



JUDGE JOANNE GARCIA
HIDALGO COUNTY PROBATE COURT
100 N. CLOSNER, 2ND FLOOR
EDINBURG, TEXAS 78539
PHONE: 956-318-2385

MEMO

TO: COMMISSIONER'S COURT

FROM: JUDGE JOANNE GARCIA
PROBATE COURT JUDGE

DATE: October 6, 2023

SUBJECT: AGENDA ITEM: 92806

In regards to the Hidalgo County, Texas Administrative Policy Manual Travel Policies, Guidelines, and Procedures Travel policy as it pertains to mileage reimbursement, I am requesting approval of mileage reimbursement for each of Probate Court staff as follows:

Regina Moreno, Probate Court Coordinator; and
Yolanda Hernandez, Assistant Court Coordinator

Both of my coordinators are registered to attend The Texas Association for Court Administration 47TH Annual Education Conference in Frisco, Texas from November 6, 2023 to November 10, 2023.

I am requesting approval of mileage reimbursement for each staff member for reason as stated below:

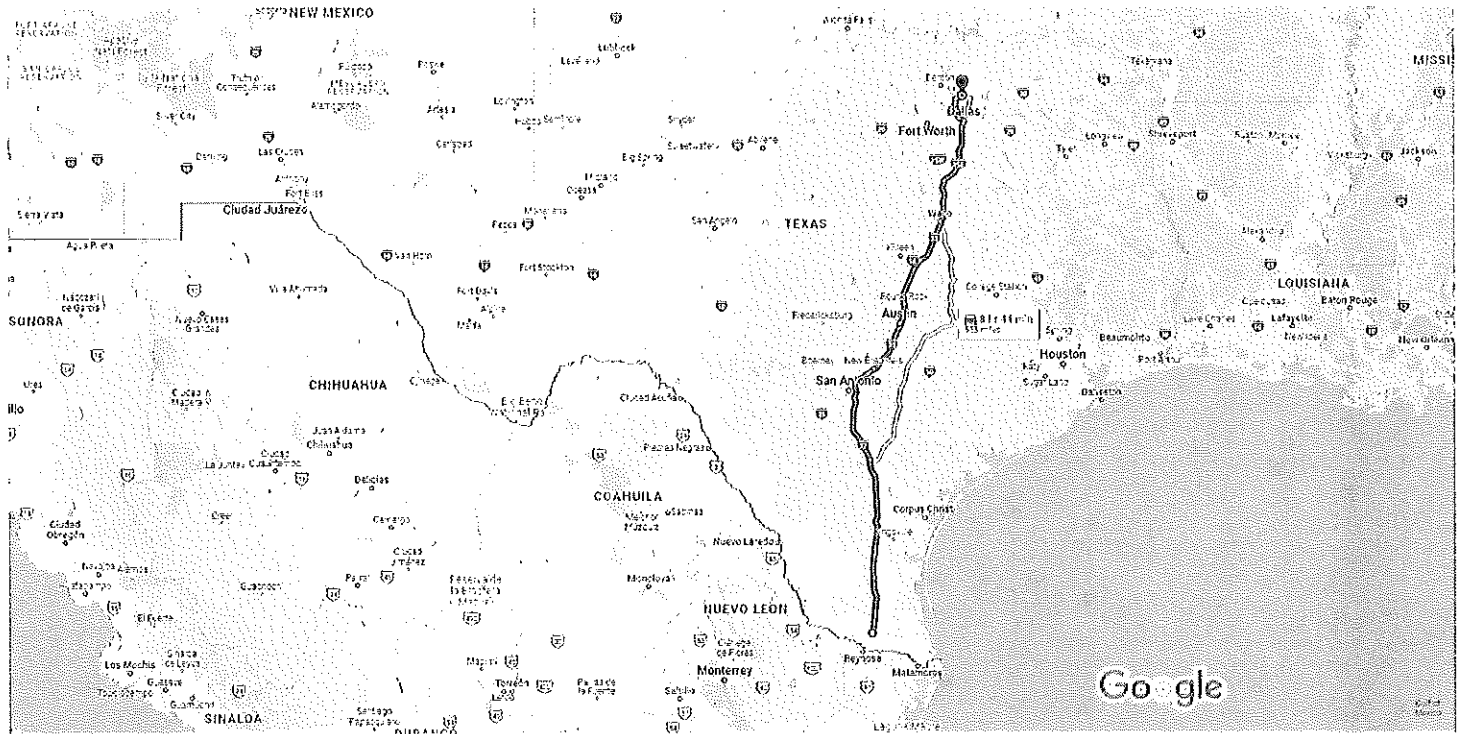
- COVID-19 concerns
- different departure times
- different arrival times
- conflicting schedules
- seminar is live and in person and not available virtually
- there is no vehicle that can accommodate all employees
- employees are encouraged not to travel together
- rental cars are not available for each employee
- health and COVID-19 safety
- health reasons

In addition to the reasons stated above, the Court does have the budget to fund the full mileage reimbursement to each employee cited above. This approval will not burden the Probate Court budget.




