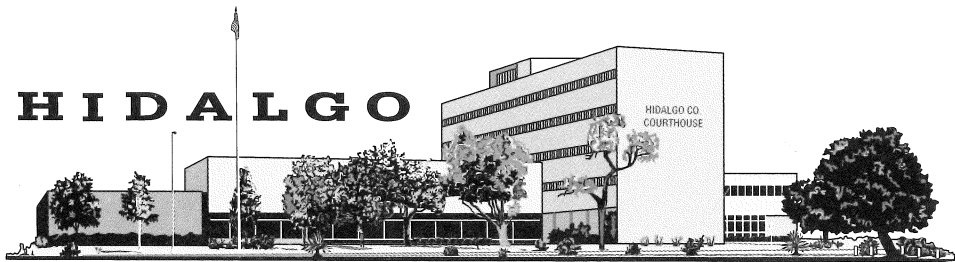


COUNTY *of* HIDALGO



EDINBURG, TEXAS 78539

HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577
WEBSITE: www.co.hidalgo.tx.us/auditor

August 08, 2023

The Honorable Richard F. Cortez, Hidalgo County Judge
The Honorable David Fuentes, Commissioner, Precinct No. 1
The Honorable Eduardo Cantu, Commissioner, Precinct No. 2
The Honorable Everardo Villarreal, Commissioner, Precinct No. 3
The Honorable Ellie Torres, Commissioner, Precinct No. 4

RE: Certification of Revenue

Dear Judge and Commissioners:

Pursuant to Local Government Code § 111.0706 SPECIAL BUDGET FOR GRANT OR AID MONEY:

The county auditor shall certify to the commissioner's court the receipt of all public or private grant or aid money that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the grant or aid money for its intended purpose.

I, Linda Fong, Interim County Auditor of Hidalgo County, certify to the Hidalgo County Commissioners Court the receipt of an award from the Texas Health and Human Services Commission (THHSC). These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

AMOUNT	PURPOSE
\$11,024.00	Award No. HHS000687600002 Amend No. 4 Title V Child Health and Dental Program Services

CERTIFIED BY:



Linda Fong, CPFO
Interim County Auditor

08/03/2023
Date

HIDALGO COUNTY DISTRICT JUDGES

LUIS M. SINGLETERRY JUDGE, 92ND D.C. FERNANDO MANCIAS JUDGE, 93RD D.C. J. R. "BOBBY" FLORES JUDGE, 139TH D.C. ROSE GUERRA REYNA JUDGE, 206TH D.C. MARLA CUELLAR JUDGE, 275TH D.C. MARIO E. RAMIREZ, JR. JUDGE, 332ND D.C. NOE GONZALEZ JUDGE, 370TH D.C. OVERSEER LETICIA LOPEZ JUDGE, 388TH D.C. L. KENO VASQUEZ JUDGE, 398TH D.C. ISRAEL RAMON, JR. JUDGE, 430TH D.C. RENEE R. BETANCOURT JUDGE, 449TH D.C. JOSE "JOE" RAMIREZ JUDGE, 464TH D.C. YSMAEL FONSECA JUDGE, 476TH D.C.

AI-91792

Health & Human Services Dept. 26. 0.

CC REGULAR AGENDA SPECIAL MTG

Meeting Date: 08/08/2023

Submitted For: Eddie Olivarez, HEALTH & HUMAN SERVICES DEPT.

Submitted By: Mike Escaname

Department: HEALTH & HUMAN SERVICES DEPT.

CAPTION

1. Requesting approval to accept and for County Judge to e-sign the Title V Child Health and Dental Grant Services contract HHS000687600002 Amendment No. 4 in the amount of \$11,024.00 and with a program period of September 1, 2023 to August 31, 2024.
2. Requesting approval of the certification of revenue in the amount of \$11,024.00 and to appropriate the same.

BACKGROUND

This is an amendment to the existing grant program; No grant application was submitted.

Fiscal Impact

CALENDAR YEAR: 2023

ACCT. #: 3-1293-441-00-340-051-4-XXX

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

No local match required.

