

# COUNTY of HIDALGO



**HIDALGO COUNTY AUDITOR'S OFFICE**  
Hidalgo County Administration Building  
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Edinburg, Texas 78539-6243  
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WEBSITE: [www.co.hidalgo.tx.us/auditor](http://www.co.hidalgo.tx.us/auditor)

October 27, 2023

The Honorable Richard F. Cortez, Hidalgo County Judge  
The Honorable David L. Fuentes, Commissioner, Precinct No. 1  
The Honorable Eduardo "Eddie" Cantu, Commissioner, Precinct No. 2  
The Honorable Everardo "Ever" Villarreal, Commissioner, Precinct No. 3  
The Honorable Ellie Torres, Commissioner, Precinct No. 4

## RE: Certification of Revenue

Dear Judge and Commissioners:

Pursuant to Local Government Code § 111.0706 SPECIAL BUDGET FOR GRANT OR AID MONEY:

The county auditor shall certify to the commissioner's court the receipt of all public or private grant or aid money that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the grant or aid money for its intended purpose.

I, Linda Fong, Interim County Auditor of Hidalgo County, certify to the Hidalgo County Commissioners Court the receipt of an award from the Office of the Governor – Homeland Security Grants Division (OOG-HSGD). These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

AMOUNT  
\$110,000.00

PURPOSE  
HC Constable PCT3 Local Border Security Program (LBSP FY2024)  
Award No. 2998909

CERTIFIED BY:

10/27/2023

Linda Fong, CPFO  
Interim County Auditor

Date

### HIDALGO COUNTY DISTRICT JUDGES

LUIS M. SINGLETERRY JUDGE, 92<sup>ND</sup> D.C.    FERNANDO MANCIAS JUDGE, 93<sup>RD</sup> D.C.    J. R. "BOBBY" FLORES JUDGE, 139<sup>TH</sup> D.C.    ROSE GUERRA REYNA JUDGE, 206<sup>TH</sup> D.C.    MARLA CUELLAR JUDGE, 275<sup>TH</sup> D.C.    MARIO E. RAMIREZ, JR. JUDGE, 332<sup>ND</sup> D.C.    NOE GONZALEZ JUDGE, 370<sup>TH</sup> D.C.    LETICIA LOPEZ JUDGE, 389<sup>TH</sup> D.C.    L. KENO VASQUEZ JUDGE, 398<sup>TH</sup> D.C.    ISRAEL RAMON, JR. JUDGE, 430<sup>TH</sup> D.C.    RENEE R. BETANCOURT JUDGE, 449<sup>TH</sup> D.C.    JOSE "JOE" RAMIREZ JUDGE, 464<sup>TH</sup> D.C.    YSMAEL FONSECA JUDGE, 476<sup>TH</sup> D.C.

AI-92954

Constable Pct. #3 19. A.

**CC REGULAR AGENDA SPECIAL MTG**

**Meeting Date:** 10/31/2023

**Submitted For:** Larry Gallardo, CONSTABLE  
PCT. #3

**Submitted By:** Raquel Ramos

**Department:** CONSTABLE PCT. #3

**CAPTION**

**Constable Pct. 3 - FY 2024 Local Border Security Program (LBSP) (1284):**

1. Authorization and approval to accept grant award in relation to the FY 2024 Local Border Security Program (LBSP) in the amount of \$110,000.00 from the Office of the Governor - Homeland Security Grants Division (OOG-HSGD) for the period of Septemer 1, 2023 to August 31, 2024 with the authority for County Judge, as authorized official, to accept the award electronically.
2. Authorization to pay overtime reimbursable under the grant terms and conditions.
3. Approval of certification of revenues, as certified by the County Auditor, for the FY 2024 Local Border Security Program (LBSP) Grant in the amount of \$110,000.00 and appropriation of the same.

**BACKGROUND**

On 02/17/2023 through AI# 89657, Commissioner's Court approved the acceptance to apply for the FY 2024 Local Border Security Program Grant. Grant No: 2998909. Grant period: 09/01/2023 to 08/31/2024.

**Fiscal Impact**

**CALENDAR YEAR:** 2023

**ACCT. #:** 3-1284-421-00-293-080-4-XXX

**FUNDS AVAILABLE Y/N?:** Y

**MATCHING FUNDS Y/N?:** N

**BUDGETARY IMPACT:**

Appropriation of funds for Constable Pct. 3, FY 2024 (09/01/2023 to 08/31/2024) LBSP grant in the amount of \$110,000.00, pending COR by County Auditor. No county cash match required.

Revenue acct #3-1284-334-10-293-080-4-000 CONST PCT3 2024 LBSP-REVENUES

**Attachments**

- Award Letter
- Grantee Conditions & Responsibliities
- Statement of Grant Award (SOGA)
- LEA Overtime Policy
- COR Request Email
- Appropriation

**Form Review**

**Inbox**

**Reviewed By**

**Date**

## Statement of Grant Award (SOGA)

The Statement of Grant Award is the official notice of award from the Office of the Governor (OOG). This Grant Agreement and all terms, conditions, provisions and obligations set forth herein shall be binding upon and shall inure to the benefit of the Parties and their respective successors and assigns and all other State of Texas agencies and any other agencies, departments, divisions, governmental entities, public corporations, and other entities which shall be successors to each of the Parties or which shall succeed to or become obligated to perform or become bound by any of the covenants, agreements or obligations hereunder of each of the Parties hereto.

The approved project narrative and budget for this award are reflected in eGrants on the 'Narrative' and 'Budget/Details' tabs. By accepting the Grant Award in eGrants, the Grantee agrees to strictly comply with the requirements and obligations of this Grant Agreement including any and all applicable federal and state statutes, regulations, policies, guidelines and requirements. In instances where conflicting requirements apply to a Grantee, the more restrictive requirement applies.

