



# Hidalgo County Head Start Program Policy Council Agenda

**DATE:** September 20, 2023

**SUBJECT:** Presentation for Discussion, Consideration and Approval to Enter into a Interagency Cooperation Contract Between Hidalgo County Head Start Program and Texas A&M University Health Science Center

**RATIONALE/NEED:** Interagency Cooperation Contract is to collaborate with Texas A&M University Health Science Center in conducting education and outreach program involving the disease process of asthma in children ages three to five years old.

**RECOMMENDATION:** Administration recommends approval.

**COST:** There is no cost.

**RELATED INFORMATION INCLUDED:** Interagency Cooperation Contract

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**INITIATED BY:** Ambrosio Tovar, Procurement Director *A. Tovar*

**REVIEWED BY:** Mr. Edmundo Garcia, Assistant Director *E. Garcia*

**PROGRAM DIRECTOR'S APPROVAL:** *[Signature]*

**THE TEXAS A&M UNIVERSITY SYSTEM  
INTERAGENCY COOPERATION CONTRACT**

THIS CONTRACT AND AGREEMENT is entered into by and between the State agencies shown below as Contracting Parties, pursuant to the authority granted and in compliance with the provisions of "The Interagency Cooperation Act," *Texas Government Code*, Chapter 771.

**I. CONTRACTING PARTIES:**

Receiving Party: **Hidalgo County Head Start Program**  
(Receiving services)

Performing Party: **Texas A&M School of Public Health**  
(Performing services)

**II. STATEMENT OF SERVICES TO BE PERFORMED:**

**Texas A&M School of Public Health** and **Hidalgo County Head Start Program** agree to collaborate in the services of the educational outreach and screening for the **Head Start Centers**. This asthma program is an evidenced-based evidence-based education and outreach program in collaboration with the **Hidalgo County Head Start Centers**. It focuses on using a holistic approach for case management, control of asthma triggers, and medication assistance that will provide the components for all parents and their children to take care and prevent their asthma attacks and have their disease controlled. Our focus is on childhood asthma home management and our goal is to achieve improve the health and quality of life of all participants as well as cost savings with the implementation of this program. (See *Attachment A*).

**III. TERM OF CONTRACT:**

This Contract is to begin January 1, 2023 and shall terminate December 31, 2026. (*if state appropriated funds are used, term of contract cannot transcend the biennium*)

**IV. TERMINATION:**

Either party may terminate the Agreement, with or without cause, by giving ten (10) days written notice to the other.

**V. CONSIDERATION:**

This Agreement is being made in consideration of the following: **Texas A&M School of Public Health** and **Hidalgo County Head Start Program** agree that there will be no financial exchange of monies or other compensation.

**THE UNDERSIGNED CONTRACTING PARTIES** do hereby certify that: (1) the services specified above are necessary and authorized for activities that are properly within the statutory functions and programs of the affected agencies of State Government.

**Receiving Party** further certifies that it has the authority to contract for the above services by authority granted in *Texas Education Code* Chapter 771.

**Performing Party** further certifies that it has authority to perform the services contracted for by authority granted in *Texas Education Code* Chapter 771.

The undersigned parties bind themselves to the faithful performance of this contract.

**PERFORMING PARTY:**

\_\_\_\_\_  
Katherine V. Kissmann

\_\_\_\_\_  
Date

**RECEIVING PARTY:**

\_\_\_\_\_  
Honorable Richard Cortez, Hidalgo County Judge

\_\_\_\_\_  
Date

\_\_\_\_\_  
Irma Peña, Executive Director

\_\_\_\_\_  
Date

**ATTEST:**

\_\_\_\_\_  
Arturo Guajardo, Jr.  
Hidalgo County Clerk

**Approved As To Form:**  
Oxford & González, P.C.

By: \_\_\_\_\_  
Ricardo González

## Attachment A

### Center Sites:

All of the Head Start Center sites (as listed on Exhibit A) will be serviced by **Texas A&M School of Public Health**.

