

**SIGNATURE DOCUMENT FOR  
HEALTH AND HUMAN SERVICES COMMISSION GRANT AGREEMENT  
CONTRACT NO. HHS001373500011  
UNDER THE  
AMERICORPS SENIORS GRANT PROGRAM**

The parties to this agreement (“Grant Agreement” or “Contract”) are the **HEALTH AND HUMAN SERVICES COMMISSION** (“HHSC” or “System Agency”) and County of Hidalgo Community Service Agency (“Grantee”), having its principal office at 2524 North Closner Boulevard, Edinburg, TX 78541 (each a “Party” and collectively the “Parties”).

**I. PURPOSE**

The purpose of this Grant Agreement is to provide funding for administration and operation of the AmeriCorps Seniors Programs consisting of the Foster Grandparent Program (“FGP”), the Retired Senior Volunteer Program (“RSVP”) and the Senior Companion Program (“SCP”).

**II. LEGAL AUTHORITY**

This Grant Agreement is entered into pursuant to the provisions of Texas Human Resources Code §101A.102; the Domestic Volunteer Services Act of 1973, as amended, 42 USC §§5000 et seq., (Public Law 93-113), Sections 201, 211, and 213; and the National and Community Service Act of 1990, as amended (Public Law 101-610) Section 196(b).

**III. DURATION**

This Grant Agreement is effective September 1, 2023 and expires August 31, 2026, unless renewed, extended, or terminated pursuant to the terms and conditions of the Contract. HHSC, at its sole discretion and contingent on the continued availability of funds appropriated by the Texas Legislature, may extend this Contract for any period(s) of time provided the Contract term, including all extensions and renewals, does not exceed five (5) years. Notwithstanding the limitation in the preceding sentence, HHSC, at its sole discretion, also may extend the Contract beyond five years as necessary to ensure the continuity of service, for purposes of transition, or otherwise determined by HHSC to serve the best interest of the State.

**IV. STATEMENT OF WORK**

The Scope of Grant Project to which Grantee is bound is incorporated into and made a part of this Grant Agreement for all purposes and included as **ATTACHMENT A, GRANT STATEMENT OF WORK**.

**V. BUDGET AND INDIRECT COST RATE**

The total amount of this Grant Agreement will not exceed \$ 106,057.41. Grantee is not required to provide matching funds.

The total not-to-exceed amount includes the following:

- Total State Funds for RSVP for September 1, 2023 – August 31, 2024: \$ 35,352.47
- Total State Funds for RSVP for September 1, 2024 – August 31, 2025: \$ 35,352.47
- Total State Funds for RSVP for September 1, 2025 – August 31, 2026: \$ 35,352.47

All expenditures under the Grant Agreement will be in accordance with **ATTACHMENT B, FY 2024 BUDGET.**

**VI. REPORTING REQUIREMENTS**

Grantee shall submit the following reports, in a format specified by HHSC, electronically to [cncs\\_sar\\_var@hhsc.state.tx.us](mailto:cncs_sar_var@hhsc.state.tx.us).

REPORT	FREQUENCY	DUE DATE
Expenditure Report including copy of general ledger-	Quarterly	Within 45 calendar days of the month following the end of each State of Texas fiscal quarter.
Financial Close Out Report	Annual	Not later than November 30 <sup>th</sup> of each year

**VII. CONTRACT REPRESENTATIVES**

The following will act as the representative authorized to administer activities under this Grant Agreement on behalf of their respective Party.

**System Agency**

Attention: Isaac Ramirez  
 Health and Human Services Commission  
 701 W. 51<sup>st</sup> Street, MC W350  
 Austin, Texas 78751  
[Isaac.Ramirez@hhs.texas.gov](mailto:Isaac.Ramirez@hhs.texas.gov)

**Grantee**

Jaime Longoria  
 County of Hidalgo Community Service Agency  
 2524 North Closner Boulevard  
 Edinburg, TX 78541  
[jaime.longoria@co.hidalgo.tx.us](mailto:jaime.longoria@co.hidalgo.tx.us)

