

COUNTY of HIDALGO



HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
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WEBSITE: www.co.hidalgo.tx.us/auditor

June 21, 2023

The Honorable Richard F. Cortez, Hidalgo County Judge
The Honorable David Fuentes, Commissioner, Precinct No. 1
The Honorable Eduardo "Eddie" Cantu, Commissioner, Precinct No. 2
The Honorable Everardo "Ever" Villarreal, Commissioner, Precinct No. 3
The Honorable Ellie Torres, Commissioner, Precinct No. 4

RE: Certification of Revenue

Dear Judge and Commissioners:

Pursuant to Local Government Code § 111.0706 SPECIAL BUDGET FOR GRANT OR AID MONEY:

The county auditor shall certify to the commissioners court the receipt of all public or private grant or aid money that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the grant or aid money for its intended purpose.

I, Linda Fong, Interim County Auditor of Hidalgo County, certify to the Hidalgo County Commissioners Court the receipt of an award from the Texas Veteran Commission. These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

AMOUNT
\$300,000.00

PURPOSE
2024 TVC Broken Arrow

CERTIFIED BY:


Linda Fong, CPFO
Interim County Auditor

06/21/2023
Date

HIDALGO COUNTY DISTRICT JUDGES

LUIS M. SINGLETERRY JUDGE, 92ND D.C. FERNANDO MANCIAS JUDGE, 93RD D.C. J. R. "BOBBY" FLORES JUDGE, 139TH D.C. ROSE GUERRA REYNA JUDGE, 206TH D.C. MARLA CUELLAR JUDGE, 275TH D.C. MARIO E. RAMIREZ, JR. JUDGE, 332ND D.C. NOE GONZALEZ JUDGE, 370TH D.C. OVERSEER LETICIA LOPEZ JUDGE, 389TH D.C. L. KENO VASQUEZ JUDGE, 398TH D.C. ISRAEL RAMON, JR. JUDGE, 430TH D.C. RENEE R. BETANCOURT JUDGE, 449TH D.C. JOSE "JOE" RAMIREZ JUDGE, 464TH D.C. YSMAEL FONSECA JUDGE, 476TH D.C.

AI-91261

Veterans Services 12. A.

CC REGULAR AGENDA REGULAR MTG

Meeting Date: 06/23/2023

Submitted For: Samuel Perez, VETERANS SERVICES

Submitted By: Amanda Silva

Department: VETERANS SERVICES

CAPTION

FY 2024 Texas Veterans Commission (TVC) "Broken Arrow" Grant (1283):

1. Approval to accept the FY 2024 "Broken Arrow" grant award, from the Texas Veterans Commission (TVC) for the period 07/01/2023 to 06/30/2024 with authority for County Judge, as authorized official to sign required documents.
2. Approval of certification of revenues by County Auditor in the amount of \$300,000 and appropriation of same.

BACKGROUND

Fiscal Impact

CALENDAR YEAR: 2023

ACCT. #: 3-1283-444-00-370-003-4-xxx

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

Appropriation of funds for 2024 for Broken Arrow Grant in the amount of \$300,000.00

Attachments

2023-2024 TVC Fund for Veterans Assistance Application

2023-2024 TVC NOGA Agreement

NOGA

Form Review

Inbox

Budget & Management

Final Approval

Form Started By: Amanda Silva

Final Approval Date: 06/20/2023

Reviewed By

Veronica Ortiz

Monica Salinas

Date

06/15/2023 01:54 PM

06/20/2023 02:27 PM

Started On: 06/13/2023 08:28 AM



ID: R-2022-18664
 VCSO: Yes

Start Date: 2023-07-01
 End Date: 2024-06-30

General Assistance Program
 Financial Assistance

Submission Deadline: 2022-12-05

Amount Requested: \$300,000.00

Request Status

Full Application

Review

Negotiation

Active

Closed

Status

Full Application

▼ Table of Contents

- Organization Information
- Additional Organization Information
- Full Application
- Summary of Services
- Marketing and Outreach
- Financial Information
- Budget Tables
- Documents

▼ Organization Information

Organization: Hidalgo County
Organization Status: Validated
Primary Contact: Samuel Perez
Primary Signatory: Samuel Perez

Organization Summary

Organization Name	Hidalgo County
EIN	74-6000717
UEI	None
Headquarters Address	10213 N 10th St, Suite B McAllen, Texas United States
Applicant Type	Unit of Local Government
Governing Body	County Commissioners Court/County Judge

