

EVALUATION FORM

RE: RFQ No. 23-0033-02-24-JLC
 Engineering Services
 Project Name: Hidalgo Flood Drainage Improvements
 Evaluated Firm: Javier Hinojosa Engineering

Evaluator: Robert Segura
 Signature: 
 Date: 7/13/2023
 Department: Administration

EVALUATION CRITERIA	POINTS	SCORE
1. RFQ RESPONSIVENESS (2 points)		
➤ Response is clear, concise, well-organized and followed the instructions listed in the Procurement Overview section of the procurement packet.	2	2
Comments/Rationale for points: <u>Very well organized</u>	Subtotal	2
2. UNDERSTANDING THE PROJECT (22 points)		
➤ Firm demonstrates a thorough understanding of the project through their Scope of Services.	5	5
➤ Firm addresses their understanding in a clear and concise narrative that outlines their knowledge in appropriate federal, state and local government regulations, codes, guidelines, professional standards, and other policies related to the specified project.	7	7
➤ Firm identifies other successful projects of similar size and scope.	5	5
➤ Firm has identified information to be gathered or obtained and proposed an approach to complete the Scope of Work.	5	5
Comments/Rationale for points: <u>Worked on Project before</u>	Subtotal	22
3. FIRM'S QUALIFICATIONS (28 points)		
➤ Firm is registered and licensed to practice in the state of Texas, and has been verified through the Texas Board of Profession Engineers and Land Surveyors.	5	5
➤ Firm includes an organization chart, and a description of the proposed project team organization dedicated to this project, identifies key technical staff, their names and titles.	10	10
➤ Firm provides proof of all licenses and certifications for each proposed staff member.	10	10
➤ Firm identifies their Affirmative Action Program.	3	3
Comments/Rationale for points: <u>All required documents</u>	Subtotal	28
4 EXPERIENCE AND RECENT PROJECTS (27 points)		
➤ Firm includes biographic summaries/resumes for each proposed staff member that highlight their relevant experience specific to the project within the last 12 consecutive months, and their role in each project.	10	10
➤ Firm identifies at least one (1) Licensed Professional Engineer with an educational background and/or strong experience in the scope of the project that is part of the proposed team dedicated to this project who has previously led or been a part of at least two (2) projects of similar size and scope.	10	10
➤ Firm identifies two (2) different technical staff members with a minimum of five (5) and ten (10) years' experience.	7	7
Comments/Rationale for points: <u>All required documents</u>	Subtotal	27
5. LEADERSHIP AND ABILITY(21 points)		
➤ Firm identifies their commitment and ability to commence services immediately after successfully negotiating a contract for services.	3	3
➤ Firm identifies proposed project composition, project leadership, and reporting responsibilities.	5	5
➤ Firm has demonstrated competency and experience in the project specified.	3	3
➤ Firm commits at least one Project Manager with experience in two (2) different areas of specialties, plus be 50% involved with the technical development of the project.	5	5
➤ Firm commits at least one (1) Project Manager with experience in five (5) areas of specialties, plus be 85-100% involved with the technical development of the project.	5	5
Comments/Rationale for points: <u>Commits to project</u>	Subtotal	21
TOTAL		100

EVALUATION FORM

RE: RFQ No. 23-0033-02-24-JLC
Engineering Services
 Project Name: 2022 Hidalgo Flood Drainage Imp.
 Evaluated Firm: Javier Hinojosa Engineering

Evaluator: Guadalupe V. Garcia
 Signature: *Guadalupe V. Garcia*
 Date: 6/8/2023
 Department: Urban County Program

