



NOTICE

TO: Joe Vasquez / Captain for Sheriff's Office Jail Division
FROM: Pedro Cuadros, Contract Specialist I
DATE: September 1, 2023
RE: Project No. 23-0352
 Laboratory Services

Contract **C-20-368-11-03** between Hidalgo County and **Center for Disease Detection, LLC** for Laboratory Services will expire on **November 29, 2023**. As there are no extension options for this contract, our office, if required will have to solicit for bids, proposals or qualifications for this project. Please advise what action Juvenile Probation would like the Purchasing Department to take by making a selection below:

- Review, modify and approve project specifications to proceed with new solicitation
- Allow the contract to expire, as those services are no longer needed

Please sign and return this notice as acknowledgement of receipt by **September 8, 2023**. Following your response, our office will confirm what will be the next steps to follow. Action is required in order to proceed promptly and to ensure there's no lapse in services.

Myra Montoya Myra Montoya 9-5-23
 Name Signature Date

Please include the account number(s) for the above reference project:

Account No.: 3-1100-423-21-280-002-0-339

Should you have any questions or need additional information, I may be reached at extension 4859.

pcp

CC: Pedro Cuadros, Contract Specialist I
 Olga Garza, Division Manager, Contracts Management
 Dina Trevino, Assistant Purchasing Director