The Grant Agreement includes the Statement of Grant Award; the OOG Grantee Conditions and Responsibilities; the Grant Application in eGrants; and the other identified documents in the Grant Application and Grant Award, including but not limited to: 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards; Chapter 783 of the Texas Government Code, Title 34, Part 1, Chapter 20, Subchapter E, Division 4 of the Texas Administrative Code, and the Texas Grant Management Standards (TxGMS) developed by the Comptroller of Public Accounts; the state Funding Announcement or Solicitation under which the grant application was made, and for federal funding, the Funding Announcement or Solicitation under which the OOG was awarded funds; and any applicable documents referenced in the documents listed above. For grants awarded from the U.S. Department of Justice, the current applicable version of the Department of Justice Grants Financial Guide and any applicable provisions in Title 28 of the CFR apply. For grants awarded from the Federal Emergency Management Agency (FEMA), all Information Bulletins and Policies published by the FEMA Grants Program Directorate apply. The OOG reserves the right to add additional responsibilities and requirements, with or without advance notice to the Grantee.

By clicking on the 'Accept' button within the 'Accept Award' tab, the Grantee accepts the responsibility for the grant project, agrees and certifies compliance with the requirements outlined in the Grant Agreement, including all provisions incorporated herein, and agrees with the following conditions of grant funding. The grantee's funds will not be released until the grantee has satisfied the requirements of the following Condition(s) of Funding and Other Fund-Specific Requirement(s), if any, cited below:

<b>Grant Number:</b>	2998909	<b>Award Amount:</b>	\$110,000.00
<b>Date Awarded:</b>	10/17/2023	<b>Grantee Cash Match:</b>	\$0.00
<b>Grant Period:</b>	09/01/2023 - 08/31/2024	<b>Grantee In Kind Match:</b>	\$0.00
<b>Liquidation Date:</b>	11/29/2024	<b>Grantee GPI:</b>	\$0.00
<b>Program Fund:</b>	BL-Local Border Security Program (LBSP)	<b>Total Project Cost:</b>	\$110,000.00
<b>Grantee Name:</b>	Hidalgo County		
<b>Project Title:</b>	Local Border Security Program-Constable PCT3		
<b>Grant Manager:</b>	Darryl Sanders		
<b>Unique Entity Identifier (UEI):</b>	LHACK1UL6NR3		
<b>CFDA:</b>	N/A		
<b>Federal Awarding Agency:</b>	N/A - State Funds		
<b>Federal Award Date:</b>	N/A - State Funds		
<b>Federal/State Award ID Number:</b>	2024-BL-ST-0016		
<b>Total Federal Award/State Funds Appropriated:</b>	\$5,100,000.00		
<b>Pass Thru Entity Name:</b>	Texas Office of the Governor – Homeland Security Grants Division (HSGD)		
<b>Is the Award R&amp;D:</b>	No		



GOVERNOR GREG ABBOTT

Dear Grantee:

Congratulations on your award! To activate your agency's grant, the Authorized Official must log on to eGrants at <https://eGrants.gov.texas.gov> and go to the 'My Home' tab. In the 'Pending Applications' section, locate the application with a 'Current Status' of "Pending AO Acceptance of Award". Click on the grant number and proceed to the 'Accept Award' tab. From this tab, click on the 'Accept' button. Grants must be accepted within 45 calendar days of the date the award was issued.

Be sure to review the Grantee Conditions and Responsibilities Memo for a quick overview of general items every grantee should be aware of. You can also find more detailed information on the eGrants website including helpful resources, links, and tools needed to properly administer Public Safety Office grants. The Guide to Grants, also on the website, contains answers to questions frequently asked by grantees.

If you have any questions regarding this award, feel free to contact your grant manager, whose name is referenced in the Statement of Grant Award or you may always contact our office via the eGrants Help Desk at [eGrants@gov.texas.gov](mailto:eGrants@gov.texas.gov).

We look forward to working with you to ensure the success of your program.

A handwritten signature in blue ink that reads "Aimee Snoddy".

Aimee Snoddy  
Executive Director  
Public Safety Office





Celeste Garza <celeste.garza@auditor.co.hidalgo.tx.us>

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## Certification of Revenues for LBSP 2998909

1 message

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**Raquel Ramos** <raquel.ramos@co.hidalgo.tx.us>  
To: Celeste Garza <celeste.garza@auditor.co.hidalgo.tx.us>

Wed, Oct 18, 2023 at 2:44 PM

Good Afternoon Celeste,

I am respectfully requesting a certification of revenues for the Hidalgo County Constable Pct 3 portion of the Local Border Security Grant (Grant No: 2998909) in the amount of \$110,000.00.

We are requesting approval to accept and appropriate grant funds on Agenda Item # 92954 for the Commissioners Court meeting that will be held on October 31, 2023.

If you have any questions please let me know.

*Raquel V. Ramos*  
Deputy Constable  
Hidalgo County Constable Pct. 3  
Phone: 956-205-7031  
Fax: 956-519-4245





# HIDALGO COUNTY SHERIFF'S DEPARTMENT

SHERIFF ENRIQUE "HENRY" ESCALON

## MEMORANDUM

To: Criminal Enforcement and Adult Detention Personnel

From: Chief Deputy Ramiro Castellano *RC*

Date: April 10, 2003

Ref: Pay Period Computation

Effective pay period # 10, which begins on April 21, 2003, Law Enforcement and Detention Personnel of the Hidalgo County Sheriff's Department will change the way they compute their comp-time hours.

Deputy Sheriffs and Detention Officers will work eighty (80) hours within a designated two-week pay period. When an employee is authorized or required to perform his duties for more than the eighty (80) hours, the time above the eighty (80) hours will accrue at the rate of time and a half (1.5).