EVALUATION CRITERIA	POINTS	SCORE
1. RFQ RESPONSIVENESS (2 points)		
➤ Response is clear, concise, well-organized and followed the instructions listed in the Procurement Overview section of the procurement packet.	2	2
Comments/Rationale for points:	Subtotal	2
2. UNDERSTANDING THE PROJECT (22 points)		
➤ Firm demonstrates a thorough understanding of the project through their Scope of Services.	5	5
➤ Firm addresses their understanding in a clear and concise narrative that outlines their knowledge in appropriate federal, state and local government regulations, codes, guidelines, professional standards, and other policies related to the specified project.	7	7
➤ Firm identifies other successful projects of similar size and scope.	5	5
➤ Firm has identified information to be gathered or obtained and proposed an approach to complete the Scope of Work.	5	5
Comments/Rationale for points:	Subtotal	22
3. FIRM'S QUALIFICATIONS (28 points)		
➤ Firm is registered and licensed to practice in the state of Texas, and has been verified through the Texas Board of Profession Engineers and Land Surveyors.	5	5
➤ Firm includes an organization chart, and a description of the proposed project team organization dedicated to this project, identifies key technical staff, their names and titles.	10	10
➤ Firm provides proof of all licenses and certifications for each proposed staff member.	10	10
➤ Firm identifies their Affirmative Action Program.	3	3
Comments/Rationale for points:	Subtotal	28
4 EXPERIENCE AND RECENT PROJECTS (27 points)		
➤ Firm includes biographic summaries/resumes for each proposed staff member that highlight their relevant experience specific to the project within the last 12 consecutive months, and their role in each project.	10	10
➤ Firm identifies at least one (1) Licensed Professional Engineer with an educational background and/or strong experience in the scope of the project that is part of the proposed team dedicated to this project who has previously led or been a part of at least two (2) projects of similar size and scope.	10	10
➤ Firm identifies two (2) different technical staff members with a minimum of five (5) and ten (10) years' experience.	7	7
Comments/Rationale for points:	Subtotal	27
5. LEADERSHIP AND ABILITY(21 points)		
➤ Firm identifies their commitment and ability to commence services immediately after successfully negotiating a contract for services.	3	3
➤ Firm identifies proposed project composition, project leadership, and reporting responsibilities.	5	5
➤ Firm has demonstrated competency and experience in the project specified.	3	3
➤ Firm commits at least one Project Manager with experience in two (2) different areas of specialties, plus be 50% involved with the technical development of the project.	5	5
➤ Firm commits at least one (1) Project Manager with experience in five (5) areas of specialties, plus be 85-100% involved with the technical development of the project.	5	5
Comments/Rationale for points:	Subtotal	21
TOTAL		100

EVALUATION FORM


RE: RFQ No. 23-0033-02-24-JLC
Engineering Services
 Project Name: 2022 Hidalgo Flood Drainage Imp. Proj
 Evaluated Firm: Javier Hinojosa Engineering

Evaluator: Jasmin A. Cantu
 Signature: Jasmin Cantu
 Date: 06/01/2023
 Department: Purchasing

EVALUATION CRITERIA	POINTS	SCORE
1. RFQ RESPONSIVENESS (2 points)		
➤ Response is clear, concise, well-organized and followed the instructions listed in the Procurement Overview section of the procurement packet.	2	2
Comments/Rationale for points:	Subtotal	2
2. UNDERSTANDING THE PROJECT (22 points)		
➤ Firm demonstrates a thorough understanding of the project through their Scope of Services.	5	2
➤ Firm addresses their understanding in a clear and concise narrative that outlines their knowledge in appropriate federal, state and local government regulations, codes, guidelines, professional standards, and other policies related to the specified project.	7	5
➤ Firm identifies other successful projects of similar size and scope.	5	3
➤ Firm has identified information to be gathered or obtained and proposed an approach to complete the Scope of Work.	5	3
Comments/Rationale for points:	Subtotal	13
3. FIRM'S QUALIFICATIONS (28 points)		
➤ Firm is registered and licensed to practice in the state of Texas, and has been verified through the Texas Board of Profession Engineers and Land Surveyors.	5	5
➤ Firm includes an organization chart, and a description of the proposed project team organization dedicated to this project, identifies key technical staff, their names and titles.	10	10
➤ Firm provides proof of all licenses and certifications for each proposed staff member.	10	6
➤ Firm identifies their Affirmative Action Program.	3	2
Comments/Rationale for points:	Subtotal	23
4 EXPERIENCE AND RECENT PROJECTS (27 points)		
➤ Firm includes biographic summaries/resumes for each proposed staff member that highlight their relevant experience specific to the project within the last 12 consecutive months, and their role in each project.	10	5
➤ Firm identifies at least one (1) Licensed Professional Engineer with an educational background and/or strong experience in the scope of the project that is part of the proposed team dedicated to this project who has previously led or been a part of at least two (2) projects of similar size and scope.	10	10
➤ Firm identifies two (2) different technical staff members with a minimum of five (5) and ten (10) years' experience.	7	4
Comments/Rationale for points:	Subtotal	19
5. LEADERSHIP AND ABILITY(21 points)		
➤ Firm identifies their commitment and ability to commence services immediately after successfully negotiating a contract for services.	3	2
➤ Firm identifies proposed project composition, project leadership, and reporting responsibilities.	5	5
➤ Firm has demonstrated competency and experience in the project specified.	3	2
➤ Firm commits at least one Project Manager with experience in two (2) different areas of specialties, plus be 50% involved with the technical development of the project.	5	5
➤ Firm commits at least one (1) Project Manager with experience in five (5) areas of specialties, plus be 85-100% involved with the technical development of the project.	5	5
Comments/Rationale for points:	Subtotal	19
TOTAL		76