### VIII. NOTICE REQUIREMENTS

- A. All notices given by Grantee shall be in writing, include the Grant Agreement contract number, comply with all terms and conditions of the Grant Agreement, and be delivered to the System Agency's Contract Representative identified above.
- B. Grantee shall send legal notices to System Agency at the address below and provide a copy to the System Agency's Contract Representative:

Health and Human Services Commission  
Attn: Office of Chief Counsel  
4601 W. Guadalupe, Mail Code 1100  
Austin, Texas 78751

- C. Notices given by System Agency to Grantee may be emailed, mailed or sent by common carrier. Email notices shall be deemed delivered when sent by System Agency. Notices sent by mail shall be deemed delivered when deposited by the System Agency in the United States mail, postage paid, certified, return receipt requested. Notices sent by common carrier shall be deemed delivered when deposited by the System Agency with a common carrier, overnight, signature required.
- D. Notices given by Grantee to System Agency shall be deemed delivered when received by System Agency.
- E. Either Party may change its Contract Representative or Legal Notice contact by providing written notice to the other Party.

### IX. CONTRACT SUPPLEMENTAL CONDITIONS

ATTACHMENT D, HHS UNIFORM TERMS AND CONDITIONS – GRANT V. 3.2 (JULY 2022), of this Contract is revised as follows:

- 1. **Article II. Payment Provisions, Section 2.4 Billing** is deleted and replaced as follows:

**Payment Method:** Except as otherwise provided by this Contract, the payment method will be advance payment. This payment method is based on disbursement of the minimum necessary funds to carry out the Program or Project where the Grantee has implemented appropriate safeguards. This payment method will only be utilized in accordance with governing law, state and federal regulations, and at the sole discretion of the System Agency.

- 2. **Article II. Payment Provisions, Section 2.6 Use for Match Prohibited** is deleted in its entirety.
- 3. **Article X. Indemnity, Section 10.1 General Indemnity** is deleted and replaced as follows:

**TO THE EXTENT PERMITTED BY TEXAS LAW, GRANTEE SHALL DEFEND, INDEMNIFY AND HOLD HARMLESS THE STATE OF TEXAS AND SYSTEM AGENCY, AND/OR THEIR OFFICERS, AGENTS, EMPLOYEES, REPRESENTATIVES, CONTRACTORS, ASSIGNEES, AND/OR DESIGNEES FROM ANY AND ALL LIABILITY, ACTIONS, CLAIMS, DEMANDS, OR**

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**SUITS, AND ALL RELATED COSTS, ATTORNEY FEES, AND EXPENSES ARISING OUT OF OR RESULTING FROM ANY ACTS OR OMISSIONS OF GRANTEE OR ITS AGENTS, EMPLOYEES, SUBCONTRACTORS, ORDER FULFILLERS, OR SUPPLIERS OF SUBCONTRACTORS IN THE EXECUTION OR PERFORMANCE OF THE GRANT AGREEMENT AND ANY PURCHASE ORDERS ISSUED UNDER THE GRANT AGREEMENT.**

**X. CONTRACT DOCUMENTS**

The following documents are incorporated by reference and made a part of this Grant Agreement for all purposes.

Unless expressly stated otherwise in this Grant Agreement, in the event of conflict, ambiguity or inconsistency between or among any documents, all System Agency documents take precedence over Grantee's documents.

**ATTACHMENT A – GRANT STATEMENT OF WORK**

**ATTACHMENT B – FY 2024 BUDGET**

**ATTACHMENT C – HHS CONTRACT AFFIRMATIONS V. 2.2 (MAY 2022)**

**ATTACHMENT D – HHS UNIFORM TERMS AND CONDITIONS – GRANT V. 3.2 (JULY 2022)**

**ATTACHMENT E – NOTICE OF AWARD – SENIOR VOLUNTEER PROGRAM (RSVP)**

**ATTACHMENT F – HHS ADDITIONAL PROVISIONS – GRANT FUNDING**

**XI. SIGNATURE AUTHORITY**

Each Party represents and warrants that the person executing this Grant Agreement on its behalf has full power and authority to enter into this Grant Agreement. Any services or work performed by Grantee before this Grant Agreement is effective or after it ceases to be effective are performed at the sole risk of Grantee.