Attachments

Grant Contract Amendment

Budget Appropriation

Form Review

Inbox

Budget & Management

Final Approval

Form Started By: Mike Escaname

Reviewed By

Date

Started On: 07/25/2023 08:29 AM



Javier Flores <javier.flores@auditor.co.hidalgo.tx.us>

Fwd: Request for Certification of Revenue - \$11,024.00 - Title V Child Health FY 24

1 message

Brianda Gomez <brianda.gomez@auditor.co.hidalgo.tx.us>
To: Javier Flores <javier.flores@auditor.co.hidalgo.tx.us>

Wed, Jul 26, 2023 at 4:58 PM

FYI

----- Forwarded message -----

From: **Miguel Escaname** <miguel.escaname@hchd.org>
Date: Tue, Jul 25, 2023 at 8:59 AM
Subject: Request for Certification of Revenue - \$11,024.00 - Title V Child Health FY 24
To: Brianda Gomez <brianda.gomez@auditor.co.hidalgo.tx.us>, Minerva Diaz <minerva.diaz@auditor.co.hidalgo.tx.us>
Cc: Carlos Oliva <carlos.oliva@hchd.org>

Hello Brianda,

I'd appreciate it if you can arrange to have a certification of revenue approved in the amount of \$11,024.00. AI-91792 will be presented to CC on 08/08/2023 to accept the FY 24 Child Health grant contract amendment.

Let me know if you have any questions.

Thank you.

--

Miguel Escaname

Division Manager, Financial Accounting

Hidalgo County Health & Human Services Department

1304 S. 25th Ave


Edinburg, TX 78542-7205


Main Line (956) 383-6221

Direct Line (956) 292-7000 ext. 7210

The information transmitted by this email is intended only for the person or entity to which it is addressed. This email may contain proprietary, business-confidential and/or privileged material. If you are not the intended recipient of this message, be aware that any use, review, retransmission, distribution, reproduction or any action taken in reliance upon this message is strictly prohibited. If you received this in error, please contact the sender and delete the material from all of your systems.

2 attachments

 **07.24.2023 - Title V Child Health FY 24 Grant Contract Amendment.pdf**
546K

 **08.08.2023 - AI-91792 - Acceptance of the Amendment for FY 24.pdf**
119K

FY24 Title V CHD Renewal Amendment

**TEXAS HEALTH AND HUMAN SERVICES COMMISSION
HIDALGO COUNTY HEALTH DEPARTMENT
(HHSC CONTRACT NO. HHS000687600002)**

AMENDMENT NO. 4

The Health and Human Services Commission (“**HHSC**” or “**System Agency**”) and Hidalgo County Health Department (“**Grantee**”), collectively referred to as the “**Parties**” to that certain Title V Child Health and Dental Grant Services Contract that was effective September 1, 2020 and denominated as HHSC Contract No. HHS000687600002 (the “**Contract**”), as amended, now desire to further amend the Contract.

Whereas, the Parties desire to revise the Budget and revise the Statement of Work; and

Whereas, the Parties have chosen to exercise their option to extend the term of the Contract in accordance with Section 9.1 of Attachment C to the Contract.

Now, therefore, the Parties amend and modify the Contract as follows:

1. **Section III, Duration**, of the Contract is amended to show a revised termination date of August 31, 2024, unless renewed, extended, or terminated earlier pursuant to the terms and conditions of the Contract.
2. **Section IV, Budget**, of the Contract is amended by adding funding to state fiscal year 2024 in the amount of **\$11,024.00**. The total not-to-exceed amount of this Contract is increased to **\$52,914.00**. All expenditures under the Contract must be within the contract period, and in accordance with the Title V Policy Manual and Attachment B of the Contract.
3. **Section IV, Budget**, of the Contract is amended to add the following after the last paragraph of Section IV:

HHSC reserves the right to reduce the contract award to the amount expended per fiscal year.