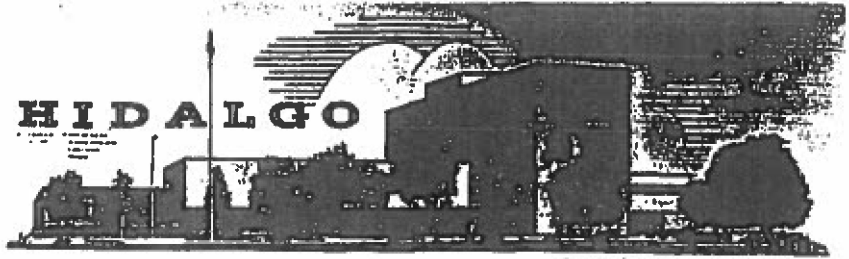
Example: An employee works 86 hours within a two-week pay period. The first eighty (80) hours will be computed at the regular pay rate. The remaining six (6) hours will be compensated at a rate of time and a half (1.5) which would amount to nine (9) hours.

Personnel affected are full time:

- Investigators
- Deputies
- Criminal Enforcement Sergeants
- Detention Sergeants
- Detention Officers
- Detention Matrons

CC COMANDER FLORENTINO GARZA  
COMMANDER ADOLFO CANTU  
MARILYN HILL  
COUNTY AUDITOR, ANTONIO SANDOVAL

# COUNTY *of* HIDALGO



**HIDALGO COUNTY AUDITOR'S OFFICE**  
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EDINBURG, TEXAS 78539

**MAILING ADDRESS:**  
HIDALGO COUNTY AUDITOR'S OFFICE  
P O Box 689  
Edinburg Texas 78539

## MEMORANDUM

**TO:** All Elected Officials and Department Heads  
**FROM:** A. R. Sandoval, Hidalgo County Auditor  
**DATE:** April 17, 2003  
**SUBJECT:** Recording Of Law Enforcement Compensatory Time (Comp-Time)

Effective March 24, 2003, the Hidalgo County Commissioners' Court approved the recording of compensatory time for all law enforcement officers to be based on an 80 hour pay period instead of an 86 hour pay period.

Time sheets submitted erroneously for Pay Period No. 08 (03/24/03-04/06/03) have been corrected by payroll personnel. Copies of these time sheets have been forwarded to the department.

Please do not hesitate to call Ms. Loni Salinas, Payroll Supervisor, at (956) 318-2550, if you have any questions regarding this memo.

*A. R. Sandoval* (9)

### HIDALGO COUNTY DISTRICT JUDGES

EDWARD G. APARICIO  
JUDGE, 93<sup>rd</sup> D.C.  
OVERSEER

RODOLFO DELGADO  
JUDGE, 99<sup>th</sup> D.C.

LETICIA MIROJOSA  
JUDGE, 138<sup>th</sup> D.C.

ROSE GUERRA REYNA  
JUDGE, 206<sup>th</sup> D.C.

JUAN R. PARTIDA  
JUDGE, 219<sup>th</sup> D.C.

MAURO E. RAMIREZ, JR.  
JUDGE, 322<sup>nd</sup> D.C.

NOE GONZALEZ  
JUDGE, 576<sup>th</sup> D.C.

LETICIA LOPEZ  
JUDGE, 589<sup>th</sup> D.C.

ARDA SALINAS FLO  
JUDGE, 591<sup>st</sup> D.C.

**REGULAR MEETING – MARCH 11, 2003**

BE IT REMEMBERED, that on this 11<sup>th</sup> day of March, A.D., 2003, there was begun and held a REGULAR MEETING of the Honorable Commissioners' Court of Hidalgo County, Texas, wherein the following members thereof were present, to-wit:

HONORABLE RAMON GARCIA	HIDALGO COUNTY JUDGE
HONORABLE SYLVIA HANDY	COMMISSIONER, PRECINCT NO. 1
HONORABLE JOSE FLORES	COMMISSIONER, PRECINCT NO. 3
HONORABLE OSCAR L. GARZA JR.	COMMISSIONER, PRECINCT NO. 4

and J.D. SALINAS, COUNTY CLERK & EX-OFICIO CLERK OF THE COMMISSIONERS' COURT of Hidalgo County, Texas, wherein the following proceedings were had, to-wit:

**COUNTY OF HIDALGO  
RAMON GARCIA  
COUNTY JUDGE**

**NOTICE is hereby given in accordance with Chapter 551, Texas Government Code, that a REGULAR MEETING of the Commissioners' Court will be held on TUESDAY, MARCH 11, 2003 at 9:30 A.M., in the Commissioners' Courtroom of the Administration Building, Edinburg, Hidalgo County, Texas, discussion and possible action relating to the following business will be transacted:**

**1. Roll Call**

All Members of the Court were counted present, with the exception of Commissioner Palacios.

**2. Pledge of Allegiance**

At this time Judge R. Garcia called on Commissioner Handy to lead the Court and Audience in reciting the Pledge of Allegiance.

**3. Prayer**

Commissioner Handy led the Court and Audience in Prayer.

**4. Open Forum**

-Godfrey Garza made a presentation on illegal dumping in the Drainage Facilities.  
-Anthony Covasavich and Thelma Garza made a presentation on behalf of the United Way Board advising that Hidalgo County has been one of the top ten contributors.

**5. Approval of Consent Agenda**

At this point, the Court continued with the Consent Agenda.

**6. Approval of Proclamation proclaiming April 6<sup>th</sup> – 13<sup>th</sup>, 2003 as Hidalgo County Crime Victims' Rights Week (SEE EXHIBIT H)**

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval of the Resolution.

**7. Approval of Proclamation proclaiming March 28, 2003 as "Cesar E. Chavez Day" (SEE EXHIBIT I)**

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

**8. Planning Department: (SEE EXHIBIT J)**

**A. Preliminary Plat Approval:**

- 1. Cowboy Subdivision – Pct. #1**
- 2. Luna I Subdivision – Pct. #4**

On motion of Commissioner Handy, seconded by Commissioner Garza, the Court made a UNANIMOUS vote to approve item 8.A. 1 & 2.

**B. Final Plat Approval:**

1. **Bluebonnet Village Phase 2 – Pct. #1**
2. **Abelardo Subdivision – Pct. #2**

On motion of Commissioner Handy, seconded by Commissioner Garza, the Court made a UNANIMOUS vote to approve item 8.B.1 & 2.

