

**SIGNATURE DOCUMENT FOR
HEALTH AND HUMAN SERVICES COMMISSION GRANT AGREEMENT
CONTRACT NO. HHS001373500030
UNDER THE
AMERICORPS SENIORS GRANT PROGRAM**

The parties to this agreement (“Grant Agreement” or “Contract”) are the **HEALTH AND HUMAN SERVICES COMMISSION** (“HHSC” or “System Agency”) and County of Hidalgo Community Service Agency (“Grantee”), having its principal office at 2524 North Closner Boulevard, Edinburg, TX 78541 (each a “Party” and collectively the “Parties”).

I. PURPOSE

The purpose of this Grant Agreement is to provide funding for administration and operation of the AmeriCorps Seniors Programs consisting of the Foster Grandparent Program (“FGP”), the Retired Senior Volunteer Program (“RSVP”) and the Senior Companion Program (“SCP”).

II. LEGAL AUTHORITY

This Grant Agreement is entered into pursuant to the provisions of Texas Human Resources Code §101A.102; the Domestic Volunteer Services Act of 1973, as amended, 42 USC §§5000 et seq., (Public Law 93-113), Sections 201, 211, and 213; and the National and Community Service Act of 1990, as amended (Public Law 101-610) Section 196(b).

III. DURATION

This Grant Agreement is effective September 1, 2023 and expires August 31, 2026, unless renewed, extended, or terminated pursuant to the terms and conditions of the Contract. HHSC, at its sole discretion and contingent on the continued availability of funds appropriated by the Texas Legislature, may extend this Contract for any period(s) of time provided the Contract term, including all extensions and renewals, does not exceed five (5) years. Notwithstanding the limitation in the preceding sentence, HHSC, at its sole discretion, also may extend the Contract beyond five years as necessary to ensure the continuity of service, for purposes of transition, or otherwise determined by HHSC to serve the best interest of the State.

IV. STATEMENT OF WORK

The Scope of Grant Project to which Grantee is bound is incorporated into and made a part of this Grant Agreement for all purposes and included as **ATTACHMENT A, GRANT STATEMENT OF WORK**.

V. BUDGET AND INDIRECT COST RATE

The total amount of this Grant Agreement will not exceed \$ 17,377.44. Grantee is not required to provide matching funds.

The total not-to-exceed amount includes the following:

- Total State Funds for FGP for September 1, 2023 – August 31, 2024: \$ 5,792.48
- Total State Funds for FGP for September 1, 2024 – August 31, 2025: \$ 5,792.48
- Total State Funds for FGP for September 1, 2025 – August 31, 2026: \$ 5,792.48

All expenditures under the Grant Agreement will be in accordance with **ATTACHMENT B, FY 2024 BUDGET**.

VI. REPORTING REQUIREMENTS

Grantee shall submit the following reports, in a format specified by HHSC, electronically to cncs_sar_var@hhsc.state.tx.us.

REPORT	FREQUENCY	DUE DATE
Expenditure Report including copy of general ledger–	Quarterly	Within 45 calendar days of the month following the end of each State of Texas fiscal quarter.
Financial Close Out Report	Annual	Not later than November 30 th of each year

VII. CONTRACT REPRESENTATIVES

The following will act as the representative authorized to administer activities under this Grant Agreement on behalf of their respective Party.

System Agency

Attention: Isaac Ramirez
 Health and Human Services Commission
 701 W. 51st Street, MC W350
 Austin, Texas 78751
Isaac.Ramirez@hhs.texas.gov

Grantee

Jaime Longoria
 County of Hidalgo Community Service Agency
 2524 North Closner Boulevard
 Edinburg, TX 78541
jaime.longoria@co.hidalgo.tx.us

VIII. NOTICE REQUIREMENTS

- A. All notices given by Grantee shall be in writing, include the Grant Agreement contract number, comply with all terms and conditions of the Grant Agreement, and be delivered to the System Agency's Contract Representative identified above.
- B. Grantee shall send legal notices to System Agency at the address below and provide a copy to the System Agency's Contract Representative:

Health and Human Services Commission
Attn: Office of Chief Counsel
4601 W. Guadalupe, Mail Code 1100
Austin, Texas 78751

- C. Notices given by System Agency to Grantee may be emailed, mailed or sent by common carrier. Email notices shall be deemed delivered when sent by System Agency. Notices sent by mail shall be deemed delivered when deposited by the System Agency in the United States mail, postage paid, certified, return receipt requested. Notices sent by common carrier shall be deemed delivered when deposited by the System Agency with a common carrier, overnight, signature required.
- D. Notices given by Grantee to System Agency shall be deemed delivered when received by System Agency.
- E. Either Party may change its Contract Representative or Legal Notice contact by providing written notice to the other Party.

IX. CONTRACT SUPPLEMENTAL CONDITIONS

ATTACHMENT D, HHS UNIFORM TERMS AND CONDITIONS – GRANT V. 3.2 (JULY 2022), of this Contract is revised as follows:

- 1. **Article II. Payment Provisions, Section 2.4 Billing** is deleted and replaced as follows:

Payment Method: Except as otherwise provided by this Contract, the payment method will be advance payment. This payment method is based on disbursement of the minimum necessary funds to carry out the Program or Project where the Grantee has implemented appropriate safeguards. This payment method will only be utilized in accordance with governing law, state and federal regulations, and at the sole discretion of the System Agency.

- 2. **Article II. Payment Provisions, Section 2.6 Use for Match Prohibited** is deleted in its entirety.
- 3. **Article X. Indemnity, Section 10.1 General Indemnity** is deleted and replaced as follows:

TO THE EXTENT PERMITTED BY TEXAS LAW, GRANTEE SHALL DEFEND, INDEMNIFY AND HOLD HARMLESS THE STATE OF TEXAS AND SYSTEM AGENCY, AND/OR THEIR OFFICERS, AGENTS, EMPLOYEES,

Health and Human Services Commission Grant Agreement, Contract # HHS001373500030

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REPRESENTATIVES, CONTRACTORS, ASSIGNEES, AND/OR DESIGNEES FROM ANY AND ALL LIABILITY, ACTIONS, CLAIMS, DEMANDS, OR SUITS, AND ALL RELATED COSTS, ATTORNEY FEES, AND EXPENSES ARISING OUT OF OR RESULTING FROM ANY ACTS OR OMISSIONS OF GRANTEE OR ITS AGENTS, EMPLOYEES, SUBCONTRACTORS, ORDER FULFILLERS, OR SUPPLIERS OF SUBCONTRACTORS IN THE EXECUTION OR PERFORMANCE OF THE GRANT AGREEMENT AND ANY PURCHASE ORDERS ISSUED UNDER THE GRANT AGREEMENT.

X. CONTRACT DOCUMENTS

The following documents are incorporated by reference and made a part of this Grant Agreement for all purposes.

Unless expressly stated otherwise in this Grant Agreement, in the event of conflict, ambiguity or inconsistency between or among any documents, all System Agency documents take precedence over Grantee's documents.

ATTACHMENT A – GRANT STATEMENT OF WORK

ATTACHMENT B – FY 2024 BUDGET

ATTACHMENT C – HHS CONTRACT AFFIRMATIONS v. 2.2 (MAY 2022)

ATTACHMENT D – HHS UNIFORM TERMS AND CONDITIONS – GRANT v. 3.2 (JULY 2022)

ATTACHMENT E – NOTICE OF AWARD-FOSTER GRANDPARENT PROGRAM (FGP)

ATTACHMENT F – HHS ADDITIONAL PROVISIONS – GRANT FUNDING

XI. SIGNATURE AUTHORITY

Each Party represents and warrants that the person executing this Grant Agreement on its behalf has full power and authority to enter into this Grant Agreement. Any services or work performed by Grantee before this Grant Agreement is effective or after it ceases to be effective are performed at the sole risk of Grantee.

