DATE: July 5, 2023

DEPARTMENT HEAD: Hon. Renee Rodriguez-Betancourt

DEPARTMENT NAME: 449th District Court

ACCOUNT NUMBER: 3-1286-423-00-011-003-3-XXX

SUBJECT: **Intra-departmental Transfer/s (increase/decrease) in Accordance with Local Government Code, Chapter 111, Subchapter C, Section 111.070, Subsection C.**

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Intra-departmental transfer/s (increase/decrease) in accordance with Local Government Code, Chapter 111, Subchapter C Section 111.070, Subsection C.

FROM OBJECT CODE	OBJECT DESCRIPTION	**TO** OBJECT CODE	OBJECT DESCRIPTION	**AMOUNT**
660	FURN & EQUIP CNTRLD	550	PRINTING & BINDING	$550.00
583	TRAVEL OUT OF CO	610	GENERAL SUPPLIES	$510.91
660	FURN & EQUIP CNTRLD	610	GENERAL SUPPLIES	1,291.10
			TOTAL	**2,352.01**

REASON: **Funds needed in correct object code to purchase Office Equipment Supplies, Supply Cabinet & Business Cards.**

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE / /

ATTEST COUNTY CLERK