**C. Final Plat Approval with Letter of Credit:**

1. **A.R.C. Subdivision – Pct. #3**

Raul Sesin, Planning Director stated for the Record: There is a Letter of Credit for \$1,000.00 for Septic Tank included.

On motion of Commissioner Flores, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval.

**D. Partial Release of Letter of Credit:**

1. **Frontera Heights East Phase I – Pct. #1**
2. **Old La Blanca Terrace Subdivision – Pct. #1**

On motion of Commissioner Garza, seconded by Commissioner Flores, the Court made a UNANIMOUS vote to approve item 8.D.1 & 2.

**E. Release of Letter of Credit:**

1. **Rio Bravo Ranch Phase I – Pct. #4**
2. **Polcitrus Subdivision Phase II – Pct. #3**
3. **Tuberville No. 2 Subdivision – Pct. #1**

On motion of Commissioner Garza, seconded by Commissioner Flores, the Court made a UNANIMOUS vote to approve item 8.E.1-3.

**9. HIDTA – Task Force: (SEE EXHIBIT K)**

**A. Approval of the Federal Equitable Sharing Agreement between HIDTA Task Force and the U.S. Department of Justice**

On motion of Commissioner Garza, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

**B. Approval to appropriate a budget increase in the amount of \$ 5,000.00 for the HIDTA Command Center**

On motion of Commissioner Garza, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

**C. Requesting approval and authorization for County Auditor to issue payment (after review) in the amount of \$ 5,000.00 to CAPPs Van and Car Rental**

On motion of Commissioner Flores, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval.

**10. Budget Office: (SEE EXHIBIT L)**

**A. Authorization and approval to accept Texas Association of Counties check in the amount of \$ 17,966.00 made payable to Hidalgo County and CAPPs Van & Car Rental, endorse same and release to CAPPs Van & Car Rental**

On motion of Commissioner Flores, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval.

**B. County Auditor:**

1. Approval to create obj. #661 (minor office equip.) & approval of line item transfer - \$ 1,000.00

**C. 93<sup>rd</sup> District Court:**

1. Approval to create obj. #608 (household/institutional supplies) & approval of line item transfer - \$200.00

**D. 332<sup>nd</sup> District Court:**

1. Approval to create obj. #607 (cleaning/janitorial supplies) & approval of line item transfer - \$ 17.82

On motion of Commissioner Flores, seconded by Commissioner Garza, the Court made a UNANIMOUS vote to approve item 10.B, C, and D.

Commissioner Handy is away from the Court.

**E. Approval of budget amendment to transfer 2003 Right of Way funds originally budgeted in Right of Way Fund to each individual Commissioner Pct. R & B Budget**

On motion of Commissioner Flores, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval.

**F. Approval of budget amendment to transfer out the Right of Way available balances to each County Commissioner Pct. R & B Budget**

On motion of Commissioner Flores, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval.

**11. Right of Way: (SEE EXHIBIT M)**

**A. Approval to amend distance on Magic Valley, LP Pipeline permit from 21700' to 26200' (approved by Comm. Court on 05/17/00)**

On motion of Commissioner Flores, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval. Commissioner Handy was present for this vote.

**12. County Judge: (SEE EXHIBIT N)**

**A. Authorization and approval to delete slots #008 & 015**

Commissioner Handy joined the meeting.

On motion of Commissioner Flores, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval.

**B. Authorization and approval to create slots #018, 019, 020 (Budget Control Officer, Administrative Aide I, Administrative Aide II)**

On motion of Commissioner Garza, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

**C. Approval of amended salary schedule for slots 001 through 020**

As per Valde Guerra: I will provide the Court Reporter and the County Auditor a copy (of the amended salary schedule).

On motion of Commissioner Flores, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval.

**D. Approval of line item transfer**

On motion of Commissioner Flores, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval. No amount stated.

At this time, the Court proceeded with item #11.A., and then item #10.E.

**13. Risk Management: (SEE EXHIBIT O)**

Commissioner Garza is away from the Court.

**A. Approval to create Risk & Safety Component Director**

On motion of Commissioner Flores, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval.

**B. Set annual salary at \$ 60,000.00**

On motion of Commissioner Flores, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval, with incentive.

**C. Approval of budget amendment**

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval in the amount of \$59,691.60.

**D. Presentation on Workplace Safety**

**E. Request approval to initiate "Hidalgo County Office Safety Training, Level I"**

NO ACTION taken on item 13.D & E.

**14. Urban County: (SEE EXHIBIT P)**

**A. Approval of budget and program amendments – City of Alamo – UC Years 13 & 15 (2000 & 2002)**

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

**B. Approval of budget and program amendment – City of Weslaco – UCP Year 13 (2000)**

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

Commissioner Garza joined the meeting.

**C. Consider awarding bid for the demolition of the existing structure; and the reconstruction of one (1) new unit in the City of San Juan to GMH Construction in the amount of \$ 32,900.00**

On motion of Commissioner Flores, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval.

**15. Head Start: (SEE EXHIBIT Q)**

- A. Requesting approval of the Western Road Head Start Lease Agreement between Hidalgo County Head Start Program and the Roman Catholic Diocese of Brownsville, San Martin de Porras Catholic Church of Alton, Texas in the amount of \$ 400.00 per month**

On motion of Commissioner Garza seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

**16. County Auditor: (SEE EXHIBIT R)**

- A. Discussion and action on creating the position of PC Specialist**
- B. Approval of budget amendment**
- C. Set salary**

NO ACTION taken on item 16.A, B, & C.

- D. Approval of line item transfer for CO's 2002 – County Auditor office furniture in the amount of \$ 3,000.00**

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

**17. WIC: (SEE EXHIBIT S)**

- A. Approval to pay back wage payment for overtime worked during the period 10/07/00 to 07/06/03 for 152 employees**
- B. Approval to create obj. 131 in Acct. #3-1292-441-00-350-001-3 & line item transfer - \$ 22,709.59**

NO ACTION taken on item 17.A. & B.