**SIGNATURE PAGE FOLLOWS**

**SIGNATURE PAGE FOR HEALTH AND HUMAN SERVICE COMMISSION  
GRANT AGREEMENT,  
CONTRACT NO. HHS001373500011**

**HEALTH AND HUMAN  
SERVICES COMMISSION**

**COUNTY OF HIDALGO COMMUNITY  
SERVICE AGENCY**

DocuSigned by:  
*Evelyn Greenfield-Johnson*  
F68B80ED089584DC

DocuSigned by:  
*J Longoria*  
4B4B8A80A80F409...

Signature

Signature

Evelyn Greenfield-Johnson

Printed Name: Jaime Longoria

Associate Commissioner

Title: Executive Director

Date of Signature: August 3, 2023

Date of Signature: August 2, 2023

**Notice of Grant Award****Corporation for National and Community Service**250 E Street SW, Suite 300  
Washington, DC 20525-0001  
(202) 606-5000**Retired and Senior Volunteer Program****Grantee**HIDALGO, COUNTY OF  
2524 N Closner STE B Edinburg TX 78539-6502EIN: 742234352  
UEI: VJCDQFM7W7B4**Award Information**

Agreement No.:	<b>23SRGTX012</b>	Performance Period:	<b>07/01/2023 - 03/31/2026</b>
Amendment No.:	<b>0</b>	Budget Period:	<b>07/01/2023 - 03/31/2026</b>
CFDA No.:	<b>94.002</b>	Grant Year:	<b>1</b>

**Purpose**

The purpose of this award is to assist the grantee in carrying out a national service program as authorized by the Domestic and Volunteer Service Act of 1973, as amended (42 U.S.C. Chapter 22).

**Funding Information**

Year 1	Previously Awarded This Year	This Award/ Amendment	Total Current Year
Total Obligated by CNCS	\$0	\$63,189	\$63,189
Grantee's Unobligated Balance (Carryover)	\$0	\$0	\$0
Total Available	\$0	\$63,189	\$63,189

**Cumulative Funding for Project Period**

Total Awarded in Previous Amendments	\$0
Total CNCS Funds Awarded to Date	<b>\$63,189</b>

**Funding Source and Amount**

2023--OPE1-P74-OPO-26000-4101 \$63,189.00

**Award Description**

This award funds the approved 2023-24 RSVP program. Your 2023-24 statutory match is 30% and your budgetary match is 55.16%. This award reduces the 2023-24 program year by three months for the purpose of aligning the award with non-stipend program start dates. The 2024-25 program year grant will have an April 1 start date.

Terms of Acceptance: By accepting funds under this grant, recipient agrees to comply with General Terms and Conditions found at <https://www.americorps.gov/sites/default/files/document/FY2023-General-Terms-Conditions-508-20221028.pdf> and the Program Terms and Conditions found at 2023 Terms and Conditions for Retired and Senior Volunteer Program (RSVP) Grants (americorps.gov). Recipient also agrees to comply with assurances and certifications made in the grant application, supporting documents, and with applicable federal statutes, regulations and guidelines.

Corporation for National and Community Service:

# Notice of Grant Award

250 E Street SW, Suite 300  
Washington, DC 20525-0001  
(202) 606-5000

## Retired and Senior Volunteer Program

### Grantee

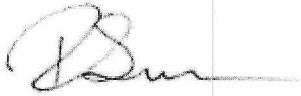
HIDALGO, COUNTY OF  
2524 N Closner STE B Edinburg TX 78539-6502

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### Award Information

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CFDA No.:		Grant Year:	<b>1</b>

06/27/2023



HIDALGO, COUNTY OF  
Legal Applicant

Signature \_\_\_\_\_ Award Date \_\_\_\_\_

Paulette Supria  
Senior Grants Officer

Sylvia Sepulveda  
Project Director

Cristian Verdin  
Grants Officer

Jaime R. Longoria  
Certifying Official/Executive Officer

Cristian Verdin  
Program Officer