



Cassandra Carr &lt;cassandra.carr@co.hidalgo.tx.us&gt;

---

**Project# 23-0216 Copier Lease Agreement- Tax Office**

7 messages

**Cassandra Carr** <cassandra.carr@co.hidalgo.tx.us>

Wed, Jun 21, 2023 at 4:02 PM

To: Robert Vina <robert.vina@da.co.hidalgo.tx.us>, Michelle Lopez <michelle.lopez@da.co.hidalgo.tx.us>, Josephine Ramirez <josephine.ramirez@da.co.hidalgo.tx.us>, "Victor M. Garza" <victor.garza@da.co.hidalgo.tx.us>  
Cc: Dina Trevino <dina.trevino@co.hidalgo.tx.us>, Olga Garza <olga.garza@co.hidalgo.tx.us>

Good afternoon Counselors,

Please review the following terms and conditions and approve as to form.

Projected CC Meeting date: July 11, 2023

Please note: Terms and Conditions found on page 4

Thank you,

--

Respectfully,

**Cassandra L Carr, BS**  
**Contract Specialist II**

Hidalgo County Purchasing Department

2802 S Business Hwy 281

Edinburg, Texas 78539

(956) 318-2626 **Ext. 4858**

[cassandra.carr@co.hidalgo.tx.us](mailto:cassandra.carr@co.hidalgo.tx.us)

---

**Cassandra Carr** <cassandra.carr@co.hidalgo.tx.us>

Wed, Jun 21, 2023 at 4:03 PM

To: Robert Vina <robert.vina@da.co.hidalgo.tx.us>, Michelle Lopez <michelle.lopez@da.co.hidalgo.tx.us>, Josephine Ramirez <josephine.ramirez@da.co.hidalgo.tx.us>, "Victor M. Garza" <victor.garza@da.co.hidalgo.tx.us>  
Cc: Dina Trevino <dina.trevino@co.hidalgo.tx.us>, Olga Garza <olga.garza@co.hidalgo.tx.us>

Please see attached

[Quoted text hidden]



**Purchase request form terms and conditions.pdf**

111K

---

**Robert Vina** <robert.vina@da.co.hidalgo.tx.us>

Wed, Jun 21, 2023 at 5:01 PM

To: Cassandra Carr <cassandra.carr@co.hidalgo.tx.us>

Cc: Michelle Lopez <michelle.lopez@da.co.hidalgo.tx.us>, Josephine Ramirez <josephine.ramirez@da.co.hidalgo.tx.us>, "Victor M. Garza" <victor.garza@da.co.hidalgo.tx.us>, Dina Trevino <dina.trevino@co.hidalgo.tx.us>, Olga Garza <olga.garza@co.hidalgo.tx.us>

Good Afternoon Ms. Carr,

The monthly and quarterly charges on the document provided by the vendor and the numbers on the PO do not correlate. Just wanted to verify if they are correct or should be modified.

Please advise.

Respectfully,

**Robert Viña III**  
*Assistant District Attorney*  
Civil Litigation Division

**Office of the Criminal District Attorney**  
Hidalgo County, Texas  
100 E. Cano  
Edinburg, TX 78539  
(956) 292-7609 EXT 8187  
(956) 292-7619 FAX

[robert.vina@da.co.hidalgo.tx.us](mailto:robert.vina@da.co.hidalgo.tx.us)

\*\*\*\*\*

The information contained in this e-mail may be 1.SUBJECT TO THE ATTORNEY-CLIENT PRIVILEGE; 2.ATTORNEY WORK PRODUCT; and/or 3.CONFIDENTIAL. It is intended only for the individual or entity designated above. Any distribution, copying, or use of or reliance upon the information contained in this e-mail by or to anyone other than the recipient designated above by the sender is unauthorized and strictly prohibited. **IF YOU HAVE RECEIVED THIS COMMUNICATION IN ERROR, PLEASE ADVISE THE SENDER BY REPLY E-MAIL TO [robert.vina@da.co.hidalgo.tx.us](mailto:robert.vina@da.co.hidalgo.tx.us) AND DELETE THE COMMUNICATION.**

\*\*\*\*\*

On Wed, Jun 21, 2023 at 4:02 PM Cassandra Carr <[cassandra.carr@co.hidalgo.tx.us](mailto:cassandra.carr@co.hidalgo.tx.us)> wrote:

[Quoted text hidden]

---

**Cassandra Carr** <[cassandra.carr@co.hidalgo.tx.us](mailto:cassandra.carr@co.hidalgo.tx.us)>  
To: Robert Vina <[robert.vina@da.co.hidalgo.tx.us](mailto:robert.vina@da.co.hidalgo.tx.us)>

Thu, Jun 22, 2023 at 8:34 AM

I'll check into this and get back to you as soon as I can. Thank you

[Quoted text hidden]

---

**Olga Garza** <[olga.garza@co.hidalgo.tx.us](mailto:olga.garza@co.hidalgo.tx.us)>  
To: [cassandra.carr@co.hidalgo.tx.us](mailto:cassandra.carr@co.hidalgo.tx.us)

Thu, Jun 22, 2023 at 9:35 AM

Your message

To: Olga Garza  
Subject: Project# 23-0216 Copier Lease Agreement- Tax Office  
Sent: 6/21/23, 4:02:32 PM CDT

was read on 6/22/23, 9:35:34 AM CDT

---

**Cassandra Carr** <[cassandra.carr@co.hidalgo.tx.us](mailto:cassandra.carr@co.hidalgo.tx.us)>  
To: Robert Vina <[robert.vina@da.co.hidalgo.tx.us](mailto:robert.vina@da.co.hidalgo.tx.us)>, Michelle Lopez <[michelle.lopez@da.co.hidalgo.tx.us](mailto:michelle.lopez@da.co.hidalgo.tx.us)>, Josephine Ramirez <[josephine.ramirez@da.co.hidalgo.tx.us](mailto:josephine.ramirez@da.co.hidalgo.tx.us)>, "Victor M. Garza" <[victor.garza@da.co.hidalgo.tx.us](mailto:victor.garza@da.co.hidalgo.tx.us)>

Thu, Jun 22, 2023 at 11:00 AM

Good afternoon Counselor Vina,

Please see revised PO (attached).

Please review, along with terms and conditions, and approve as to form.

Projected CC Meeting date: July 11, 2023

Thank you,

On Wed, Jun 21, 2023 at 4:02 PM Cassandra Carr <[cassandra.carr@co.hidalgo.tx.us](mailto:cassandra.carr@co.hidalgo.tx.us)> wrote:

[Quoted text hidden]

 **revised PO.pdf**  
7K

**Robert Vina** <robert.vina@da.co.hidalgo.tx.us> Thu, Jun 22, 2023 at 11:20 AM  
To: Cassandra Carr <cassandra.carr@co.hidalgo.tx.us>  
Cc: Michelle Lopez <michelle.lopez@da.co.hidalgo.tx.us>, Josephine Ramirez <josephine.ramirez@da.co.hidalgo.tx.us>, "Victor M. Garza" <victor.garza@da.co.hidalgo.tx.us>

Good Morning Ms. Carr,  
This office reviewed the updated 23-0216 Copier Lease Agreement for the Tax Office and at this time the same is approved as to form.

Please let us know if you have any questions.

Respectfully,

**Robert Viña III**  
*Assistant District Attorney*  
Civil Litigation Division

**Office of the Criminal District Attorney**  
Hidalgo County, Texas  
100 E. Cano  
Edinburg, TX 78539  
(956) 292-7609 EXT 8187  
(956) 292-7619 FAX

[robert.vina@da.co.hidalgo.tx.us](mailto:robert.vina@da.co.hidalgo.tx.us)

\*\*\*\*\*

The information contained in this e-mail may be 1.SUBJECT TO THE ATTORNEY-CLIENT PRIVILEGE; 2.ATTORNEY WORK PRODUCT; and/or 3.CONFIDENTIAL. It is intended only for the individual or entity designated above. Any distribution, copying, or use of or reliance upon the information contained in this e-mail by or to anyone other than the recipient designated above by the sender is unauthorized and strictly prohibited. **IF YOU HAVE RECEIVED THIS COMMUNICATION IN ERROR, PLEASE ADVISE THE SENDER BY REPLY E-MAIL TO [robert.vina@da.co.hidalgo.tx.us](mailto:robert.vina@da.co.hidalgo.tx.us) AND DELETE THE COMMUNICATION.**

\*\*\*\*\*

[Quoted text hidden]