4. **Section 1 of Attachment B, Budget**, is deleted in its entirety and replaced with the following:

FY24 Title V CHD Renewal Amendment

Table 1 – Budget Categories		FY 2020	FY 2021	FY 2022	FY2023	FY2024
Child Health (including costs for laboratory and case management)	Number of clients to be served	0	432	216	173	216
	Average cost per client	\$0.00	\$51.00	\$51.00	\$51.00	\$51.00
	Total \$ Amount for all services provided	\$0.00	\$22,047.00	\$11,024.00	\$8,819.00	\$11,024.00
Child Dental	Number of clients to be served	0	0	0	0	0
	Average cost per client	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Total \$ Amount for all services provided	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

5. Attachment A, Statement of Work, of the Contract is deleted in its entirety and replaced with Attachment A-1 Revised Statement of Work.
6. This Amendment shall be effective as of September 1, 2023.
7. Except as modified by this Amendment, all terms and conditions of the Contract, as amended, shall remain in full force and effect.
8. Each Party represents and warrants that the person executing this Amendment on its behalf has full power and authority to enter into this Amendment.
9. Any further revisions to the Contract shall be by written agreement of the Parties.

Signature Page Follows

FY24 Title V CHD Renewal Amendment

**HHSC CONTRACT NO. HHS000687600002
SIGNATURE PAGE FOR AMENDMENT NO. 4**

**HEALTH AND HUMAN SERVICES
COMMISSION**

HIDALGO COUNTY HEALTH DEPARTMENT

By: _____

By: _____

Name: _____

Name: Richard F. Cortez

Title: _____

Title: Hidalgo County Judge

Date of Execution: _____

Date of Execution: _____

The following Attachment is attached and incorporated as part of the Contract:

Attachment A-1 Revised Statement of Work

FY24 Title V CHD Renewal Amendment

Attachment A-1
Revised Statement of Work

Attachment A-1
Revised Statement of Work
Title V
Maternal Child Health and Dental

1. GRANTEE RESPONSIBILITIES

To participate as a provider under this contract, the Grantee must:

- 1.1 Ensure compliance with this contract including these grantee contractual responsibilities.
- 1.2 Provide or assure the provision of child health and/or child dental services that include screening and eligibility determination, direct clinical and/or dental services, laboratory services, Title V Children and Pregnant Women (Title V CPW) case management and appropriate referrals, as necessary. Grantee shall have an established referral relationship with a qualified provider for each approved service which it does not provide.
- 1.3 Agrees to submit data and billing within thirty (30) days of services, according to the business requirements in the current Title V Maternal and Child Health Fee for-Service Program Policy Manual which can be accessed at <https://hhs.texas.gov/doing-business-hhs/provider-portals/health-services-providers/title-v-maternal-child-health-fee-service-program>
- 1.4 Provide Title V Child Health Services and/or Dental in accordance with the terms of this Contract, and with the System Agency Request for Application (RFA) No. HHS0001365, attached hereto and made a part hereof as **Attachment I** of the original contract.
- 1.5 Provide services only to eligible individuals. To be eligible for Title V Child Health Services and/or Dental, an individual must be:
 1. An individual twenty-one (21) years or younger;
 2. A Texas resident;
 3. In financial need based on a gross family income at or below 185% of the most recent Federal Poverty Level; and
 4. Ineligible for other programs/benefits providing the same services.

Children and adolescents, who would otherwise meet Title V eligibility requirements, shall also be regarded as potentially Title V eligible. Individual client eligibility will be determined on an annual basis, and at other times as necessary, based upon change in income.

Grantee will screen all applicants for Title V eligibility will and determine eligibility using a System Agency or Title V program-approved screening process as updated in the spring of each year when federal poverty levels and eligibility determination forms are revised.