**18. Sheriff Department: (SEE EXHIBIT T)**

- A. Approval to appropriate the December 31, 2002 fund balance (unreserved) in the amount of \$ 52,135.78 in the Sheriff's Inv. Fund 104**

On motion of Commissioner Flores, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval.

- B. Approval to appropriate the December 31, 2002 fund balance (unreserved) in the amount of \$ 12,303.43 in the Sheriff's Inv. Fund 102**

On motion of Commissioner Garza, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval.

- C. Discussion and action to change the work week of Law Enforcement Personnel from 86 hours a week to 80 hours a week**

On motion of Commissioners' Handy, and Flores, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval, effective March 24, 2003.

- D. Approval of budget amendment for Adult Detention Facility - \$ 27,595.03**

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

**19. Health Department: (SEE EXHIBIT U)**

- A. Approval to rescind action taken on agenda item 9A of 2/25/03 Comm. Court Meeting "Authorization and approval to delete slot #4 – TB Outreach Worker and slot #6 – TB Clerk Adm. Program Income Acct. #3-1293-441-00-340-017-3-113**
- B. Authorization and approval to delete slot #6 – TB Outreach Worker and slot #7 – TB Clerk Administration Program Income Acct. #3-1293-441-00-340-005-0**

On motion of Commissioner Garza, seconded by Commissioner Handy, the Court made a UNANIMOUS vote to approve item 19.A & B.

**20. Pct. #1: (SEE EXHIBIT V)**

- A. Authorization to advertise for construction bids for the Colonia Access Program – Wes-Mer Subdivision road improvements**

On motion of Commissioner Handy, seconded by Commissioners' Garza, and Flores, the Court made a UNANIMOUS vote of approval.

Commissioner Handy is away from the Court.

**21. Pct. #2: (SEE EXHIBIT W)**

- A. Approval of line item transfer - \$ 2,000.00 (CRC Project)**
- B. Approval to create obj. 425 (pest control) and line item transfers for the following:**
  - 1. R & B Countywide - \$ 300.00**
  - 2. R & B Adm. - \$ 500.00**
  - 3. R & B - \$ 10,300.00**
  - 4. Parks - \$ 3,200.00**
  - 5. Sanitation - \$ 300.00**

On motion of Commissioner Garza, seconded by Commissioner Flores, the Court made a UNANIMOUS vote to approve item 21.A & B.1-5.

**22. Human Services: (NO EXHIBITS)**

- A. Discussion and/or action, including, but not limited to the following items:**
  - 1. Authorization to pay 2002 claims: \$609,920.59**

On motion of Commissioner Garza, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

- 2. Authorization to pay 2003 claims: \$101,146.45**

On motion of Commissioner Garza, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

- 3. Indigent Health Care expenditures**
- 4. Modify Services being provided**
- 5. Report and Recommendations regarding Indigent Health Care**

Presentation made. NO ACTION taken on item 22.A.3-5.

Commissioner Handy joined the meeting.

On motion of Commissioner Garza, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval to recess, and continue with the Drainage District Meeting.

After concluding the Drainage District Meeting, the Court continued with the Purchasing Department on the Regular Agenda.

**23. Purchasing Department: (SEE EXHIBIT X)**

**A. HIDALGO COUNTY -**

**1. Present Hidalgo County Jail:**

Total inmate population:	1033
a) Physical Count:	536
b) Out of County Count: La Villa Facility (LCS):	242
Brooks:	255
Other	0

- c) Presentation for discussion, consideration, acceptance and approval of a claim/invoice #3502, dated 4-16-02 in the amount of \$5047.50 from Delta Air Conditioning in connection with an "immediate emergency repair" of a walk-in freezer unit at the County Jail and authority for County Auditor to issue payment;

Presentation made. NO ACTION taken on this item.

**2. Current inter-local(s) and/or contract(s) for the "Housing of Inmates";**

Presentation made. NO ACTION taken on this item.

**3. New Adult Detention Facility and Law Enforcement Center Project:**

- a) Detention Facility Law Enforcement Center Design-Build Contract Amendments (if any);

Presentation made. NO ACTION taken on this item.

- b) Acceptance, approval and authority for Auditor to pay Application and Certificate for Payment No. 25 (dated 11-30-02) by Landmark Organization, L.P. in the amount of \$1,730,416.93 with all applicable documentation provided and subject to Auditor's review, audit and processing procedures completed;

NO ACTION taken on this item.

- c) Acceptance, approval and authority for Auditor to pay Requests for Payment #8 in the amount of \$1,705.16 (01-1006A0) and \$4,326.42 (01-1006B) in connection with the design and construction of the and Maintenance & Motor Pool Building and the Law Enforcement Training Facility to V-A Architecture, project architect with all applicable documentation provided and subject to Auditor's review, audit and processing procedures completed;

On motion of Commissioner Garza, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

- d) Requesting rescission of award (by CC on 3-4-03) of solicited quote to Lafayette Instrument in the amount of \$675.00 for the New Law Enforcement Center in as much as vendor did not include freight/shipping charges and award to next lowest quote reflected in item D below;

On motion of Commissioner Garza, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

- e) Requesting authority to purchase the following goods/products and procured through awarded vendors, solicited quotes, or state awards, catalogue or purchasing programs for the structures on site of the New Adult Detention Facility (ADF), Law Enforcement Center (LEC), Maintenance and Motor Pool Building (MMP) and Law Enforcement Training Facility (LETF) and as detailed in the requisitions below;

<u>Requisition No.</u>	<u>Vendor</u>	<u>Structure/Building</u>	<u>Total</u>
No. 42	Axciton Systems, Inc.	Law Enforcement Center	\$ 710.00

On motion of Commissioner Garza, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

No. 44a                      Midway Auto Supply                      Maintenance & Motor Pool Bldg \$44,315.67

On motion of Commissioner Garza, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

- f) Report and Recommendations from Design/Builder, Consulting Architect and/or other on-site projects Architect in connection with completion, turn-over, occupancy and transition into the New Adult Detention Facility and Law Enforcement Center including certification of the jail portion and other structures under construction on site;
- g) County Auditor's Report on Detention Facility Law Enforcement Center Project paid and pending payment request approval;
- h) Report of Hidalgo County Sheriff's Department on the Transition and Occupancy of the New Adult Detention Facility and Law Enforcement Center Project.

