



## NOTICE

September 11, 2023  
Scott-Merriman, Inc.  
2430 Merrell Rd.  
Dallas, Texas 75229

Delivered via email: [scott-merriman@sbcglobal.net](mailto:scott-merriman@sbcglobal.net)  
[tescott3@sbcglobal.net](mailto:tescott3@sbcglobal.net)

Term: October 15, 2023 – December 13, 2023

**Re: Project No. 23-0299**  
**60-Day Extension for Contract #: C-20-018A-10-13**  
**“General Printing Services and Related Supplies”**

Dear Mr. Biggs,

This letter is to notify you that Hidalgo County has chosen the option to exercise the 60-Day Extension under the same rates, terms, and conditions for the above referenced project. To proceed, please return the following to Hidalgo County Purchasing Department via email to [pedro.cuadros@co.hidalgo.tx.us](mailto:pedro.cuadros@co.hidalgo.tx.us) no later than **2 PM on Wednesday, September 13, 2023:**

1. Certificate of Interest Parties – Form 1295 [Link to File Form \(state.tx.us\)](#)
  - a. On box 3, please reference – **C-20-018A-10-13**  
**“General Printing Services and Related Supplies”**
2. Updated Certificate of Insurance – ensure Hidalgo County is listed as a Certificate Holder
3. Signed Acknowledgment of Receipt of this Notice from an authorized representative

This item will be place on the agenda for the next Commissioners' Court meeting for their approval. Failure to submit all items requested in a timely manner, may result in delay of award.

*Elizabeth Preedy*  
Authorized Representative Name

*[Signature]*  
Signature

*9/12/2023*  
Date

Hidalgo County Purchasing Department appreciates your business. If any further assistance is required, please do not hesitate to call Pedro Cuadros, Contract Specialist I, at (956) 318-2626, extension 4859

Sincerely,

*Ignacio Amezcua*  
Ignacio Amezcua, MBA, CTCM, CTCD

Hidalgo County Purchasing Director