EVALUATION FORM

RE: RFQ No. 23-0033-02-24-JLC
 Engineering Services
 Project Name: Hidalgo Flood Drainage Improvements
 Evaluated Firm: Melden and Hunt Engineerir

Evaluator: Robert Segura
 Signature: 
 Date: 7/13/2023
 Department: Administration

EVALUATION CRITERIA	POINTS	SCORE
1. RFQ RESPONSIVENESS (2 points)		
➤ Response is clear, concise, well-organized and followed the instructions listed in the Procurement Overview section of the procurement packet.	2	2
Comments/Rationale for points: <u>Very well organized</u>	Subtotal	2
2. UNDERSTANDING THE PROJECT (22 points)		
➤ Firm demonstrates a thorough understanding of the project through their Scope of Services.	5	0
➤ Firm addresses their understanding in a clear and concise narrative that outlines their knowledge in appropriate federal, state and local government regulations, codes, guidelines, professional standards, and other policies related to the specified project.	7	0
➤ Firm identifies other successful projects of similar size and scope.	5	0
➤ Firm has identified information to be gathered or obtained and proposed an approach to complete the Scope of Work.	5	0
Comments/Rationale for points: <u>Havent worked on this drainage project before.</u>	Subtotal	0
3. FIRM'S QUALIFICATIONS (28 points)		
➤ Firm is registered and licensed to practice in the state of Texas, and has been verified through the Texas Board of Profession Engineers and Land Surveyors.	5	5
➤ Firm includes an organization chart, and a description of the proposed project team organization dedicated to this project, identifies key technical staff, their names and titles.	10	10
➤ Firm provides proof of all licenses and certifications for each proposed staff member.	10	10
➤ Firm identifies their Affirmative Action Program.	3	3
Comments/Rationale for points: <u>All required documents</u>	Subtotal	28
4 EXPERIENCE AND RECENT PROJECTS (27 points)		
➤ Firm includes biographic summaries/resumes for each proposed staff member that highlight their relevant experience specific to the project within the last 12 consecutive months, and their role in each project.	10	10
➤ Firm identifies at least one (1) Licensed Professional Engineer with an educational background and/or strong experience in the scope of the project that is part of the proposed team dedicated to this project who has previously led or been a part of at least two (2) projects of similar size and scope.	10	10
➤ Firm identifies two (2) different technical staff members with a minimum of five (5) and ten (10) years' experience.	7	7
Comments/Rationale for points: <u>All required documents</u>	Subtotal	27
5. LEADERSHIP AND ABILITY(21 points)		
➤ Firm identifies their commitment and ability to commence services immediately after successfully negotiating a contract for services.	3	3
➤ Firm identifies proposed project composition, project leadership, and reporting responsibilities.	5	5
➤ Firm has demonstrated competency and experience in the project specified.	3	3
➤ Firm commits at least one Project Manager with experience in two (2) different areas of specialties, plus be 50% involved with the technical development of the project.	5	5
➤ Firm commits at least one (1) Project Manager with experience in five (5) areas of specialties, plus be 85-100% involved with the technical development of the project.	5	5
Comments/Rationale for points: <u>Commits to project</u>	Subtotal	21
TOTAL		78