Email: brokenarrow@co.hidalgo.tx.us
Website: https://www.hidalgocounty.us/73/Veterans-Services
Serving Veterans since: 1948-02-17

▼ Organization Addresses

Headquarters Address
 10213 N 10th St, Suite B
 McAllen, Texas 78504
 United States

Additional Addresses

Additional Organization Information

How many organizational employees working on the grant funded project are veterans?* 1
On average, how many veterans does the organization serve annually? * 6000
On average, how many clients does the organization serve annually? * 6000
Percentage of clients served by the organization who are veterans: 100%

Principal Participants

Executive Director *	Richard Cortez
Chief Financial Officer *	Linda Fong
Chief Operations Officer:	Samuel Perez
Project Manager / Coordinator *	Samuel Perez
Project Accountant *	Celeste Garza
Media / Communications Coordinator *	Griselda Uresti

Returning Grant

Does your organization currently have an active FVA Grant? ⁴ Yes

Active Grant ID: GT-FVA22-022

Active Grant Amount: \$300,000.00

Does your organization have a second active FVA grant? ⁴ No

▼ Full Application

▼ Summary of Services

Geographic Service Area(s)* Hidalgo

What types of services does the organization currently provide to the community in the proposed service area? ⁴ Does not currently provide services in area

What types of services does the organization currently provide to veterans in the proposed geographic service area? ⁴ Rent, Mortgage, Utilities, Child/Adult Care, Funeral Assistance, Vehicle Maintenance

Who will the organization provide direct services to under the proposed project? Check boxes below. ⁴

Veterans: Yes

Dependents: No

Surviving Spouses: Yes

Number of Veterans* 145

Number of Surviving Spouses* 40

Total Number of Clients to be Served: 185

Will your organization ensure that the beneficiaries served, reported monthly to FVA are unduplicated? ⁴ Yes

Describe how your organization will ensure that beneficiaries reported to FVA are unduplicated. ⁴ By referring back to monthly expenditure reports and google sheets.

Will your organization collect and verify authorized beneficiary eligibility documents as prescribed by the RFA? ⁴ Yes

Describe how the eligibility verification documents are securely maintained (example: in locked filing cabinet or electronically on your organization's server). ⁴ Records are secured in a locked filing cabinet, locked offices and in secured electronic computer services.

How long does your agency retain grant documentation? ⁴ 3 years

Describe the services that your project will provide with this funding, and the specific veteran beneficiaries who will receive the services ⁴ See budget narrative per budget category.

What types of eligible beneficiaries from the United States military components will your organization serve with TVC grant funding? (select all that apply) ⁴ Reserves , National Guard, Veteran, N/A. This grant project will only serve eligible dependents and surviving spouses.

Choose the veteran discharge status(es) (Characterization of Service) that your organization will serve with TVC grant funding? (select all that apply)*	Honorable, General Under Honorable Conditions, Other Than Honorable Conditions, Bad Conduct, Dismissed, Uncharacterized
--	---

Describe any other restrictions on eligibility, if applicable (example: income level, VA disability rating, etc).

Reside in Hidalgo County, Texas.

At what location(s) will beneficiary intake occur?*	Organization Office, Beneficiary Home, Via Phone, Online Application , Other Location
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At what location(s) will beneficiaries receive services?*	Organization Office, Beneficiary Home, Other Location
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Can beneficiaries request services over the phone?*	Yes
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If yes, provide phone number for beneficiaries' to contact for application and/or client intake?*	956-292-7076
<i>Must be formatted as XXX-XXX-XXXX</i>	

Can beneficiaries request services or make an appointment online?*	No
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Can beneficiaries apply for services via walk-in? *	Yes
---	-----

Are services provided by appointment only?*	No
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How will beneficiaries be evaluated to determine priority of service?*	Financial Hardship
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Once eligibility is determined, how many days will it take for requested services to be provided?*	45
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▼ Marketing and Outreach

Will your organization conduct outreach events/ interactions to promote grant-funded services? *	Yes
--	-----

Describe the organization's outreach plan.*

Broken Arrow utilizes a marketing and outreach approach. Marketing to the Veteran community by attending workshops, conference, and providing publications.

How many hours a week, on average, will you conduct outreach with grant funding?*	40
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Will your organization conduct marketing to mass audiences promoting grant-funded services?*	Yes
--	-----

Describe the organization's marketing plan.*

Broken Arrow utilizes a marketing and outreach approach. Marketing to the Veteran community by attending workshops, conference, and providing publications.

