



## Hidalgo County Health and Human Services Department

1304 S. 25th Ave. • Edinburg, Texas 78542  
Tel: (956) 383-6221 • Fax: (956) 383-8864

Iván Meléndez, M.D., M.B.A.  
Health Authority / Chief Physician

Eduardo Olivarez  
Chief Administrative Officer

### Memorandum

To: Ignacio Amezcua, Purchasing Dept. Director

From: Eduardo Olivarez, Chief Administrative Officer

*E.O./ME.*

cc: Dina Trevino, Assistant Purchasing Director

Date: June 20, 2023

Re: Use of Credit Card to Procure Gift Cards from Walmart.

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The purpose of this memo is to request the use of Hidalgo County's credit card to procure gift cards from Walmart. The gift card use has been approved by the Department of State Health Service (grantor agency) as a means to promote treatment compliance for TB state program patients. This expenditure will be made from Hidalgo County's TB grant program.

Walmart Stores was selected as this vendor has a pharmacy and also provides a wide range of medical supplies that our clients can benefit from. Commissioner's Court approved a Walmart Bulk Purchase of Gift Cards account on December 14, 2021 through AI-83720.

Enclosed is documentation that supports this request.

If you have any questions or require additional information, please contact Mike Escaname, Division Manager Financial Accounting, or me at (956) 383-6221.

AI-83720

**Health & Human Services Dept.**

**CC CONSENT AGENDA SPECIAL MTG**

**Meeting Date:** 12/14/2021

**Submitted For:** Samuel Gonzalez, PURCHASING DEPT.

**Submitted By:** Marty Salazar, PURCHASING DEPT.

**Department:** PURCHASING DEPT.

**Information**

**CAPTION**

Approval for the Hidalgo County Health & Human Services Dept. to create/complete and submit an electronic account at Walmart for Bulk Purchase of Gift Cards as required by vendor for compliance with Texas Department of State Health Services [grantor] to promote treatment compliance for Tuberculosis program patients.

**BACKGROUND**

**Fiscal Impact**

**Attachments**

*No file(s) attached.*

**Form Review**

**Inbox**

**Reviewed By**

**Date**

Marty Salazar

12/07/2021 04:43 PM

Form Started By: Marty Salazar

Started On: 12/07/2021 04:43 PM

## OTHER COSTS Budget Category Detail Form

Legal Name of Respondent:

HIDALGO COUNTY

Description of Item Include quantity and cost/quantity	Purpose & Justification	Total Cost
TB client incentives (gift cards); (100 qty x \$25.00 each)	TB Client Incentive gift cards to promote treatment compliance and awareness to TB Federal Program patients.	\$2,500
Software License for single Web User Subscription that enables healthcare provider to manage patient data using web interface. (2 qty licenses @ \$300 per month x 12 months x 2 users) = \$7,200.00; Plus monthly subscription package of up to 100 patient licenses. (12 qty @ \$300.00 unit price = \$3,600.00); Total = \$10,800.00.	Software License enables healthcare provider to manage patient data using web interface. (will assist with COVID-19 telemedical support); The monthly subscription package will allow patients to securely report medication side effects and fulfill DOT requirements.	\$10,800
Food Items; apple juice (3 qty x \$20.00 each)	Food items are considered incentives to help promote compliance & screening for TB clients; Food items are provided to TB clients to help them take their medications and comply with treatment.	\$60
Food Items; crackers (4 qty x \$10.00 each)	Food items are considered incentives to help promote compliance & screening for TB clients; Food items are provided to TB clients to help them take their medications and comply with treatment.	\$40
Food Items; amos club packs (2 qty x \$15.00 each)	Food items are considered incentives to help promote compliance & screening for TB clients; Food items are provided to TB clients to help them take their medications and comply with treatment.	\$30
Food Items; granola bars (3 qty x \$30.00 each)	Food items are considered incentives to help promote compliance & screening for TB clients; Food items are provided to TB clients to help them take their medications and comply with treatment.	\$90

Requisition No  Vendor No  Owner   
 Po No  Name   
 Date Entered  Address   
 Status

[Spreadsheet](#)

Line No	Quantity	Description	Unit Price	Payment Amount
1	100	WALMART \$25 GIFT CARDS (TB CLIENT INCENTIVE GIFT CARDS T	25.0000	2,500.00
			<b>Total</b>	<b>2,500.00</b>

Account Number	Description	Account Balance	Amount
3-1293-441-00-340-011-3-610	TBPC FEDERAL-GENERAL SUPPLIES	9,895.17	2,500.00