



COUNTY OF HIDALGO

DEPARTMENT OF HUMAN RESOURCES

PERSONNEL ADJUSTMENT REQUEST FORM (ALLOWANCES)

NOTE: Complete multiple personnel action form if department is requesting more than (3) personnel actions.

Date: 08/18/2023 Current Slot No.: 0003
 Department Name: County Court At Law No. 1 Current Position Title: Court Coordinator (cc)
 Department No.: 021-001 Requested Position Title: Court Coordinator (cc)

28

ALLOWANCE REQUEST: Type of Allowance

Position Interpreter Clothing Supplemental Auto

ALLOWANCE AMOUNT:	<u>\$0.00</u>	<u>\$6,000.00</u>	<u>\$6,000.00</u>
	Current Budgeted Amount	Proposed Budgeted Amount	Net Change

ALLOWANCE AMOUNT:	<u> </u>	<u> </u>	<u>\$ 0.00</u>
	Current Budgeted Amount	Proposed Budgeted Amount	Net Change

TOTAL BUDGETARY IMPACT: \$6,000.00

POSITION TO BE FUNDED FROM ONE OF THE FOLLOWING:

Current Department Budget Annual Budget Cycle Will Require Additional Funds
 Salary Adjustment Other _____

POSITION TYPE: Full Time Regular Object Code 113 Part Time Regular Object Code 114
 Full Time Temporary Object Code 121 Part Time Temporary Object Code 122

CIVIL SERVICE: Exempt Non-Exempt **FLSA:** Exempt Non-Exempt

JUSTIFICATION / PRIORITY: (Explain why this allowance request is essential)
Interpreter Pay to be moved from Slot 0005 to slot 0003

COMMENTS: (Any comments you wish to make regarding this request, attach additional pages if needed)
Even transfer. Judge is requesting no time laps inbetween. Effective 8-14-2023

[Signature]
 Department Head
[Signature]
 Department of Human Resources

08/18/2023
 Date
8/18/23
 Date



COUNTY OF HIDALGO

DEPARTMENT OF HUMAN RESOURCES

PERSONNEL ADJUSTMENT REQUEST FORM (ALLOWANCES)

NOTE: Complete multiple personnel action form if department is requesting more than (3) personnel actions.

Date: 08/18/2023 Current Slot No.: 0005
 Department Name: County Court At Law No. 1 Current Position Title: Assistant Asst. Court Coordinator (cc)
 Department No.: 021-001 Requested Position Title: Assistant Asst. Court Coordinator (cc) 28

ALLOWANCE REQUEST: Type of Allowance

Position Interpreter Clothing Supplemental Auto

ALLOWANCE AMOUNT:	<u>\$6,000.00</u>	<u>\$0.00</u>	
	Current Budgeted Amount	Proposed Budgeted Amount	- \$6,000.00 Net Change

ALLOWANCE AMOUNT:			\$ 0.00
	Current Budgeted Amount	Proposed Budgeted Amount	Net Change

TOTAL BUDGETARY IMPACT: - \$6,000.00

POSITION TO BE FUNDED FROM ONE OF THE FOLLOWING:

Current Department Budget Annual Budget Cycle Will Require Additional Funds
 Salary Adjustment Other _____

POSITION TYPE: Full Time Regular Object Code 113 Part Time Regular Object Code 114
 Full Time Temporary Object Code 121 Part Time Temporary Object Code 122

CIVIL SERVICE: Exempt Non-Exempt **FLSA:** Exempt Non-Exempt

JUSTIFICATION / PRIORITY: (Explain why this allowance request is essential)

Interpreter Pay to be Deleted from Slot 0005

COMMENTS: (Any comments you wish to make regarding this request, attach additional pages if needed)

Department Head

08/18/2023
Date

Department of Human Resources

8/21/23
Date