



**PROGRESS  
INVOICE**

SIGN: \_\_\_\_\_  
 REQ# 468 476  
 PO# 861908

Hon. Everardo Villarreal  
 Hidalgo County  
 724 Breyfogle Rd  
 Mission, TX 78574

Invoice Date: 05/31/23  
 Billing Period: 05/01/23-05/31/23  
 Invoice Due: 06/30/23  
 Invoice #: 4106347  
 Project Name: El Paraiso Project - CRC  
 Project #: 2022-02

**FIXED FEE SERVICES**

Task	Contract Fee	Billed to Date	Percent Complete	Previously Billed	Amount Due
<i>Professional Services</i>					
<b>Pre-Design</b>	<b>\$13,072.00</b>	<b>\$13,072.00</b>	<b>100 %</b>	<b>\$13,072.00</b>	<b>\$0.00</b>
Task 1 - Identify stakeholders and Authorities Having Jurisdiction (AHJs) & develop stakeholder register	\$784.00		100 %	\$784.00	\$0.00
Task 2 - Initial coordination and meetings with AHJs	\$1,600.00		100 %	\$1,600.00	\$0.00
Task 3 - Develop overall project schedule	\$1,568.00		100 %	\$1,568.00	\$0.00
Task 4 - Develop overall project budget	\$2,176.00		100 %	\$2,176.00	\$0.00
Task 5 - Prepare project management information system and software (PMIS)	\$640.00		100 %	\$640.00	\$0.00
Task 6 - Verify Owner Project Requirements	\$1,416.00		100 %	\$1,416.00	\$0.00
Task 7 - Assist in Selection of Project Delivery Method	\$532.00		100 %	\$532.00	\$0.00
Task 8 - Evaluate and Select Other Consultant(s)	\$1,620.00		100 %	\$1,620.00	\$0.00
Task 9 - Assist in the Development of Other Consultant(s) Contracts	\$2,736.00		100 %	\$2,736.00	\$0.00
<b>Design Phase</b>	<b>\$45,402.00</b>	<b>\$41,993.00</b>	<b>92 %</b>	<b>\$38,690.80</b>	<b>\$3,302.20</b>
Task 1 - Coordinate Master Site Plan Development	\$1,920.00		100 %	\$1,920.00	\$0.00
Task 2 - Bi-Weekly Design Update Meetings	\$7,152.00		90 %	\$5,721.60	\$715.20

Task 3 - Review of Design Documents	\$5,760.00		90 %	\$4,608.00	\$576.00
Task 4 - Updates to Project Budget	\$2,096.00		90 %	\$1,676.80	\$209.60
Task 5 - Updates to Project Schedule	\$2,096.00		90 %	\$1,676.80	\$209.60
Task 6 - Site Visits	\$656.00		100 %	\$656.00	\$0.00
Task 7 - Permit Coordination	\$480.00		50 %	\$240.00	\$0.00
Task 8 - Owner Update Meetings	\$7,152.00		90 %	\$5,721.60	\$715.20
Task 9 - Update PMIS	\$2,816.00		90 %	\$2,252.80	\$281.60
Task 10 - Review of Architect/Consultant Invoices	\$1,954.00		90 %	\$1,563.20	\$195.40
Task 11 - Meetings and Coordination for Project Development	\$13,320.00		98 %	\$12,654.00	\$399.60
<b>Procurement Phase</b>	<b>\$14,772.00</b>	<b>\$0.00</b>	<b>0 %</b>	<b>\$0.00</b>	<b>\$0.00</b>
Task 1 - Assist in the development of the procurement packet	\$1,584.00		0 %	\$0.00	\$0.00
Task 2 - Coordinate and Conduct Pre-Bid Conference	\$1,064.00		0 %	\$0.00	\$0.00
Task 3 - Coordinate Pre-Bid questions/responses	\$836.00		0 %	\$0.00	\$0.00
Task 4 - Coordinate issuance of any Addendum	\$584.00		0 %	\$0.00	\$0.00
Task 5 - Attend Bid Day	\$408.00		0 %	\$0.00	\$0.00
Task 6 - Proposal Evaluation	\$1,672.00		0 %	\$0.00	\$0.00
Task 7 - Prepare formal recommendation	\$584.00		0 %	\$0.00	\$0.00
Task 8 - Assist in contract development	\$1,680.00		0 %	\$0.00	\$0.00
Task 9 - Coordinate issuance of NTP	\$304.00		0 %	\$0.00	\$0.00
Task 10 - Updates to Project Budget	\$808.00		0 %	\$0.00	\$0.00
Task 11 - Updates to Project Schedule	\$808.00		0 %	\$0.00	\$0.00
Task 12 - Meetings and Coordination for Project Development	\$4,440.00		0 %	\$0.00	\$0.00
<b>Construction Phase</b>	<b>\$85,849.60</b>	<b>\$0.00</b>	<b>0 %</b>	<b>\$0.00</b>	<b>\$0.00</b>
Task 1 - Coordinate and conduct a Pre-Construction Conference	\$1,428.80		0 %	\$0.00	\$0.00
Task 2 - Conduct/Attend bi-weekly construction meetings	\$8,092.80		0 %	\$0.00	\$0.00
Task 3 - Periodic site visits with project inspector	\$38,160.00		0 %	\$0.00	\$0.00