EVALUATION FORM

RE: RFQ No. 23-0033-02-24-JLC
 Engineering Services
 Project Name: 2022 Hidalgo Flood Drainage Imp.
 Evaluated Firm: Melden and Hunt Inc.

Evaluator: Guadalupe V. Garcia
 Signature: *Guadalupe V. Garcia*
 Date: 6/2/2023
 Department: Urban County Program

EVALUATION CRITERIA	POINTS	SCORE
1. RFQ RESPONSIVENESS (2 points)		
➤ Response is clear, concise, well-organized and followed the instructions listed in the Procurement Overview section of the procurement packet.	2	1
Comments/Rationale for points:	Subtotal	1
2. UNDERSTANDING THE PROJECT (22 points)		
➤ Firm demonstrates a thorough understanding of the project through their Scope of Services.	5	3
➤ Firm addresses their understanding in a clear and concise narrative that outlines their knowledge in appropriate federal, state and local government regulations, codes, guidelines, professional standards, and other policies related to the specified project.	7	3
➤ Firm identifies other successful projects of similar size and scope.	5	2
➤ Firm has identified information to be gathered or obtained and proposed an approach to complete the Scope of Work.	5	2
Comments/Rationale for points:	Subtotal	10
3. FIRM'S QUALIFICATIONS (28 points)		
➤ Firm is registered and licensed to practice in the state of Texas, and has been verified through the Texas Board of Profession Engineers and Land Surveyors.	5	3
➤ Firm includes an organization chart, and a description of the proposed project team organization dedicated to this project, identifies key technical staff, their names and titles.	10	5
➤ Firm provides proof of all licenses and certifications for each proposed staff member.	10	5
➤ Firm identifies their Affirmative Action Program.	3	1
Comments/Rationale for points:	Subtotal	14
4. EXPERIENCE AND RECENT PROJECTS (27 points)		
➤ Firm includes biographic summaries/resumes for each proposed staff member that highlight their relevant experience specific to the project within the last 12 consecutive months, and their role in each project.	10	6
➤ Firm identifies at least one (1) Licensed Professional Engineer with an educational background and/or strong experience in the scope of the project that is part of the proposed team dedicated to this project who has previously led or been a part of at least two (2) projects of similar size and scope.	10	6
➤ Firm identifies two (2) different technical staff members with a minimum of five (5) and ten (10) years' experience.	7	5
Comments/Rationale for points:	Subtotal	17
5. LEADERSHIP AND ABILITY (21 points)		
➤ Firm identifies their commitment and ability to commence services immediately after successfully negotiating a contract for services.	3	2
➤ Firm identifies proposed project composition, project leadership, and reporting responsibilities.	5	5
➤ Firm has demonstrated competency and experience in the project specified.	3	2
➤ Firm commits at least one Project Manager with experience in two (2) different areas of specialties, plus be 50% involved with the technical development of the project.	5	5
➤ Firm commits at least one (1) Project Manager with experience in five (5) areas of specialties, plus be 85-100% involved with the technical development of the project.	5	5
Comments/Rationale for points:	Subtotal	19
TOTAL		61

EVALUATION FORM


RE: RFQ No. 23-0033-02-24-JLC
 Engineering Services
 Project Name: 2022 Hidalgo Flood Drainage Imp. Proj
 Evaluated Firm: Melden and Hunt Inc

Evaluator: Jasmin A. Cantu
 Signature: *Jasmin Cantu*
 Date: 06/01/2023
 Department: Purchasing

