us](mailto:linda.fong@auditor.co.hidalgo.tx.us)

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----- Forwarded message -----

From: **Myra Montoya** <[myra.montoya@hidalgo.org](mailto:myra.montoya@hidalgo.org)>

Date: Wed, Jun 14, 2023 at 10:48 AM

Subject: Certification of Revenues Request for \$58,839.95 (Jail Commissary)

To: Linda Fong <[linda.fong@auditor.co.hidalgo.tx.us](mailto:linda.fong@auditor.co.hidalgo.tx.us)>Cc: Letty Chavez <[letty.chavez@auditor.co.hidalgo.tx.us](mailto:letty.chavez@auditor.co.hidalgo.tx.us)>, Reynaldo Cantu <[reynaldo.cantu@auditor.co.hidalgo.tx.us](mailto:reynaldo.cantu@auditor.co.hidalgo.tx.us)>, Corina Martinez <[corina.martinez@auditor.co.hidalgo.tx.us](mailto:corina.martinez@auditor.co.hidalgo.tx.us)>, Sabrina Solis <[sabrina.solis@hidalgo.org](mailto:sabrina.solis@hidalgo.org)>

Ms. Fong:

This is to formally request the certification of revenues in the amount of \$58,839.95 (Jail Commissary Account Program 2102) in reference to AI# 91190 for CC agenda of 06/27/2023. Should you require additional information, feel free to contact our office.

Thank you,

--

Myra Montoya  
 Budget Manager II  
 Hidalgo County Sheriff's Office  
 711 El Cibolo Road  
 Edinburg, Texas 78541  
 Office: (956) 292-7000 ext: 7628

 COR backup.pdf  
 300K

Ray Morin &lt;ray.morin@auditor.co.hidalgo.tx.us&gt;

Wed, Jun 14, 2023 at 11:04 AM

To: Alejandro Torres <[alejandro.torres@auditor.co.hidalgo.tx.us](mailto:alejandro.torres@auditor.co.hidalgo.tx.us)>, Corina Martinez <[corina.martinez@auditor.co.hidalgo.tx.us](mailto:corina.martinez@auditor.co.hidalgo.tx.us)>Cc: Letty Chavez <[letty.chavez@auditor.co.hidalgo.tx.us](mailto:letty.chavez@auditor.co.hidalgo.tx.us)>, Reynaldo Cantu <[reynaldo.cantu@auditor.co.hidalgo.tx.us](mailto:reynaldo.cantu@auditor.co.hidalgo.tx.us)>, Luis Salinas <[luis.salinas@auditor.co.hidalgo.tx.us](mailto:luis.salinas@auditor.co.hidalgo.tx.us)>, Xuejiao Li <[xuejiao.li@auditor.co.hidalgo.tx.us](mailto:xuejiao.li@auditor.co.hidalgo.tx.us)>

Good morning Alex,

I am in the process of preparing a Certification of Revenues for funds received from the Jail Commissary fund. Please let me know if this has been reviewed by the Internal Audit Division to confirm if requested expenditures are allowed.

Respectfully,

Respectfully,

**Ray Morin**


Financial Accounting Supervisor  
 Hidalgo County Auditor's Office  
 2808 South Business Highway 281  
 Edinburg, Texas 78539  
 Office: (956) 318-2511 Ext.4664  
 Fax: (956) 318-2577

Website - [www.co.hidalgo.tx.us/auditor](http://www.co.hidalgo.tx.us/auditor)



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300K

**Alejandro Torres** <[alejandrotorres@auditor.co.hidalgo.tx.us](mailto:alejandrotorres@auditor.co.hidalgo.tx.us)>

To: Ray Morin <[ray.morin@auditor.co.hidalgo.tx.us](mailto:ray.morin@auditor.co.hidalgo.tx.us)>

Cc: Corina Martinez <[corina.martinez@auditor.co.hidalgo.tx.us](mailto:corina.martinez@auditor.co.hidalgo.tx.us)>, Letty Chavez <[letty.chavez@auditor.co.hidalgo.tx.us](mailto:letty.chavez@auditor.co.hidalgo.tx.us)>, Reynaldo Cantu <[reynaldo.cantu@auditor.co.hidalgo.tx.us](mailto:reynaldo.cantu@auditor.co.hidalgo.tx.us)>, Luis Salinas <[luis.salinas@auditor.co.hidalgo.tx.us](mailto:luis.salinas@auditor.co.hidalgo.tx.us)>, Xuejiao Li <[xuejiao.li@auditor.co.hidalgo.tx.us](mailto:xuejiao.li@auditor.co.hidalgo.tx.us)>, Karen Ramirez <[karen.ramirez@auditor.co.hidalgo.tx.us](mailto:karen.ramirez@auditor.co.hidalgo.tx.us)>

Good morning Ray,

Pursuant to LGC 351.0415(c), the Sheriff may use commissary proceeds as follows. Therefore, according to section 351.0415(c)(5), the funding of Components, Installation, Maintenance, ar

(c) The sheriff or the sheriff's designee may use commissary proceeds only to:

- (1) fund, staff, and equip a program addressing the social needs of the inmates, including an educational or recreational program and religious activities;
- (2) supply inmates with clothing, writing materials, and hygiene supplies;
- (3) establish, staff, and equip the commissary operation and fund the salaries of staff responsible for managing the inmates' commissary accounts;
- (4) fund, staff, and equip both an educational and a law library for the educational use of inmates; or
- (5) fund physical plant improvements, technology, equipment, programs, services, and activities that provide for the well-being, health, safety, and security of the facility.

facility.