100 N Closner Blvd to 7600 John Q Hammons Drive, Frisco, TX


Drive 526 miles, 8 hr 30 min




Map data ©2023 Google, INEGI 50 mi

- 

via I-35 N
 Fastest route now due to traffic conditions
8 hr 30 min
526 miles

- 

via US-281 N and I-35 N
8 hr 33 min
528 miles

- 

via US-77 N
8 hr 44 min
533 miles

Explore nearby 7600 John Q Hammons Dr

Restaurants Hotels Gas stations Parking Lots More



100 N Closner Blvd, Edinburg, TX 78539 to 7600 John Q Hammons Dr, Frisco, TX 75034 Drive 526 miles, 8 hr 30 min

100 N Closner Blvd
Edinburg, TX 78539

Get on I-69C N/US-281 N from N Closner Blvd and E Schunior St

- 6 min (1.9 mi)
- ↑ 1. Head north toward N 10th Ave
- 220 ft
- ↷ 2. Turn right onto N 10th Ave
- 180 ft
- ↷ 3. Turn right at the 1st cross street onto W McIntyre St
- 387 ft
- ↶ 4. Turn left onto N Closner Blvd
- 374 ft
- ↑ 5. Continue straight to stay on N Closner Blvd
- 0.3 mi
- ↷ 6. Turn right onto E Schunior St
- 0.9 mi
- ↑ 7. Continue onto E Richardson Rd
- 394 ft
- ↶ 8. Turn left onto N 25th Ave/N Expressway 281/N Jasman Rd
- 282 ft
- ⤴ 9. Use the left lane to take the ramp onto I-69C N/US-281 N
- 0.3 mi
- ⤴ 10. Merge onto I-69C N/US-281 N
- 9 min (10.2 mi)

Get on I-37 N in Live Oak County from US-281 N

- 2 hr 8 min (148 mi)
- ↑ 11. Continue onto US-281 N
- 39.9 mi
- ↶ 12. Keep left to stay on US-281 N
- 21.4 mi
- ↷ 13. Keep right
- 3.7 mi

- ↑ 14. Continue straight onto US-281 N
 📍 Pass by Dairy Queen (on the right in 77.8 mi)
 81.8 mi
- ⬆️ 15. Use the right 2 lanes to take the ramp onto I-37 N
 0.7 mi

Follow I-37 N, I-35 N and I-35E N to N Interstate 35E in Carrollton. Take exit 445A from I-35E N

- ⬆️ 16. Merge onto I-37 N
 5 hr 4 min (353 mi)
 60.3 mi
- ↘️ 17. Take exit 133 to merge onto I-410 N
 14.1 mi
- ↑ 18. Continue onto I-35 N
 69.1 mi
- ↘️ 19. Keep left at the fork to stay on I-35 N
 49.2 mi
- ↑ 20. Continue onto Monarch Hwy/Purple Heart Trl
 390 ft
- ↑ 21. Continue onto I-35 N/Monarch Hwy/Purple Heart Trl
 86.3 mi
- ↘️ 22. Keep right at the fork to continue on I-35E N,
 follow signs for Interstate 35E/Dallas
 52.0 mi
- ↘️ 23. Keep right at the fork to stay on I-35E N
 4.3 mi
- ↘️ 24. Keep left at the fork to continue on I-35E
 6.2 mi
- ↘️ 25. Keep right at the fork to continue on I-35E N,
 follow signs for Interstate 35E N/Denton
 11.5 mi
- ↘️ 26. Take exit 445A toward TX-190/Dickerson Pkwy
 0.1 mi

Take Dickerson Pkwy, W Rosemeade Pkwy, Old Denton Rd and State Hwy 121 N to your destination in Frisco