SIGNATURE PAGE FOLLOWS

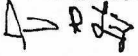
**SIGNATURE PAGE FOR HEALTH AND HUMAN SERVICE COMMISSION
GRANT AGREEMENT,
CONTRACT NO. HHS001373500030**

**HEALTH AND HUMAN
SERVICES COMMISSION**

**COUNTY OF HIDALGO COMMUNITY
SERVICE AGENCY**

DocuSigned by:

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Signature

Signature

Evelyn Greenfield-Johnson

Printed Name: Jaime Longoria

Associate Commissioner

Title: Executive Director

Date of Signature: August 3, 2023

Date of Signature: August 2, 2023

Notice of Grant Award**Corporation for National and Community Service**

250 E Street SW, Suite 300
Washington, DC 20525-0001
(202) 606-5000

Foster Grandparent Program**Grantee**

HIDALGO, COUNTY OF
2524 N Closner STE B Edinburg TX 78539-6502

EIN: 742234352
UEI: VJCDQFM7W7B4

Award Information

Agreement No.:	21SFGTX001	Performance Period:	04/01/2021 - 06/30/2024
Amendment No.:	3	Budget Period:	04/01/2023 - 06/30/2024
CFDA No.:	94.011	Grant Year:	3

Purpose

The purpose of this award is to assist the grantee in carrying out a national service program as authorized by the Domestic and Volunteer Service Act of 1973, as amended (42 U.S.C. Chapter 22).

Funding Information

Year 3	Previously Awarded This Year	This Award/ Amendment	Total Current Year
Total Obligated by CNCS	\$0	\$448,128	\$448,128
Grantee's Unobligated Balance (Carryover)	\$0	\$0	\$0
Total Available	\$0	\$448,128	\$448,128

Cumulative Funding for Project Period

Total Awarded in Previous Amendments	\$492,690
Total CNCS Funds Awarded to Date	\$940,818

Funding Source and Amount

2023--OPE1-P71-OPO-26000-4101	\$378,000.00
2023--OPE1-P71-OPO-26000-4101	\$70,128.00

Special Conditions

Within 90 days of the renewal of award, the single audit for the fiscal year ending 12/31/2021 must be submitted to the Federal Audit Clearinghouse (FAC). AmeriCorps may place your funds on manual hold upon failure to submit this single audit to the FAC by this date.

Award Description

This award funds the approved 2023-24 FGP program. Your 2023-24 statutory match is 8% and your budgetary match is 8.8%. This award adds permanent funding increase to the baseline funding amount by \$97,490 to ensure no volunteers are displaced by the \$4 increase. This award also extends the 2023-24 program year by three months for the purpose of aligning the award with stipend program start dates. The 2024-25 program year grant will have a July 1 start date.

Terms of Acceptance: By accepting funds under this grant, recipient agrees to comply with General Terms and Conditions found at <https://www.americorps.gov/sites/default/files/document/FY2023-General-Terms-Conditions-508-20221028.pdf> and the Program Terms and Conditions found at 2023 Terms and Conditions for AmeriCorps Seniors Foster Grandparent (FGP) and Senior Companion Programs (SCP). Recipient also agrees to comply with assurances and certifications made in the grant

Notice of Grant Award

250 E Street SW, Suite 300
Washington, DC 20525-0001
(202) 606-5000

Foster Grandparent Program

Grantee

HIDALGO, COUNTY OF
2524 N Closner STE B Edinburg TX 78539-6502

EIN: 742234352
UEI: VJCDQFM7W7B4

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CFDA No.:		Grant Year:	3

application, supporting documents, and with applicable federal statutes, regulations and guidelines.

Corporation for National and Community Service:

03/24/2023



HIDALGO, COUNTY OF

Legal Applicant

Signature	Award Date
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Paulette Supria
Senior Grants Officer

Sylvia Sepulveda
Project Director

Cristian Verdin
Grants Officer

Jaime R. Longoria
Certifying Official/Executive Officer

Cristian Verdin
Program Officer