



NOTICE

October 19, 2023
Deer Oakds EAP Services LLC
128 E. Main Ste. 8
San Antonio, TX 78205

Delivered via email: abarrera@deeroaks.com
Term: January 01, 2024 – December 31, 2024

Re: Extension for Contract #: C-19-225B-12-03
"Deer Oaks EAP Services Agreement"

Dear Ms. Barrera,

This letter is to notify you that Hidalgo County has chosen the option to exercise a one (1) year extension under the same rates, terms, and conditions for the above referenced project. To proceed, please return the following to Hidalgo County Purchasing Department via email to amanda.martinez1@co.hidalgo.tx.us no later than **1:00 PM on Monday, October 23, 2023**:

1. Certificate of Interest Parties – Form 1295 [Link to File Form \(state.tx.us\)](#)
 - a. On box 3, please reference – **C-19-225B-12-03**
2. Updated Certificate of Insurance – ensure Hidalgo County is listed as a Certificate Holder
3. Signed Acknowledgment of Receipt of this Notice from an authorized representative

This item will be placed on the next available Commissioners' Court meeting for approval. Failure to submit all items requested in a timely manner, may result in delay of award.

Alicia Barrera	<i>Alicia Barrera</i>	10/23/2023
Authorized Representative Name	Signature	Date

Hidalgo County Purchasing Department appreciates your business. If any further assistance is required, please do not hesitate to call Amanda Martinez, Contract Specialist II, at (956) 318-2626, extension 4865.

Sincerely,

Ignacio Amezcua, MBA, CTCM, CTCD
Hidalgo County Purchasing Director