- ⬆️ 27. Merge onto N Interstate 35E
 29 min (13.7 mi)
 0.3 mi
- ↶ 28. Keep left to stay on N Interstate 35E, follow signs
 for Dickerson Pkwy
 0.3 mi
- ↘️ 29. Turn right onto Dickerson Pkwy
 0.4 mi

- ↑ 30. Continue straight to stay on Dickerson Pkwy
1.1 mi
- ↑ 31. Continue onto W Rosemeade Pkwy
1.3 mi
- ↶ 32. Use the left 2 lanes to turn left onto Old Denton Rd
2.8 mi
- ↷ 33. Turn right onto State Hwy 121 N
1.6 mi
- ↑ 34. Continue straight to stay on State Hwy 121 N
📍 Pass by In-N-Out Burger (on the right in 1.2 mi)
4.1 mi
- ↑ 35. Continue straight to stay on State Hwy 121 N
0.6 mi
- ↶ 36. Turn left onto Dallas Pkwy
0.8 mi
- ↷ 37. Use the right 2 lanes to turn right onto Gaylord Pkwy
0.3 mi
- ↷ 38. Turn right
102 ft
- ↶ 39. Turn left
0.1 mi
- ↷ 40. Turn right
📍 Destination will be on the left
85 ft



Yolanda Hernandez2 <yolanda.hernandez2@co.hidalgo.tx.us>

Texas Association for Court Administration Invoice 04765

1 message

Texas Association for Court Administration <mylaca@wildapricot.org>
Reply-To: Texas Association for Court Administration <rian@shsu.edu>
To: Yolanda Hernandez <yolanda.hernandez2@co.hidalgo.tx.us>

Tue, Aug 1, 2023 at 2:46 PM



INVOICE

[View invoice online](#)

Texas Association for Court Administration
Event registration

Invoice number: 04765
Issued: 08/01/2023

Bill to:
Yolanda Hernandez

, TX

Item	Amount
Registration for "47th Annual Education Conference" (11/07/2023 1:00 PM - 11/10/2023 10:00 AM, Embassy Suites by Hilton Dallas-Frisco Hotel & Convention Center 7600 John Q. Hammons Drive Frisco, Texas 75034 Frisco, Texas), Non-member Fee	\$425.00

Total: \$425.00
Balance Due: \$425.00

Please make check payable to TACA
and remit to:
Texas Association for Court Administration
Correctional Management Institute of Texas
George J. Beto Criminal Justice Center
Sam Houston State University
Huntsville, TX 77341-2296

[View invoice online](#)



Regina Moreno <regina.moreno@co.hidalgo.tx.us>

Fwd: Your Nov-06-2023 Confirmation #93933043

1 message

Yolanda Hernandez2 <yolanda.hernandez2@co.hidalgo.tx.us>
To: Regina Moreno <regina.moreno@co.hidalgo.tx.us>

Thu, Jul 20, 2023 at 2:30 PM

Hi Friend, here is a copy of my reservation for the TACA seminar, LOL

----- Forwarded message -----

From: **Embassy Suites by Hilton Confirmed** <noreply@h6.hilton.com>
Date: Wed, Jul 5, 2023 at 3:26 PM
Subject: Your Nov-06-2023 Confirmation #93933043
To: <yolanda.hernandez@co.hidalgo.tx.us>

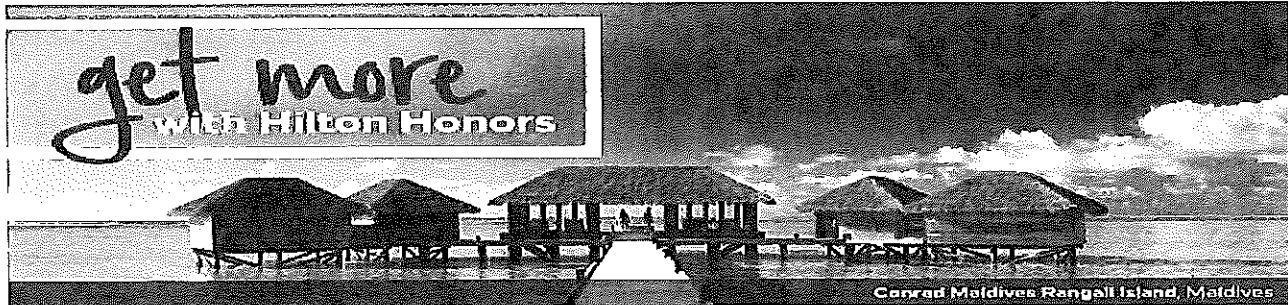


Hi Yolanda 
0 Points / Member


See you soon, Yolanda Hernandez


Your reservation for Nov-06-2023 has been confirmed.