- 1.6 Notify the System Agency in writing of any clinic site information changes, e.g., changes in contact person, hours of operation, address, Texas Provider Identification (TPI) number, National Provider Identification (NPI) number, the closure, relocation, and/or opening of clinic site(s).
- 1.7 Comply with the following guidelines regarding co-pays, as applicable. Grantee may assess a co-pay from clients who receive services under this Contract. A co-pay shall not be assessed from such clients if their family income is at or below 100% of the most recently defined federal poverty level. A co-pay assessment shall not exceed \$30. A client shall not be denied services due to inability to pay.
- 1.8 Make reasonable efforts to investigate and apply for all other sources of third-party funding available to, or identified by, the client before submitting claims for allowable costs.
- 1.9 Allow System Agency to conduct on-site and remote quality assurance reviews as deemed necessary by System Agency. Unsatisfactory review findings may result in implementation of contract actions up to and including termination of the Contract.
- 1.10 Comply with all applicable federal and state laws, rules, regulations, standards and guidelines, as amended, including but not limited to Title V of the Social Security Act, 42 USC § 701, et seq.

2. PERFORMANCE MEASURES

- 2.1 Performance of Grantee, including compliance with System Agency Program procedures, policies and guidance, contractual conditions, attainment of performance measures, maintenance of adequate staff, and submission of required data and narrative reports, if applicable, will be regularly assessed.
- 2.2 Failure to comply with stated requirements and contractual conditions may result in the immediate loss of contract funds at the discretion of System Agency.

3. SERVICE DELIVERY AREA (S)

Grantee shall perform the activities in the service area designated in this contract.

4. BILLING INSTRUCTIONS

- 4.1 Grantee shall bill System Agency monthly for allowable services provided to Title V eligible clients. All allowable services shall be submitted as aggregate activity reports with a System Agency Monthly Reporting Packet and shall not refer to or identify individual clients. Grantee shall bill within thirty (30) days after the end of the month in which services were provided or within sixty (60) days in cases of potentially Medicaid eligible individuals who are denied eligibility by the Health and Human Services

Commission. All bills shall be submitted within forty-five (45) days of the end of the Contract term.

- 4.2 Grantee shall request payment using the Monthly Reporting Packet, for Title V Fee for Service Program. Grantee shall submit a billing strip as additional supporting documentation.
- 4.3 Grantee shall submit the Monthly Reporting Packet and supporting documentation to the email listed in the packet and shall be submitted each month for actual expenditures of the program, even if there are zero monthly expenditures or the contract award has been reached.
- 4.4 Grantee shall request payment from System Agency as directed by the Title V Maternal and Child Health Fee for Service Program Policy Manual whether via voucher or a web-based system.
- 4.5 Grantee shall submit a "Financial Reconciliation Report" no later than sixty (60) days after the end of the contract term. This report must be signed and marked "Final" and shall be emailed to email address(es) listed on the Financial Reconciliation Report.
- 4.6 System Agency shall distribute funds in a way that will maximize the delivery of authorized services to eligible clients. System Agency will monitor Grantee's billing activity. If utilization is below that projected in Grantee's budget, shown in the Signature Document, Grantee's ceiling may be subject to a decrease for the remainder of the Contract period. Grantee may be subject to contract ceiling amount decreases if Grantee's billing activity is less than projected.
- 4.7 System Agency may pay for additional services as specified in this Contract if provided by Grantee during the term of this Contract (but not otherwise paid during the term of this Program Attachment) if it is in the best interest of the State and the System Agency Program to do so, and if funds are available. If Grantee exceeds the ceiling amount of this Contract, Grantee shall continue to bill System Agency for the services provided. System Agency may pay for these additional services if funds become available at a later date.
- 4.8 Grantee shall accept reimbursement or payment from System Agency and any applicable fees from clients for clinical health services as payment in full for services or goods provided to clients. Grantee shall not seek additional reimbursement or payment for services or goods from clients other than applicable fees for clinical health services.
- 4.9 At the request of HHSC, contractor may be required to provide additional supportive documentation with invoices.

5. AVAILABLE FUNDING

5.1 HHSC reserves the right to re-allocate grant funds to prevent underutilization in the event HHSC determines, in its sole discretion, that a Grantee cannot reasonably utilize all funds awarded.

5.2 HHSC reserves the right, where allowed by legal authority, to redirect fund in the event of financial shortfalls. HHSC Program will monitor Contractor's expenditures on a quarterly basis. If projected expenditures are below the total contract amount, Contractor's budget may be subject to a decrease for the remainder of the Contract term.