Presentation made. NO ACTION taken on item 23.A.3.f, g, & h.

- 4. Recommending award of bid for "Lubricants (Grease, Oil, Hydraulic Fluids) and Anti-Freeze Products" to sole bidder.
- 5. Requesting approval of Contract for: "Lubricants (Grease, Oil, Hydraulic Fluids) and Anti-Freeze Products" to sole bidder. Note: A fully executed copy of the contract will be forwarded to the Hidalgo County Auditor's Office.

On motion of Commissioner Garza, seconded by Commissioner Flores, the Court made a UNANIMOUS vote to approve item 23.A.4 & 5., to Oil Patch.

Commissioner Garza is away from the Court.

- 6. Presentation for discussion, consideration, acceptance and approval for the purpose of ranking by Hidalgo County Commissioner's Court as "Qualified", the sole response received to the RFQ&P in connection with "Consulting Services Turnkey Solution/Compliance with HIPAA-Hidalgo County", project from Border Visions.

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

- 7. Requesting authority for Purchasing Department to negotiate a contract with "Border Visions," as "Qualified" for Consulting Services Turnkey Solution/Compliance with HIPAA – Hidalgo County.

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

- 8. Requesting approval of a short-term contract (90 days) with Package & Postal Connection, L.C. for Mailing Services so as not to have a lapse in services while completing the procurement process.

On motion of Commissioner Flores, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval.

- 9. Requesting authority to participate in and enter into a Fuel Card contract with Voyager, awarded contractor, under the Texas Building and Procurement Commission

On motion of Commissioner Flores, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval.

**B. HIDALGO COUNTY PRECINCT NO. 1 –**

1. Requesting consideration, acceptance and approval with authority for Auditor to issue payment (after review, audit and payment procedures completed) of claims/invoices (#s0081, 0082, 0083, 0084) totaling \$25,752.00 to S.D.S., Inc., dba, Pothole Solutions. Said invoices reflect services rendered during a period of time that contracted vendor experienced a lapse of insurance coverage through an oversight from 1-14-03 to 2-21-03.

Commissioner Garza joined the meeting.

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

**C. HIDALGO COUNTY PRECINCT NO. 3 –**

1. Requesting approval of a short-term contract with BFI Waste Systems of Texas, LP for Solid Waste Collection Services for Hidalgo County Precinct No. 3.

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

2. Requesting authority to advertise for: "Construction of Storm Drain In Friendly Acres Subdivision and Schuerbach Road" (Project carried by Hinojosa Engineering)

On motion of Commissioner Flores, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval.

**D. HIDALGO COUNTY CRIMINAL DISTRICT ATTORNEY -**

1. Requesting exemption from competitive bidding requirement under Texas Local Government Code §262.024(a) (9)(C), "...a state agency of this state", Texas Correctional Industries (TCI);
2. Requesting authority to purchase Panels and acoustical tiles from Texas Correctional Industries total purchase \$1,700.00.

On motion of Commissioner Flores, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval.

At this time, Marty Salazar requested a to make a correction on the Consent Agenda on item 7.B.1.

**E. HIDALGO COUNTY BUDGET OFFICE-**

1. Discussion, consideration and approval of an invoice (#03125, dated 2-23-03) in the amount of \$120.00 from CACC-Carolyn Arnold Communications Consultant for an adjustment issued by Cingular for taxes billed in error since account was opened in December 2000 with authority for County Auditor to issue payment (after review, audit, and processing procedures completed.) See Attachment:

Invoice No. 03125-Dated 02-23-03	
Total adjustment	\$400.00
	<u>X 30%</u> commission due for services.
Total due CACC	\$120.00

On motion of Commissioner Flores, seconded by Commissioner Garza, the Court made a UNANIMOUS vote of approval.

**F. HIDALGO COUNTY PURCHASING DEPARTMENT –**

1. Approval of line item transfer from account #3-1332-415-18-160-002-0-741 (vehicle) to account #3-1332-415-18-160-002-0-747 (software).

On motion of Commissioner Flores, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval.

**G. HIDALGO COUNTY SHERIFF'S DEPARTMENT -**

- 1. Requesting authority to advertise and approval of draft specifications as attached hereto for: "Hidalgo County Sheriff's Department" – Uniforms (Section I).**

On motion of Commissioner Flores, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval.

- 2. Requesting authority to exercise the sixty (60) day grace period under the current contract for: "Pharmaceutical and Infirmary Medical Supplies", so as to have no lapse in service while bid process is on going.**

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

- 3. Requesting ratification of the renewal of the Interlocal Agreement between Brooks and Hidalgo Counties for one (1) additional year (as provided in Article 10 of the current agreement) in connection with the Housing of Hidalgo County prisoners in the Brooks County Jail.**

On motion of Commissioner Garza, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

- 4. Discussion, consideration, approval and acceptance of a "donation/gift" consisting of one New Compressed Air Foam System (referred to as CAFS unit) from Mike and Josie Harvey the proprietors of O.F.B. International LTD for the new Hidalgo County Sheriff's Department, Jail Facility.**

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

At this time Commander Cantu addressed the court with a report on the status of the jail.

**H. HIDALGO COUNTY WIC PROGRAM -**

- 1. Recommending bid award to sole bidder meeting all specifications attached hereto for: "Lease space WIC Clinic in the City of La Joya"**
- 2. Requesting approval of contract to sole bidder meeting all requirements & specifications for: "Lease space WIC"**

On motion of Commissioner Flores, seconded by Commissioner Garza, the Court made a UNANIMOUS vote to approve item 23.H.1 & 2, and award the bid to Felix Alaniz Jr.