What marketing techniques will your organization be using to promote grant funded services ?	Broadcast Media, Flyers and Brochures, Social Media , Other
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Will beneficiary satisfaction of grant-funded services be measured? *	Yes
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Will this include a satisfaction survey after all services have been provided? *	Yes
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▼ Financial Information

Does your organization have a maximum allowable amount per client? *	No
--	----

Does your organization have the ability to sustain this project without FVA funding?*	No
---	----

Does your organization use software to record accounting transactions and manage financial book keeping?*	Yes
---	-----

What is the name, type, and version of Alio and google sheets the software?*

Note: The values entered for Total Assets, Total Liabilities, Net Assets should be based on the attached financial documents.

Total Assets*	\$99,750.37
Total Liabilities*	\$99,750.37
Net Assets at the end of the Year*	\$0.00

Budget Tables

Salary & Fringe Group

Name	Total Grant Funded Salary	Total Grant Funded Fringe	Salary + Fringe	Fringe % of Salary
Griselda Uresti	\$32,570.00	\$15,716.47	\$48,286.47	48.25%
Emanuel Vasquez	\$32,570.00	\$15,716.47	\$48,286.47	48.25%
Total			\$96,572.94	

Travel Group

Category	Unit Cost	# Units	# Staff	Amount Requested
Local Mileage & Fees	\$750.00	1	2	\$1,500.00
Total				\$1,500.00

Supplies Group

Category	Unit Cost	Quantity	Amount Requested
Office Supplies	\$3,000.00	1	\$3,000.00
Total			\$3,000.00

Direct Client Services Group

Category	Unit Cost	Quantity	Amount Requested
Rent	\$500.00	15	\$7,500.00
Mortgage	\$500.00	15	\$7,500.00
Child/Adult Care	\$1,000.00	10	\$10,000.00
Utilities	\$500.00	40	\$20,000.00
Funeral	\$2,000.00	65	\$130,000.00
Transportation Beneficiary Vehicle	\$500.00	40	\$20,000.00
Total			\$195,000.00

Other Direct Cost Group

Category	Unit Cost	Quantity	Amount Requested
Phone Service	\$456.00	2	\$912.00
Total			\$912.00

IDC Group

Category	Amount Requested
Administrative and Facilities Costs	\$3,015.06
Total	\$3,015.06

Total Budget: \$300,000.00

▼ Documents

Select the financial document that applies to your organization as per the RFA:

ORGANIZATIONAL DOCUMENTS

 RichardCortez_resume.pdf   
Resumes
Added by Samuel Perez at 8:35 AM on November 14, 2022

 Commissioners Court Board 2022.docx   
Governing Body Members
Added by Samuel Perez at 8:35 AM on November 14, 2022

 Liability Insurance 2022.pdf   
Liability Insurance
Added by Samuel Perez at 8:34 AM on November 14, 2022

POLICY/PROCEDURE DOCUMENTS

Capitalization and Equipment

Cash Management

Payroll

Procurement

Travel

Vendor Payments

DATE: June 23, 2022

DEPARTMENT HEAD: _____

DEPARTMENT NAME: Dept of Budget & Mgmt for Veterans Svcs TVC "Broken Arrow" Grant

ACCOUNT NUMBER: 3-1283-444-00-370-003-4-XXX

Contact Person: Ivan Cantu Ph#: _____ Ext. 5425

2023
Appropriation

AI-91261/CC 6.23.2023



SUBJECT: Budget Amendments (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Budget Amendments (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

INCREASE ACCOUNT NUMBER(S)		ACCOUNT (OBJECT) NAME		AMOUNT
3-1283-444-00-370-003-4-	113	TVC BROKEN ARROW-	REG. F/T EMPLOYEES	65,140.00
3-1283-444-00-370-003-4-	211	TVC BROKEN ARROW-	HEALTH INSURANCE	17,664.00
3-1283-444-00-370-003-4-	212	TVC BROKEN ARROW-	LIFE INSURANCE	112.32
3-1283-444-00-370-003-4-	220	TVC BROKEN ARROW-	FICA	4,983.23
3-1283-444-00-370-003-4-	230	TVC BROKEN ARROW-	RETIREMENT	8,259.75
3-1283-444-00-370-003-4-	250	TVC BROKEN ARROW-	UNEMPLOYMENT COMP	390.84
3-1283-444-00-370-003-4-	260	TVC BROKEN ARROW-	WORKERS COMP	22.80
3-1283-444-00-370-003-4-	310	TVC BROKEN ARROW-	OFFICIAL/ADM. SVCS	3,015.06
3-1283-444-00-370-003-4-	532	TVC BROKEN ARROW-	WIRELESS DEVICES	912.00
3-1283-444-00-370-003-4-	581	TVC BROKEN ARROW-	IN COUNTY EMPLOYEE TRAVEL	1,500.00
3-1283-444-00-370-003-4-	610	TVC BROKEN ARROW-	GENERAL SUPPLIES	3,000.00
3-1283-444-00-370-003-4-	843	TVC BROKEN ARROW-	AID TO NON GOVT AGENCY	195,000.00
3-1283-334-10-370-003-4-	000	TVC BROKEN ARROW-	REVENUES	300,000.00
TOTAL BUDGET INCREASE (DECREASE)				300,000.00