6. REIMBURSEMENT FOR TITLE V MATERNAL AND CHILD HEALTH SERVICES

6.1 Grantees are reimbursed for allowable child health and/or child dental services on a fee- for- service basis using established reimbursement rates available online at <https://www.hhs.texas.gov/handbooks/title-v-maternal-child-health-fee-service-program-policy-manual/forms>. Grantees must bill HHSC on a monthly basis for services delivered using invoice templates provided annually or when changes to templates are necessary by HHSC.

6.2 Reimbursement requests are due to HHSC within thirty (30) days after the end of the month in which services were provided. Rates are subject to change at HHSC's sole discretion.

6.3 Reimbursement request for the month of September, must be submitted and reimbursed by December 31. Submission that does not meet the above requirement will not be processed.

6.4 Specific requirements related to the provision of Title V services are found in the Title V Maternal and Child Health Fee for Service Program Policy Manual [Title V Maternal and Child Health Fee-for-Service Program Policy Manual | Texas Health and Human Services](#).

6.5 Title V rate worksheets including reimbursement codes, service and procedure descriptors and reimbursement rates can be found at <https://www.hhs.texas.gov/handbooks/title-v-maternal-child-health-fee-service-program-policy-manual/forms>.

Certificate Of Completion

Envelope Id: 6B5E6AFBEF5B4860A9949777699898DE

Status: Sent

Subject: Amending \$110,265.00; HHS000687600002; Hidalgo County Health Department A-4; HHSC/HDS/HDIS/FCS

Procurement Number:

Source Envelope:

Document Pages: 18

Signatures: 0

Envelope Originator:

Certificate Pages: 2

Initials: 0

Texas Health and Human Services Commission

AutoNav: Enabled

1100 W. 49th St.

Envelope Stamping: Enabled

Austin, TX 78756

Time Zone: (UTC-06:00) Central Time (US & Canada)

PCS_DocuSign@hpsc.state.tx.us

IP Address: 168.60.253.53

Record Tracking

Status: Original

7/24/2023 8:41:52 AM

Holder: Texas Health and Human Services

Commission

Location: DocuSign

PCS_DocuSign@hpsc.state.tx.us

Security Appliance Status: Connected

Pool: FedRamp

Storage Appliance Status: Connected

Pool: Texas Health and Human Services

Location: DocuSign

Commission

Signer Events

Richard F. Cortez

countyjudge@co.hidalgo.tx.us

Hidalgo County Judge

Hidalgo County

Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Faith Sandberg-Rodriguez

faith.sandberg-rodriquez@hhs.texas.gov

Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

Signature

Timestamp

Sent: 7/24/2023 8:53:20 AM

Viewed: 7/24/2023 8:54:33 AM

In Person Signer Events

Signature

Timestamp

Editor Delivery Events

Status

Timestamp

Agent Delivery Events

Status

Timestamp

Intermediary Delivery Events

Status

Timestamp

Certified Delivery Events

Status

Timestamp

Carbon Copy Events

Status

Timestamp

Adriane Addison

adriane.addison@hhs.texas.gov

Security Level: Email, Account Authentication
(None)

Electronic Record and Signature Disclosure:

Not Offered via DocuSign

COPIED

Sent: 7/24/2023 8:53:20 AM

Carbon Copy Events

Sandra DeLeon
sandra.deleon@co.hidalgo.tx.us
Security Level: Email, Account Authentication (None)
Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Status

COPIED

Timestamp

Sent: 7/24/2023 8:53:21 AM

Aparna Aavula
aparna.aavula@hhs.texas.gov
Security Level: Email, Account Authentication (None)
Electronic Record and Signature Disclosure:
Not Offered via DocuSign

Witness Events

Signature

Timestamp

Notary Events

Signature

Timestamp

Envelope Summary Events

Status

Timestamps

Envelope Sent

Hashed/Encrypted

7/24/2023 8:53:20 AM

Payment Events

Status

Timestamps

