

November 2, 2023

Hidalgo County  
 Attn: Mr. Victor Borrego  
 2808 S. Business Highway 281  
 Edinburg, TX 78539

**RE: Professional Engineering Services (C-22-0325-08-09)  
 Work Authorization #1 – Hidalgo County Animal Control Center (HCACC)**

Dear Mr. Borrego:

Attached for your review and approval is our invoice for services rendered during the month of October 2023 on the subject-referenced project.

The following is attached:

- Invoice No. 20402

The following is a narrative of the progress for this period.

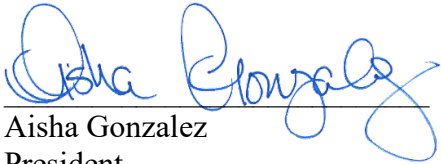
| Feasibility Study   | % Complete |
|---|------------|
| <i>Due Diligence Phase</i>  | 100%       |
| <p><b><u>UPDATE:</u></b></p> <p><i>B2Z has coordinated with various County departments and Mr. Rey Salazar (HC Budget Office) to request historical data relating to Contract Agreements, Invoices, Interlocal Agreements for services provided to Hidalgo County by Palm Valley Animal Shelter (PVAS). B2Z has also held several meetings as noted below:</i></p> <p><i>9-8-2022 B2Z met with Mr. Armando Garza (RPIC – Pct. #2) and various County employees assigned to this project. The purpose of this meeting was to discuss a plan of action and the needs of the County for this project. (See Attached Meeting Agenda and Sign In Sheet)</i></p> <p><i>11-2-2022 B2Z met with Mr. Armando Garza (HC), Palm Valley Animal Shelter Director Suzette Cruz, Director of Operations Ms. Faith Wright and Board Members, Arlina Larson, and Keely Lewis to discuss the current Animal Control services being provided to the County and the needs of the community regarding rabies / animal control. (See Attached Sign In Sheet)</i></p> <p><i>11-15-2022 B2Z met via Zoom Meeting with several County assigned team members. The purpose of this meeting was to provide an update of B2Z’s progress and answer any questions regarding this project.</i></p> <p><i>1-11-2023 B2Z met in person at HC Precinct 2 with Commissioners/Judge and/or designee to present the information gathered thus far. B2Z will continue to work on developing the plan based on recommendations received at said meeting.</i></p> |            |

|  |             |
|--|-------------|
| <b>Site Evaluation (3 Sites)</b>   | <b>100%</b> |
| <p><b>UPDATE:</b> B2Z has coordinated with Mr. Rey Salazar (HC Budget Office) to provide a listing of available County owned properties for site evaluations. The list provided was narrowed down to 3 possible sites and aerial imagery was created of said locations. This imagery is key in determining the best alternative location(s) for the future Animal Control Center.</p> <p>B2Z has completed all data collection activities. B2Z has provided a detailed presentation to Hidalgo County commissioners, County Judge and/or designated representatives.</p> <p>4-26-2023 B2Z met with county officials and presented the study as well as updated aerials and schematics. Hidalgo County requested one additional site to review before deciding on what layout and the exact size of the AC facility.</p> <p>6-5-2023 B2Z Engineering met at Hidalgo County Precinct 2 Field Operations facility with county officials regarding final adjustments to report and site evaluations.</p> |             |
| <b>Preliminary Design</b>  | <b>100%</b> |
| <p><b>UPDATE:</b> 4-26-2023 B2Z met with county officials and presented the study as well as updated aerials and schematics. Hidalgo County requested one additional site to review before making a decision on what layout and the exact size of the AC facility.</p> <p>6-5-2023 B2Z Engineering met at Hidalgo County Precinct 2 Field Operations facility with county officials regarding final adjustments to report and site evaluations.</p> <p>6-12-2023 B2Z was asked to attend a City of McAllen Animal Control Workshop.</p> <p>7-6-2023 B2Z Engineering submitted final report to Hidalgo County.</p> <p>7-11-2023 Hidalgo County Commissioner's court accepted report and are requesting a supplemental be submitted for additional site exploration.</p>   |             |
| <b>Miscellaneous Technical Activities - Meetings &amp; Coordination</b>  | <b>100%</b> |
| <p><b>UPDATE:</b> B2Z has completed coordinating and attending meetings with all interested parties as directed by Hidalgo County representatives.</p>   |             |
| <b>Supplemental No. 1 to Work Auth. No. 1</b>  |             |
| <b>Site Evaluation (3 Sites)</b>   | <b>100%</b> |
| <p>B2Z has completed the evaluation of 3 additional project sites.</p> <ol style="list-style-type: none"> <li>1. Mercedes BFI Station</li> <li>2. Donna BFI Station</li> <li>3. Edinburg Airport</li> </ol>  |             |

|  |             |
|--|-------------|
| <b><i>Preliminary Design</i></b>   | <b>100%</b> |
| <i>B2Z has completed the layouts for the proposed AC facility on the 3 additional sites evaluated.</i> |             |
| <b><i>Miscellaneous Technical Activities - Meetings &amp; Coordination</i></b>                         | <b>100%</b> |
| <i>B2Z has completed the meetings and coordination required for the 3 additional sites evaluated.</i>  |             |