REASON: To appropriate grant award from Texas Veterans Commission (TVC) FY 2024 "Broken Arrow" grant. Grant #R-2022-18664. Grant period is from 7-1-2023 to 6-30-2024. No cash match required.

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

/ /
DATE

ATTEST COUNTY CLERK



Rossana Schettino <rossana.schettino@auditor.co.hidalgo.tx.us>

FY 2024 TVC Broken Arrow Grant Certificate of Revenues

1 message

Amanda Silva <amanda.silva@co.hidalgo.tx.us>

Tue, Jun 20, 2023 at 4:34 PM

To: Rossana Schettino <rossana.schettino@auditor.co.hidalgo.tx.us>

Cc: "perez, samuel" <samuel.perez@co.hidalgo.tx.us>, Celeste Garza <celeste.garza@auditor.co.hidalgo.tx.us>

Good afternoon,

Texas Veterans Commission (TVC) has awarded Hidalgo County Veterans Services Broken Arrow Division a \$300,000 Fund for Veterans Assistance for FY 2024 (July 01, 2023 - June 30, 2024).

Attached you will find the 2023-2024 TVC Fund for Veterans Assistance Grant Application along with the Notice of Grant Award (NOGA).

It has been placed on the June 27, 2023, agenda for Commissioner's Court approval (AI# 91261).

Can you please provide the Certification of Revenue? I have also emailed the Budget Department requesting the Appropriation of Funds.

If any other information is needed please let me know.

Thank you,

Sincerely,

Amanda Silva

Hidalgo County Veterans Services

10213 N. 10th Street, Suite B

McAllen, TX 78504


(956) 318-2436 Office

(956) 318-2439 Fax

NOTICE

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3 attachments

 2023 - 2024 TVC Fund for Veterans Assistance Grant Application.pdf
1069K 2023 - 2024 TVC NOGA Agreement.pdf
1184K



2023-2024 TVC NOGA.pdf
317K



Fund for Veterans' Assistance

Helping Veterans Starts Here

Notice of Grant Award

NOGA

AWARD INFORMATION

Grant ID:

R-2022-18664

Grantee Organization:

Hidalgo County

Award Issue Date:

6/20/2023

AWARDING AGENCY

Grantor Organization:

Texas Veterans Commission

AWARD DETAILS

Program Category:

General Assistance Program

Service Category:

Financial Assistance

Grant Period Start Date:

07/01/2023

Grant Period End Date:

06/30/2024

AWARD AMOUNT

Total Awarded Amount:

\$ 300,000

Terms and Conditions

The approved signature below serves as a formal acceptance by the Texas Veterans Commission (TVC) of the Grantee's Application, and addenda (if any) and the approval of this Notice of Grant Award creates a legally binding agreement between the Grantee and TVC. The TVC Grant Program Requirements as stated in (1) the applicable federal and/or state statute and regulations, (2) the original Request for Applications (RFA) including any addenda issued, (3) the budget tables, budget group allocations, and budget narratives and notes in the addenda to Grantee's Application, and (4) Grantee's Application are incorporated into and made a part of this Notice of Grant Award for all purposes, supersede any prior or contemporaneous understandings between the parties pertaining to the subject matter herein whether oral or written, and collectively constitute the entire agreements between the parties. In the event of a conflict in the language contained in the incorporated documents, conflicts shall be resolved by reference to the language contained in the documents in the order listed above. Any changes to the approved Grant must follow TVC's amendment process.

AUTHORIZATION

Authorized Representative Name:

Judge Richard Cortez

Authorized Representative Title:

Executive Director

Executive Director:

Thomas Palladino

Authorized Representative Title:

Executive Director