EVALUATION CRITERIA	POINTS	SCORE
1. RFQ RESPONSIVENESS (2 points)		
➤ Response is clear, concise, well-organized and followed the instructions listed in the Procurement Overview section of the procurement packet.	2	2
Comments/Rationale for points:	Subtotal	2
2. UNDERSTANDING THE PROJECT (22 points)		
➤ Firm demonstrates a thorough understanding of the project through their Scope of Services.	5	5
➤ Firm addresses their understanding in a clear and concise narrative that outlines their knowledge in appropriate federal, state and local government regulations, codes, guidelines, professional standards, and other policies related to the specified project.	7	6
➤ Firm identifies other successful projects of similar size and scope.	5	5
➤ Firm has identified information to be gathered or obtained and proposed an approach to complete the Scope of Work.	5	4
Comments/Rationale for points:	Subtotal	20
3. FIRM'S QUALIFICATIONS (28 points)		
➤ Firm is registered and licensed to practice in the state of Texas, and has been verified through the Texas Board of Profession Engineers and Land Surveyors.	5	5
➤ Firm includes an organization chart, and a description of the proposed project team organization dedicated to this project, identifies key technical staff, their names and titles.	10	10
➤ Firm provides proof of all licenses and certifications for each proposed staff member.	10	8
➤ Firm identifies their Affirmative Action Program.	3	3
Comments/Rationale for points:	Subtotal	26
4 EXPERIENCE AND RECENT PROJECTS (27 points)		
➤ Firm includes biographic summaries/resumes for each proposed staff member that highlight their relevant experience specific to the project within the last 12 consecutive months, and their role in each project.	10	8
➤ Firm identifies at least one (1) Licensed Professional Engineer with an educational background and/or strong experience in the scope of the project that is part of the proposed team dedicated to this project who has previously led or been a part of at least two (2) projects of similar size and scope.	10	8
➤ Firm identifies two (2) different technical staff members with a minimum of five (5) and ten (10) years' experience.	7	7
Comments/Rationale for points:	Subtotal	23
5. LEADERSHIP AND ABILITY(21 points)		
➤ Firm identifies their commitment and ability to commence services immediately after successfully negotiating a contract for services.	3	3
➤ Firm identifies proposed project composition, project leadership, and reporting responsibilities.	5	4
➤ Firm has demonstrated competency and experience in the project specified.	3	2
➤ Firm commits at least one Project Manager with experience in two (2) different areas of specialties, plus be 50% involved with the technical development of the project.	5	5
➤ Firm commits at least one (1) Project Manager with experience in five (5) areas of specialties, plus be 85-100% involved with the technical development of the project.	5	5
Comments/Rationale for points:	Subtotal	19
TOTAL		90

EVALUATION FORM

RE: RFQ No. 23-0033-02-24-JLC
 Engineering Services
 Project Name: Hidalgo Flood Drainage Improvements
 Evaluated Firm Fulcrom Consulting Service:

Evaluator: Robert Segura
 Signature: 
 Date: 7/13/2023
 Department: Administration