Confirmation #93933043



Embassy Suites by Hilton Dallas Frisco Hotel & Convention Center

 7600 John Q. Hammons Drive
Frisco TX 75034 US
[Maps & Directions>>](#)

 +19727127200

6 MON
NOV

Check In: 4:00 PM

**4 Nights****10** FRI
NOV

Check Out: 11:00 AM

[Add to Calendar](#)

Your Room Information

Guest Name:	Yolanda Hernandez
Guests:	1 Adult
Rooms:	1
Room Plan:	1 KING BED NONSMOKING
Your Rate Information	TACA ANNUAL CONF

Rate per night

06-Nov-2023 - 10-Nov-2023 122.00 USD

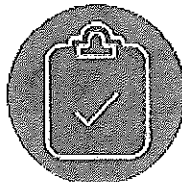
Total for Stay per Room Rate 488.00 USD**Taxes 63.44 USD****Total price for Stay 551.44 USD**[Modify Your Reservation >>](#)

What To Expect When You Arrive



Clean & Ready for You

We are creating an even cleaner stay for you from your guest room to public areas to food and beverage.



A Safer Stay

Please check with local health and government authorities about any health and safety requirements



Regina Moreno <regina.moreno@co.hidalgo.tx.us>

Texas Association for Court Administration Invoice 04635

1 message

Texas Association for Court Administration <mytaca@wildapricot.org>
Reply-To: Texas Association for Court Administration <rian@shsu.edu>
To: Gina Moreno <regina.moreno@co.hidalgo.tx.us>

Mon, Jun 26, 2023 at 11:03 AM



INVOICE

[View invoice online](#)

Texas Association for Court Administration
Event registration

Invoice number: 04635
Issued: 06/26/2023

Bill to:
Gina Moreno
Criminal Auxiliary Court

, TX

Item	Amount
Registration for "47th Annual Education Conference" (11/07/2023 1:00 PM - 11/10/2023 10:00 AM, Embassy Suites by Hilton Dallas-Frisco Hotel & Convention Center 7600 John Q. Hammons Drive Frisco, Texas 75034 Frisco, Texas), Non-member Fee	\$425.00

Total: \$425.00
Balance Due: \$425.00

Please make check payable to TACA
and remit to:
Texas Association for Court Administration
Correctional Management Institute of Texas
George J. Beto Criminal Justice Center
Sam Houston State University
Huntsville, TX 77341-2296

[View invoice online](#)

You're all set, REGINA!

Confirmation number: 87288381

We sent the details to ginaodette@gmail.com.

Hotel Information



Embassy Suites by Hilton Dallas Frisco Hotel & Convention Center

7600 John Q. Hammons Drive Frisco, Texas 75034 USA

+1 972-712-7200

Stay Information

6 NOV MON — **10** NOV FRI

Check-in: 4:00 PM

Check-out: 11:00 AM

Early check-in cannot be guaranteed. Contact the hotel to inquire about early check-in or late check-out.

Guest information

REGINA MORENO

Hilton Honors#:

Room 1 additional guest: MARIOA MORENO

1 room for 1 adult

1 King Bed Nonsmoking - Taca Annual Conf

Total room charge \$488.00

Total taxes \$63.44

Total for stay: \$551.44

Payment 6213 Jul 2024

Guarantee Policy

There is a Credit Card required for this reservation.

If you use a debit/credit card to check in, a hold may be placed on your card account for the full anticipated amount to be owed to the hotel, including estimated incidentals, through your date of check-out and such hold may not be released for 72 hours from the date of check-out or longer at the discretion of your card issuer.

Cancellation Policy

Free cancellation before 11:59 PM local hotel time on 04 Nov 2023.

At check in, the front desk will verify your check-out date. Rates quoted are based on check-in date and length of stay. Should you choose to depart early, price is subject to change.

We reserve the right to cancel or modify reservations where it appears that a customer has engaged in fraudulent or inappropriate activity or under other circumstances where it appears that the reservations contain or resulted from a mistake or error.

Totals listed here are estimated based on current taxes and exchange rates (if applicable) and do not include additional fees/charges that may be incurred during your stay.

Optional services for an additional charge

Self parking

\$18.00 / night

Valet parking

\$28.00 / night

Pets

Pets allowed, \$100.00 non-refundable fee, \$100, 2petsMax, dog/cat only