



NOTICE

TO: Daniel Salinas, Information Technology Director
FROM: Pedro Cuadros, Contract Specialist I
DATE: July 3, 2023
RE: Project No. 2020-484
Extension of Contract C-20-484-09-15

Contract C-20-484-09-15 between Hidalgo County and Smartcom Telephone, LLC for Ethernet Services will expire on September 14, 2023. We have the option to renew this contract for a period of one year.

For your review and consideration, the current contract is enclosed. Please advise what action IT Department would like the Purchasing Department to take by making a selection below:

- Renew the contract with the same rates, terms, and conditions
- Allow the contract to expire, as those services are no longer needed
- Look for new vendors (allow contract to expire, terminate early, and/or rebid)

Please sign and return this notice as acknowledgement of receipt by **July 7, 2023**. Following your response, our office will send you a tentative schedule for this project. If no action is taken by the deadline stated, we will proceed with renewing this contract to ensure there's no lapse in services.

Daniel Salinas


Daniel Salinas (Jul 5, 2023 10:23 MDT)

Jul 5, 2023

Name

Signature

Date

Please include the account number(s) for the above reference project:

Account No.: _____

Should you have any questions or need additional information, I may be reached at extension 4859.

pc