Should you have any questions regarding this submittal, please do not hesitate to contact me at (956) 585-3773.

Sincerely,



Aisha Gonzalez  
President  
B2Z Engineering, LLC



P.O. Box 2724  
 McAllen, Tx. 78502  
 (956) 585-3773

## Invoice

| Date      | Invoice # |
|-----------|-----------|
| 11/2/2023 | 20402     |

Please send remittance with copy of invoice to:

Attn: Mrs. Aisha Gonzalez  
 P.O. Box 2724  
 McAllen, Tx. 78502

**Bill To:**  
 Hidalgo County  
 505 S. McColl Rd.  
 Edinburg, TX 78539

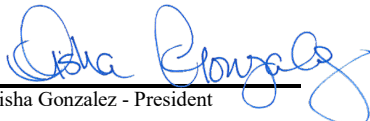
**Project Info:**  
 Contract C-22-0325-08-09  
 WA#1 - Hidalgo County Animal  
 Control Center

PO#: 852990  
 B2Z JOB: 4125

| Billing Period                            | October 2023                         |              |                       |                   |                    |            |
|---|--------------------------------------|--------------|-----------------------|-------------------|--------------------|------------|
|   | Description                          | Contract     | Previous Applications | Current Completed | Total Completed    | % Complete |
| <b>Feasibility Study</b>                  |                                      |              |                       |                   |                    |            |
|   | Due Diligence Phase                  | \$ 38,175.60 | \$ 38,175.60          | \$ -              | \$ 38,175.60       | 100%       |
|   | Site Evaluation (3 Sites)            | \$ 35,909.24 | \$ 35,909.24          | \$ -              | \$ 35,909.24       | 100%       |
|   | Preliminary Design                   | \$ 32,671.10 | \$ 32,671.10          | \$ -              | \$ 32,671.10       | 100%       |
| <b>Miscellaneous Technical Activities</b> |                                      |              |                       |                   |                    |            |
|   | Meetings & Coordination              | \$ 6,025.72  | \$ 5,905.21           | \$ 120.51         | \$ 6,025.72        | 100%       |
| <b>Direct Expenses</b>                    |                                      |              |                       |                   |                    |            |
|   | Mileage                              | \$ 5,040.00  | \$ 4,939.20           | \$ 100.80         | \$ 5,040.00        | 100%       |
|   | Drone Flights                        | \$ 1,500.00  | \$ 1,500.00           | \$ -              | \$ 1,500.00        | 100%       |
| <b>Supplemental No. 1 to WA No. 1</b>     |                                      |              |                       |                   |                    |            |
|   | Site Evaluation (3 Additional Sites) | \$ 31,822.14 | \$ -                  | \$ 31,822.14      | \$ 31,822.14       | 100%       |
|   | Preliminary Design                   | \$ 16,298.98 | \$ -                  | \$ 16,298.98      | \$ 16,298.98       | 100%       |
|   | Meetings & Coordination              | \$ 5,165.50  | \$ -                  | \$ 5,165.50       | \$ 5,165.50        | 100%       |
| <b>Direct Expenses</b>                    |                                      |              |                       |                   |                    |            |
|   | Mileage                              | \$ 840.00    | \$ -                  | \$ 840.00         | \$ 840.00          | 100%       |
|   | Drone Flights                        | \$ 750.00    | \$ -                  | \$ 750.00         | \$ 750.00          | 100%       |
| <b>Total For This Billing Period</b>      |                                      |              |                       |                   | <b>\$55,097.93</b> |            |

### Work Authorization ~ Summary

| <u>WA No.</u> | <u>WA Amount</u> | <u>Previously Inv.</u> | <u>Percent Complete</u> | <u>Remaining Balance</u> |
|---------------|------------------|------------------------|-------------------------|--------------------------|
| 1 & Supp #1   | \$174,198.28     | \$119,100.35           | 100.0%                  | \$0.00                   |

  
 Aisha Gonzalez - President