### Our commitment to this collaboration will consist of the following:

1. **Texas A&M Health School of Public Health** will coordinate services with the designated **Hidalgo County Head Start Program** personnel. Services will be rendered according to the agreed upon schedule and a protocol for referring participants will be developed.
2. All referrals to the Intervention Specialist will be attained through the designated **Hidalgo County Head Start Program** representative.
3. **Texas A&M School of Public Health** and **Hidalgo County Head Start Program** will cooperate fully to make it possible for individuals to receive services, as detailed below:
  - Provide Screening to determine if the children are at risk for developing asthma.
  - Will refer children to local hospitals/medical providers for diagnosis.
  - Children diagnosed with asthma will be asked to participate in the educational program provided by Promotoras and overseen by Dr. Genny Carrillo.
  - Will include learning asthma signs and symptoms.
  - Will learn what to do in case of an asthma attack.
  - Will learn the use of medications, spacers, peak flow meters.
  - Will learn how to decrease asthma triggers in the home environment by keeping it dry, clean, ventilated, pest-free, safe contaminant free, and decreasing hazardous exposures.
  - Will improve the children's/parents knowledge of asthma management, quality of life, and health care utilization.
  - Will conduct surveys to determine the knowledge gained, families will be surveyed at 3, 6, 9, and 12 months with the following instruments:
    - Demographic profile survey
    - Healthy Homes Pre and Post-test Knowledge Survey
    - Asthma Home Environment and Trigger Checklist (AHEAT)
    - Peds OL Survey (parent and child)
    - Follow-up survey
  - Will provide covers for mattresses.
4. Will provide pillows to all children. **Hidalgo County Head Start Program** staff will maintain confidentiality requirements in accordance to Federal Confidentiality rules (42CFR2) as well as State of Texas confidentiality rules.