EVALUATION CRITERIA	POINTS	SCORE
1. RFQ RESPONSIVENESS (2 points)		
➤ Response is clear, concise, well-organized and followed the instructions listed in the Procurement Overview section of the procurement packet.	2	2
Comments/Rationale for points: <u>Very well organized</u>	Subtotal	2
2. UNDERSTANDING THE PROJECT (22 points)		
➤ Firm demonstrates a thorough understanding of the project through their Scope of Services.	5	0
➤ Firm addresses their understanding in a clear and concise narrative that outlines their knowledge in appropriate federal, state and local government regulations, codes, guidelines, professional standards, and other policies related to the specified project.	7	0
➤ Firm identifies other successful projects of similar size and scope.	5	0
➤ Firm has identified information to be gathered or obtained and proposed an approach to complete the Scope of Work.	5	0
Comments/Rationale for points: <u>Havent worked on this drainage project before.</u>	Subtotal	0
3. FIRM'S QUALIFICATIONS (28 points)		
➤ Firm is registered and licensed to practice in the state of Texas, and has been verified through the Texas Board of Profession Engineers and Land Surveyors.	5	5
➤ Firm includes an organization chart, and a description of the proposed project team organization dedicated to this project, identifies key technical staff, their names and titles.	10	10
➤ Firm provides proof of all licenses and certifications for each proposed staff member.	10	10
➤ Firm identifies their Affirmative Action Program.	3	3
Comments/Rationale for points: <u>All required documents</u>	Subtotal	28
4 EXPERIENCE AND RECENT PROJECTS (27 points)		
➤ Firm includes biographic summaries/resumes for each proposed staff member that highlight their relevant experience specific to the project within the last 12 consecutive months, and their role in each project.	10	10
➤ Firm identifies at least one (1) Licensed Professional Engineer with an educational background and/or strong experience in the scope of the project that is part of the proposed team dedicated to this project who has previously led or been a part of at least two (2) projects of similar size and scope.	10	10
➤ Firm identifies two (2) different technical staff members with a minimum of five (5) and ten (10) years' experience.	7	7
Comments/Rationale for points: <u>All required documents</u>	Subtotal	27
5. LEADERSHIP AND ABILITY(21 points)		
➤ Firm identifies their commitment and ability to commence services immediately after successfully negotiating a contract for services.	3	3
➤ Firm identifies proposed project composition, project leadership, and reporting responsibilities.	5	5
➤ Firm has demonstrated competency and experience in the project specified.	3	3
➤ Firm commits at least one Project Manager with experience in two (2) different areas of specialties, plus be 50% involved with the technical development of the project.	5	5
➤ Firm commits at least one (1) Project Manager with experience in five (5) areas of specialties, plus be 85-100% involved with the technical development of the project.	5	5
Comments/Rationale for points: <u>Commits to project</u>	Subtotal	21
TOTAL		78

EVALUATION FORM

RE: RFQ No. 23-0033-02-24-JLC
Engineering Services
 Project Name: 2022 Hidalgo Flood Drainage Imp.
 Evaluated Firm: Fulcrum Consulting Service

Evaluator: Guadalupe V. Garcia
 Signature: *Guadalupe V. Garcia*
 Date: 6/2/23
 Department: Urban County Program

EVALUATION CRITERIA	POINTS	SCORE
1. RFQ RESPONSIVENESS (2 points)		
➤ Response is clear, concise, well-organized and followed the instructions listed in the Procurement Overview section of the procurement packet.	2	1
Comments/Rationale for points:	Subtotal	1
2. UNDERSTANDING THE PROJECT (22 points)		
➤ Firm demonstrates a thorough understanding of the project through their Scope of Services.	5	4
➤ Firm addresses their understanding in a clear and concise narrative that outlines their knowledge in appropriate federal, state and local government regulations, codes, guidelines, professional standards, and other policies related to the specified project.	7	3
➤ Firm identifies other successful projects of similar size and scope.	5	4
➤ Firm has identified information to be gathered or obtained and proposed an approach to complete the Scope of Work.	5	4
Comments/Rationale for points:	Subtotal	15
3. FIRM'S QUALIFICATIONS (28 points)		
➤ Firm is registered and licensed to practice in the state of Texas, and has been verified through the Texas Board of Profession Engineers and Land Surveyors.	5	4
➤ Firm includes an organization chart, and a description of the proposed project team organization dedicated to this project, identifies key technical staff, their names and titles.	10	5
➤ Firm provides proof of all licenses and certifications for each proposed staff member.	10	5
➤ Firm identifies their Affirmative Action Program.	3	3
Comments/Rationale for points:	Subtotal	17
4. EXPERIENCE AND RECENT PROJECTS (27 points)		
➤ Firm includes biographic summaries/resumes for each proposed staff member that highlight their relevant experience specific to the project within the last 12 consecutive months, and their role in each project.	10	5
➤ Firm identifies at least one (1) Licensed Professional Engineer with an educational background and/or strong experience in the scope of the project that is part of the proposed team dedicated to this project who has previously led or been a part of at least two (2) projects of similar size and scope.	10	5
➤ Firm identifies two (2) different technical staff members with a minimum of five (5) and ten (10) years' experience.	7	4
Comments/Rationale for points:	Subtotal	14
5. LEADERSHIP AND ABILITY (21 points)		
➤ Firm identifies their commitment and ability to commence services immediately after successfully negotiating a contract for services.	3	3
➤ Firm identifies proposed project composition, project leadership, and reporting responsibilities.	5	4
➤ Firm has demonstrated competency and experience in the project specified.	3	4
➤ Firm commits at least one Project Manager with experience in two (2) different areas of specialties, plus be 50% involved with the technical development of the project.	5	3
➤ Firm commits at least one (1) Project Manager with experience in five (5) areas of specialties, plus be 85-100% involved with the technical development of the project.	5	3
Comments/Rationale for points:	Subtotal	17
TOTAL		64