**24. Closed Session:**

On motion of Commissioner Garza, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval to go into Executive Session.

**Commissioners' Court may go into Closed Session pursuant to Chapter 551, Texas Government Code, Sections 551.071, 551.072 & 551.074 to discuss the following:**

- A. Real Estate Acquisition**
- B. Cause #T-390-99-E; McAllen Independent School District, et al vs. F.G. Subdivision Homeowners, Inc.**
- C. Duties and evaluation of Interim Fire Marshal**
- D. Pending and/or potential litigation – Planning Department issue**
- E. Duties and evaluation of Urban County Director**
- F. Potential Litigation – ADA Courthouse Project**

NO ACTION taken on this item.

**25. Open Session:**

**A. Real Estate Acquisition**

Parcel #57, Mile 2 W Rd Expansion, check requested i/a/o \$1,159.00 made payable to Victor Hugo Garcia and spouse Esmeralda Rincon.

On motion of Commissioner Garza, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval.

**B. Cause #T-390-99-E; McAllen Independent School District, et al vs. F.G. Subdivision Homeowners, Inc.**

On motion of Commissioner Garza, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval in the amount of \$39,000.00.

**C. Compensation of/and Interim Fire Marshal status**

Per Steve Crain, for the record: Compensation was not discussed in Closed Session.

Adjustment to salary in the amount of \$5,000.00, effective next pay cycle, which will make the salary \$38,600.00.

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote to approve the status of Interim Fire Marshal into Fire Marshal.

**D. Pending and/or potential litigation – Planning Department issue**

Raul Sesin will proceed as directed.

**E. Compensation of Urban County Director**

Per Steve Crain, for the record: Compensation was not discussed during executive session.

As per previous agreement, the Urban County Director will be compensated with a full salary in the amount of \$85,000.00 per year. Effective date of the pay increase will be next pay period.

On motion of Commissioner Handy, seconded by Commissioner Flores, the Court made a UNANIMOUS vote of approval.

**F. Potential Litigation – ADA Courthouse Project**

Proceed as directed.

**26. Closed Session:**

**Commissioners' Court may reconvene into Closed Session for the discussion regarding the agenda items listed**

NO ACTION taken on this item.

**27. Open Session:**

**Commissioners' Court may reconvene into Open Session for the discussion regarding the agenda items listed**

NO ACTION taken on this item.

On motion of Commissioner Garza, seconded by Commissioner Handy, the Court made a UNANIMOUS vote of approval to adjourn.

# MEMORANDUM

**To:** Mercedes Salinas, Attorney for the Civil Service Commission  
 Esther Cortez, Civil Service Secretary

**From:** Valorie C. Glass

**Date:** March 13, 2014

**Subject:** Request for Approval of wording for Chapter 7 of the Hidalgo County Civil Service Commission Rules

On or about March 24, 2003, the Hidalgo County Commissioner's Court discussed and took action to change the regular work period of Hidalgo County law enforcement personnel from 86 hours a week to 80 hours a week. On April 10, 2003, the change to the designated work period was memorialized and disseminated to the law enforcement and adult detention personnel of the HCSO. Additionally, the County Auditor gave notice of the change to all elected officials and department heads on April 17, 2003. [See attached] We submit and request approval of proposed language for the Hidalgo County Civil Service Rules to reflect the 2003 changes as follows:

**7.02** There are 40 regular work hours in a seven day work period and 80 regular work hours in a fourteen day work period. In the event of a conflict between the work hours rules set forth in Section 7.01 through 7.08 hereof for Head Start Program employees, the work hours set forth in the County's approved grant application for operation of the County's Head Start Program shall control. (Amended March 24, 2003).

**7.09** The Fair Labor Standards Act ("FLSA") is the federal law which governs overtime compensation for employees covered by the provision of that Act. Most County and/or District non-management employees are covered by the overtime compensation requirements of the FLSA. An FLSA covered employee receives: (i) time and one-half compensation; or (ii) compensatory leave of one and one-half hours, for each hour physically worked in excess of 40 hours for employees with a seven (7) day work period and 80 hours for those employees with the fourteen (14) day work period. Hours for which an employee receives pay, such as paid leave and holiday hours, but which are not physically worked, are not considered hours worked for purposes of calculating FLSA overtime. (Amended March 24, 2003).

[The following 2 sections were switched and re-numbered.]

**7.48** An FLSA covered employee earns Compensatory Leave for overtime hours worked when the employee physically works more than 40 hours if the employee has a seven (7) day work period or 80 hours if the employee has

a fourteen (14) day work period. When this occurs, the employee is credited with leave calculated at one and one-half time (converted overtime) for each hour of overtime. (Amended March 24, 2003).

- 7.49 Compensatory Leave on an hour for hour basis, for an FLSA covered employee, is earned by any employee, including law enforcement personnel, when the total of hours actually worked is less than 40 hours for an employee who has a seven day work period or 80 hours for an employee who has a fourteen day work period, but the total of such hours actually worked, plus paid leave used, and official holiday hours, exceeds 40 hours for an employee who has a seven day work period or 80 hours for an employee who has a fourteen day work period. (Amended March 24, 2003).



HUMAN RESOURCES DEPARTMENT  
County Of Hidalgo

Esther A. Cortez  
Human Resources Director

**HIDALGO COUNTY, TEXAS CIVIL SERVICE COMMISSION**

**NOTICE**

NOTICE, IS HEREBY GIVEN IN ACCORDANCE WITH CHAPTER 551, TEXAS GOVERNMENT CODE, THAT A MEETING OF THE HIDALGO COUNTY, TEXAS CIVIL SERVICE COMMISSION WILL BE HELD ON THURSDAY, APRIL 03, 2014, AT 5:30 P.M., AT THE HIDALGO COUNTY HUMAN RESOURCES DEPARTMENT, LOCATED AT 208 WEST CANO, EDINBURG, TEXAS. DISCUSSION AND POSSIBLE ACTION RELATING TO THE FOLLOWING BUSINESS WILL BE TRANSACTED.

