THE COUNTY OF HIDALGO PURCHASING DEPARTMENT
2812 S. Bus. Hwy 281, Edinburg, Texas 78539 | Phone: (956) 318-2626 | www.co.hidalgo.tx.us/purchasing

NOTICE

TO: Oscar R. Villarreal, Director for Facilities Management

FROM: Janie Moron, Contract Specialist I

DATE: September 5, 2023

RE: Project No. 20-367-EXT01

Extension of Contract C-20-367-11-17

Contract C-20-367-11-17 between Hidalgo County and Alvin Patina DBA Patina Fire and Safety for Fire Extinguisher Equipment and Maintenance will expire on November 24, 2023. We have the option to renew this contract for a final one (1) year term.

For your review and consideration, the current contract is enclosed. Please advise what action the Facilities Management Department would like the Purchasing Department to take by making a selection below:

- ☑ Renew the contract with the same rates, terms, and conditions
- ☐ Allow the contract to expire, as those services are no longer needed
- ☐ Look for new vendors (allow contract to expire, terminate early, and/or rebid)

Please sign and return this notice as acknowledgement of receipt by **September 13, 2023**. Following your response, our office will send you a tentative schedule for this project. If no action is taken by the deadline stated, we will proceed with renewing this contract to ensure there's no lapse in services.

Oscar Rene Villarreal — 9.5.23

Name | Signature | Date

Please include the account number(s) for the above reference project:

Account No.: 3-1100-419-40-220-050-0-430

Should you have any questions or need additional information, I may be reached at extension 4874.

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