EVALUATION FORM

RE: RFQ No. 23-0033-02-24-JLC
Engineering Services
 Project Name: 2022 Hidalgo Flood Drainage Imp. Proj
 Evaluated Firm: Fulcrum Consulting Services

Evaluator: Jasmin A. Cantu
 Signature: Jasmin Cantu
 Date: 06/01/2023
 Department: Purchasing

EVALUATION CRITERIA	POINTS	SCORE
1. RFQ RESPONSIVENESS (2 points)		
➤ Response is clear, concise, well-organized and followed the instructions listed in the Procurement Overview section of the procurement packet.	2	1
Comments/Rationale for points:	Subtotal	1
2. UNDERSTANDING THE PROJECT (22 points)		
➤ Firm demonstrates a thorough understanding of the project through their Scope of Services.	5	2
➤ Firm addresses their understanding in a clear and concise narrative that outlines their knowledge in appropriate federal, state and local government regulations, codes, guidelines, professional standards, and other policies related to the specified project.	7	4
➤ Firm identifies other successful projects of similar size and scope.	5	2
➤ Firm has identified information to be gathered or obtained and proposed an approach to complete the Scope of Work.	5	3
Comments/Rationale for points:	Subtotal	11
3. FIRM'S QUALIFICATIONS (28 points)		
➤ Firm is registered and licensed to practice in the state of Texas, and has been verified through the Texas Board of Profession Engineers and Land Surveyors.	5	5
➤ Firm includes an organization chart, and a description of the proposed project team organization dedicated to this project, identifies key technical staff, their names and titles.	10	6
➤ Firm provides proof of all licenses and certifications for each proposed staff member.	10	4
➤ Firm identifies their Affirmative Action Program.	3	1
Comments/Rationale for points:	Subtotal	16
4 EXPERIENCE AND RECENT PROJECTS (27 points)		
➤ Firm includes biographic summaries/resumes for each proposed staff member that highlight their relevant experience specific to the project within the last 12 consecutive months, and their role in each project.	10	6
➤ Firm identifies at least one (1) Licensed Professional Engineer with an educational background and/or strong experience in the scope of the project that is part of the proposed team dedicated to this project who has previously led or been a part of at least two (2) projects of similar size and scope.	10	8
➤ Firm identifies two (2) different technical staff members with a minimum of five (5) and ten (10) years' experience.	7	4
Comments/Rationale for points:	Subtotal	18
5. LEADERSHIP AND ABILITY(21 points)		
➤ Firm identifies their commitment and ability to commence services immediately after successfully negotiating a contract for services.	3	2
➤ Firm identifies proposed project composition, project leadership, and reporting responsibilities.	5	4
➤ Firm has demonstrated competency and experience in the project specified.	3	2
➤ Firm commits at least one Project Manager with experience in two (2) different areas of specialties, plus be 50% involved with the technical development of the project.	5	4
➤ Firm commits at least one (1) Project Manager with experience in five (5) areas of specialties, plus be 85-100% involved with the technical development of the project.	5	4
Comments/Rationale for points:	Subtotal	16
TOTAL		62