At anytime during the course of this meeting, the Board may retire to Executive Session under Texas Government Code, Section 551.071 (2) to confer with its legal counsel on any subject matter in this agenda in which the duty of the attorney to the Board under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. At anytime during the course of this meeting, the Board may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code;

**AGENDA**

- ITEM 1. Call to order;
- ITEM 2. Public Comments;
- ITEM 3. Approval of minutes of February 13, 2014;
- ITEM 4. Discussion, consideration and/or possible action regarding the following request; "Acknowledgement of Hidalgo County Commissioners Court Law Enforcement Compensatory Time Change of 2003 and Approval of Language for Chapter 7 of the Hidalgo County Civil Service Commission Rules".



HUMAN RESOURCES DEPARTMENT  
County Of Hidalgo

Esther A. Cortez  
Human Resources Director

- ITEM 5. Discussion, consideration and/or possible action without hearing, consolidation, hearing setting, action on motion for continuance, and/or hearing on the following complaints/grievances;**
- |              |              |
|--------------|--------------|
| 1212-S-T-043 | 0913-S-T-026 |
| 0214-S-T-002 |              |
- ITEM 6. Adjournment to closed session pursuant to Texas Government Code (551.074) for discussion and/or hearing on one or more of the complaints/grievances listed in Item 5;**
- ITEM 7. Reconvene in open session;**
- ITEM 8. Additional discussion and/or possible action on complaints/grievances listed on item 5;**
- ITEM 9. Adjourn;**

TO BE POSTED THIS 28<sup>th</sup> DAY OF MARCH 2014



Esther A. Cortez  
Human Resources Director

HUMAN RESOURCES DEPARTMENT  
County Of Hidalgo

**THE STATE OF TEXAS           \***  
**COUNTY OF HIDALGO        \***

**BE IT REMEMBERED** that on the 03<sup>rd</sup> day of April, 2014 after due notice having been posted, a Meeting of the Civil Service Commission was held at the Hidalgo County Human Resources Department located at 208 West Cano, City of Edinburg, Hidalgo County, Texas with the following members present and participating:

**AURORA VILLARREAL ZAMORA**  
**CIVIL SERVICE CHAIRPERSON**

**MICHELLE RABINOVICH**  
**CIVIL SERVICE VICE-CHAIRPERSON**

**SILVESTRE RODRIGUEZ**  
**CIVIL SERVICE COMMISSIONER**

**Also present:**

**MERCEDES SALINAS ESPINOSA**  
**CIVIL SERVICE ATTORNEY**

**SYLVIA RIOS**  
**EXECUTIVE ASSISTANT III**

**HERMELINDA SOLIS**  
**COURT REPORTER**

**The following matters were discussed and/or actions taken:**



HUMAN RESOURCES DEPARTMENT  
County Of Hidalgo

Esther A. Cortez  
Human Resources Director

**ITEM 1. Call to order;**

Chairperson Aurora Villarreal Zamora calls the meeting to order at 5:38 p.m.;

**ITEM 2. Public Comments;**

None

**ITEM 3. Approval of minutes of February 13, 2014;**

Commissioner Silvestre Rodriguez, motion to approve the minutes;

Chairperson Aurora Villarreal Zamora, seconds the motion;

All in Favor say "Aye"

Motion Passes;

**ITEM 4. Discussion, consideration and/or possible action regarding the following request; "Acknowledgement of Hidalgo County Commissioners Court Law Enforcement Compensatory Time Change of 2003 and Approval of Language for Chapter 7 of the Hidalgo County Civil Service Commission Rules".**

Vice-Chairperson Michelle Rabinovich, motion to approve

Commissioner Silvestre Rodriguez, seconds the motion;

All in Favor say "Aye"

**Motion Passes;**



Esther A. Cortez  
Human Resources Director

## HUMAN RESOURCES DEPARTMENT County Of Hidalgo

**ITEM 5. Discussion, consideration and/or possible action without hearing, consolidation, hearing setting, action on motion for continuance, and/or hearing on the following complaints/grievances;**

**1212-S-T-043**

**Vice-Chairperson Michelle Rabinovich, motion to Dismiss;**

**Commissioner Silvestre Rodriguez, seconds the motion;**

**All in Favor say "Aye"**

**Motion Passes;**

**0214-S-T-002**

**Vice-Chairperson Michelle Rabinovich, motion to Dismiss;**

**Commissioner Silvestre Rodriguez, seconds the motion;**

**All in Favor say "Aye"**

**Motion Passes;**

**0913-S-T-026**

**Vice-Chairperson Michelle Rabinovich, motion to reset hearing based on rule 10.04;**

**Commissioner Silvestre Rodriguez, seconds the motion;**

**All in Favor say "Aye"**

**Motion Passes;**



HUMAN RESOURCES DEPARTMENT  
County Of Hidalgo

Esther A. Cortez  
Human Resources Director

**ITEM 6. Adjournment to closed session pursuant to Texas Government Code (551.074) for discussion and/or hearing on one or more of the complaints/grievances listed in Item 5;**

Adjourned to closed session on Cases #0913-S-T-026 at 5:48 pm;

**ITEM 7. Reconvene in open session;**

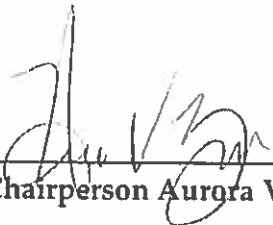
Reconvened to open session on Cases #0913-S-T-026 at 6:02 pm;

**ITEM 8. Additional discussion and/or possible action on complaints/grievances listed on item 5;**

None


**ITEM 9. Adjourn;**

Chairperson Aurora Villarreal Zamora adjourns at 6:08 pm;

  
\_\_\_\_\_  
Chairperson Aurora Villarreal Zamora

Dated this 12<sup>th</sup> day of June, 2014

By:

  
\_\_\_\_\_  
Sylvia Rios  
Executive Assistant III