

DEPARTMENT OF BUDGET & MANAGEMENT

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MEMORANDUM

To: Linda Fong, CPFO, Interim County Auditor

From: Dagoberto Soto, Jr., Budget Officer *D.S.*

Date: Friday, October 27, 2023

Subject: Certification of Revenues- Constable Pct. 4-Spirit of Blue Foundation Grant

Cc: Letty Chavez, First Assistant County Auditor
Isabel Rodriguez, Grants Accounting Supervisor
Constable Atanacio "JR" Gaitan, Const Pct. 4
Chief Deputy Horaldo Sanchez, Const Pct. 4
Damaris SanMiguel, Division Manager
Ivan Cantu, Budget Analyst
Celeste Garza, Grants Accountant
Sgt. Christopher Barrera, Const Pct. 4

On behalf of the Constable Pct. 4, please let this memo serve as a request for a Certification of Revenues letter from your office in relation to the grant award received from the Spirit of Blue Foundation in the amount of \$1,595.56.

Please be advised that an agenda item has been placed for the next Commissioners Court meeting of October 31, 2023 (AI-93078) for the ratification of the grant award.

Thank you for your prompt attention to this matter. If you have any questions, please do not hesitate to contact Ivan Cantu, Budget Analyst, at ext. 5425 or Damaris SanMiguel, Division Manager, at ext. 5410.