If you have any questions, please let me know.



**Alejandro Torres**

Internal Auditor II | Hidalgo County | Auditor's Office

P: (956) 318-2511 Ext.4644

F: (956) 318-2577

A: 2808 South Business Highway 281, Edinburg, Texas 78539

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OFFICIAL HIDALGO COUNTY RECEIPT  
OFFICE OF THE COUNTY TREASURER  
LITA L. LEO

Receipt No: 281652

Received From: SHERIFF'S JAIL COMMISSARY 06/07/23

Date 06/13/23

1 6428 GENERATR,COMPONENT INSTALLATN& MAINTAIN 58,839.95  
3-2102-391-03-000-000-0-426

**Total: 58,839.95**

Check Total 58,839.95  
Cash Total .00  
Credit Total .00  
Other Total .00

HIDALGO COUNTY SHERIFF'S OFFICE  
REVENUE REMITTANCE FORM  
June 7, 2023

TO: HIDALGO COUNTY TREASURER

THE FOLLOWING REMITTANCE REPRESENTS COLLECTIONS FOR:

1. Sheriff's Office - Court Ordered Confiscations \$ \_\_\_\_\_  
(Seizure made prior to October 18, 1989)

- A. Credit Account Number: \_\_\_\_\_
- B. Actual date property seizure was made: \_\_\_\_\_
- C. Funds were awarded by District Court No. \_\_\_\_\_  
on \_\_\_\_\_ CAUSE # \_\_\_\_\_
- D. These Funds must be Appropriated through Commissioner's  
Court before they can be expended.

2. Undistributed Sheriff Fines and Court Costs ("D" Account) \$ \_\_\_\_\_

- A. Credit Account Number: \_\_\_\_\_
- B. For Receipts Issued from No. \_\_\_\_\_ to No. \_\_\_\_\_
- C. For Date(s) \_\_\_\_\_

3. Sheriff's Office - Court Ordered Confiscations \$ \_\_\_\_\_  
(Seizure made on October 18, 1989 and thereafter)

- A. Credit Account Number: \_\_\_\_\_
- B. Actual date property seizure was made: \_\_\_\_\_
- C. Funds were awarded by District Court No. \_\_\_\_\_  
on \_\_\_\_\_ CAUSE # \_\_\_\_\_
- D. These Funds must be Appropriated through Commissioner's  
Court before they can be expended.

4. Sheriff's Office - Jail Commissary Trust Funds

- A. Credit Account Number: 3-2102-391-03-000-000-0-426 \$ 58,839.95
- B. Funding for Service Wing Anolyte Generator, Components, Installation, and Maintenance

GRAND TOTAL REMITTED TO TREASURER \$ 58,839.95

APPROVED BY: *[Signature]* 6/13/23  
HIDALGO COUNTY SHERIFF OR DESIGNEE DATE

PREPARED BY: *[Signature]* 281652  
ACCOUNTANT IV TREASURER'S RECEIPT NO.



**HIDALGO COUNTY JAIL COMMISSARY**  
 P.O. BOX 1228  
 EDINBURG, TX 78540  
 PH. 956-381-7900 EXT. 7928

LONESTAR NATIONAL BANK  
 WWW.LONESTARNATIONALBANK.COM

88-1168/1149

0420

06/07/2023

PAY TO THE  
 ORDER OF

Hidalgo County Treasurer

\$ \*\*58,839.95

DOLLARS

Fifty-eight thousand eight hundred thirty-nine and 95/100\*\*\*\*\*

Hidalgo County Treasurer

Void After 90 Days

MEMO

Funding for Service Wing Anolyte Generator, Compo

⑈006428⑈ ⑆114911687⑆ 710 15949⑈

**HIDALGO COUNTY JAIL COMMISSARY**

6428

06/07/2023

Hidalgo County Treasurer

Funding for Service Wing Anolyte Generator, Compor

58,839.95

Cash on Deposit - LSNB

Funding for Service Wing Anolyte Generator, Components, Instal 58,839.95

**HIDALGO COUNTY JAIL COMMISSARY**

6428

06/07/2023

Hidalgo County Treasurer

Funding for Service Wing Anolyte Generator, Compor

58,839.95

Cash on Deposit - LSNB

Funding for Service Wing Anolyte Generator, Components, Instal 58,839.95

DETAILS ON BACK



SECURITY FEATURES INCLUDED