## Exhibit A Center Directory

<p><b>Alvarez H/S</b> CD: Perla G. Pruneda 2606 Gumwood McAllen, TX 78501 Phone: (956) 661-4446 Fax: (956) 971-1185</p>	<p><b>Edinburg North H/S</b> CD: Ludivina Almaguer 3500 E. FM 2812 Edinburg, TX 78539 Phone: (956) 383-0665 Fax: (956) 383-2760</p>	<p><b>Mission II H/S</b> CD: Aglaee Luevano 1105 East 8th St. Mission, TX 78572 Phone: (956) 581-3635 Fax: (956) 583-6218</p>	<p><b>Singleterry H/S</b> CD: Natalia Salas 9113 N. Val Verde Rd. Donna, TX 78537 Phone: (956) 461-5631/4321/5630 Fax: (956) 461-1226</p>
<p><b>Captain D. Salinas H/S</b> CD: Estefana Barco 333 East Business 83 Alamo, TX 78516 Phone: (956) 461-4273 Fax: (956) 787-5919.</p>	<p><b>Escandon H/S</b> CD: Janette Mecalco 2901 Colbath McAllen, TX 78504 Phone: (956) 971-4439 Fax: (956) 657-1476</p>	<p><b>Monte Alto H/S</b> CD: Olga Rubio 25249 1ST STREET Monte Alto, TX 78538 Phone: (956) 262-4591 Fax: (956) 262-9229</p>	<p><b>Tabasco H/S</b> CD: Marissa Guerra 223 South Leo Ave. La Joya, TX 78560 Phone: (956) 323-2214 Fax: (956) 323-2215</p>
<p><b>Carmen Anaya H/S</b> CD: Graciela Smith 1000 W. Dicker Rd. Pharr, TX 78577 Phone: (956) 784-8544 Fax: (956) 354-3073</p>	<p><b>Farias HS</b> CD: Alma Trevino 1210 W. Acacia St. Alamo, TX 78516 Phone: (956) 354-2114 Ext:7545 Fax: (956) 354-3070</p>	<p><b>Palacios H/S</b> CD: Virginia Montanez (Interim) 801 E. Thomas Drive Pharr TX. 78577 Phone: (956) 354-2112 Ext: 7540 Fax: (956) 354-3069</p>	<p><b>Thigpen-Zavala H/S</b> CD: Marisa Casares 2500 Galveston Ave. McAllen, TX 78501 Phone: (956) 657-7870 Fax: (956) 657-1186</p>
<p><b>E. Chapa H/S</b> CD: Irma Acuna Garza 5670 N. Doffing Road Mission, TX 78574 Phone: (956) 323-2216 Fax: (956) 323-2217</p>	<p><b>J.R.G. H/S (Edcouch)</b> CD: Alejandra Perez 1210 Santa Rosa Ave. Elsa, TX 78538 262-0422 Phone: (956) 262-0420 /262-0421 Fax: (956) 262-0423</p>	<p><b>Enrique Camarena H/S</b> CD: Dora Contreras 618 N Breyfogle Rd. Palmview, TX 78574 Phone: (956) 583-4435 / 583-4413 Fax: (956) 584-3178</p>	<p><b>Travis H/S</b> CD: Nereyda Ramirez 1551 Georgia Mercedes, TX 78570 Phone: (956) 825-5133 Fax: (956) 514-2353</p>
<p><b>Clover H/S</b> CD: Nadia Gutierrez 800 E. Carroll Rd. San Juan, TX 78589 Phone: (956) 784-8549 Fax: (956) 354-3293</p>	<p><b>Juan Seguin H/S</b> CD: Veronica Garcia 8500 Western Rd. Mission, TX 78572 Phone: (956) 323-2218 (956) 323-2219</p>	<p><b>Salinas Elementary</b> CD: Roxanne Salas 10820 N. Conway Mission, TX 78573 Phone: (956) 323-7469 Fax: (956) 323-7580</p>	<p><b>UTRGV H/S</b> CD: Leonor Garza 1201 W. University Drive Edinburg, TX 78539 Phone: (956) 665-2465 Fax: (956) 665-2466</p>
<p><b>Donna H/S</b> CD: Marcela Infante 1402 Silver Ave. Donna, TX 78537 Phone: (956) 464-2443 Fax: (956) 464-5373</p>	<p><b>Longoria H/S</b> CD: Mariza Garcia 2500 N. Cypress Pharr, TX 78577 Phone: (956) 354-2110 Fax (956) 354-3068</p>	<p><b>Sam Fordyce H/S</b> CD: Idolina Rivera 801 FM 866 Sullivan City, TX 78595 Phone: (956) 323-2212 Fax: (956) 323-2981</p>	<p><b>Wilson H/S</b> CD: Emmy De La Garza 1200 W. Hackberry McAllen, TX 78501 Phone: (956) 657-4123 Fax: (956) 657-4126</p>
<p><b>Donna II H/S</b> CD: Aholibama Lopez 1715 Miller Ave. Donna, TX 78537 Phone 464-2561 Fax 461-3830</p>	<p><b>Marcia Garza H/S</b> CD: Mary De La Rosa 810 El Gato Rd. Alamo, TX 78516 Phone: (956) 354-2789 Fax: (956)</p>	<p><b>San Carlos H/S</b> CD: Maria Salinas 134 North 86 Street San Carlos, TX 78539 Phone: (956) 381-9119 Fax: (956) 381-9307</p>	
<p><b>Edinburg H/S</b> CD: Margie Moreno 3215 Richardson Rd. Edinburg, TX 78539 Phone: (956) 383-4730 Fax: (956) 383-0432</p>	<p><b>MEL H/S</b> CD: Diana Alonso 950 W. 6<sup>th</sup> Street Mercedes, TX 78570-3329 Phone: (956) 825-5132 Fax: (956) 514-2353</p>	<p><b>San Juan II H/S</b> CD: Norma Donava 601 Earling Rd. San Juan, TX 78589 Phone: (956) 782-1056 / 781-7486 Fax: (956) 781-9022</p>	