



COUNTY OF HIDALGO

DEPARTMENT OF HUMAN RESOURCES

POSITION TITLE CHANGE ONLY REQUEST FORM

NOTE: Complete this form to correct the position title of an employee based on the employee's assigned duties and responsibilities. A position title change does not involve a change in duties or responsibilities nor a change in salary.

Date: 10/13/2023

Employee Name: VACANT POSITION Employee No.: Slot# 0059

Department Name: Parks Pct 2 Department No.: 122

Current Position Title: Athletic Trainer Requested Position Title: Coordinator I, Athletic

EXPLANATION OF TITLE CHANGE: *(Briefly explain why the title change is needed)*

The title change is being requested so that the actual job duties/work performed are in line with the job
job description.

DEPARTMENT OF HUMAN RESOURCES: *(Recommendations)*

Attach a list of duties and responsibilities assigned to the employee. (DO NOT ATTACH A JOB DESCRIPTION)

Erika Zamore
Elected Official / Department Head

10/13/23
Date