



November 1, 2023

Sheriff JE “Eddie” Guerra
Attn: Myra Montoya
711 East El Cibolo Road
Edinburg, Texas 78541

Ref: Progress Report For Sheriff’s Office Parking Lots Project
Invoice #: 2023-196
Contract #: C-22-0698-01-01

Dear Sheriff Guerra,

GDJ Engineering is submitting this progress report in support of the corresponding invoice and as a request for payment for services provided on this contract. The detailed task item updates are described below.

ORIGINAL WORK AUTHORIZATION TASKS

HIDALGO COUNTY SHERIFF’S WEST (JAIL) PARKING LOT

Task #1 – Data Collection: 100% Complete
This task is complete.

Task #2 – Develop New Parking Lot Plan Set: 100% Complete
This task is complete.

Task #3 – Design Lighting Plan: 100% Complete
This task is complete.

Task #4 – Develop New Parking Lot Est., Specs & General Notes: 100% Complete
This task is complete.

HIDALGO COUNTY SHERIFF’S EAST (CID) PARKING LOT

Task #5 – Data Collection: 100% Complete
This task is complete.

Task #6 – Develop Parking Lot Repair/Reconstruction Plan Set: 100% Complete
This task is complete.

Task #7 – Develop Parking Lot Repair/Recon. Est., Specs & General Notes: 100% Complete
This task is complete.

AMENDMENT #1 TASKS (CID PARKING LOT)

Task #1 – Project Management: 30% Complete

GDJ attended the preconstruction meeting with the JOC and has coordinated the efforts of the Construction Material Testing firm. GDJ will continue to be on the project site for the duration of the construction.

Task #2 – Construction Bid Review: 100% Complete

GDJ has reviewed the Bids and recommended award to the JOC. This task is complete.

Task #3 – Construction Contract Administration & Inspection: 25% Complete

The contractor has installed the perimeter fencing, removed the existing pavement and base as well as the sidewalks and curb & gutter. Field inspection reports continue to be submitted.

Task #4 – Miscellaneous Technical Activities: 25% Complete

GDJ has inspected the liming operations for the subgrade and organized the proctor sample.

AMENDMENT #2 TASKS (JAIL PARKING LOT)

Task #1 – Project Management: 10% Complete

GDJ attended the preconstruction meeting with the JOC and will continue to be on the project site for the duration of the construction.

Task #2 – Construction Bid Review: 100% Complete

GDJ has reviewed the Bids and recommended award to the JOC. This task is complete.

Task #3 – Construction Contract Administration & Inspection: 0% Complete

GDJ has held the preconstruction meeting with the JOC and this task will be billed once the construction operations commence.

Task #4 – Miscellaneous Technical Activities: 0% Complete

GDJ has held the preconstruction meeting with the JOC and this task will be billed once the construction operations commence.

Thank you and should you have any questions or require additional information, please feel free to call me at (956) 603-2025.

Sincerely,



Robert Macheska, P.E., CFM
Executive VP/COO
GDJ Engineering, LLC



Invoice

Date	Invoice #
11/1/2023	2023-196

2805 Fountain Plaza Blvd., Suite A
 Edinburg, Texas 78539
 (956) 603-2025

Please send remittance with copy of invoice to:
 Attn: Mr. Robert Macheska
 2805 Fountain Plaza Blvd.
 Suite A
 Edinburg, Texas 78539

Bill To:
 Hidalgo County - Sheriff's Office
 711 East El Cibolo Rd
 Edinburg, Texas 78541

Project Info:
 Hidalgo County Sheriff's Office
 Sheriff's Office Parking Lots
 C-22-0698-01-01, WA #1 & Amend #1

Billing Period: October 2023

Description	Contract	Previous Applications	Current Completed	Total Completed	% Complete
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ORIGINAL WORK AUTHORIZATION TASKS

HIDALGO COUNTY SHERIFF'S JAIL PARKING LOT

Task 1 - Data Collection	\$ 3,000.00	\$ 3,000.00	\$ -	\$ 3,000.00	100.0%
Task 2 - Develop New Parking Lot Plan Set	\$ 13,302.00	\$ 13,302.00	\$ -	\$ 13,302.00	100.0%
Task 3 - Design Lighting Plan	\$ 10,000.00	\$ 10,000.00	\$ -	\$ 10,000.00	100.0%
Task 4 - Develop New Parking Lot Estimate, Specifications & General Notes	\$ 2,984.00	\$ 2,984.00	\$ -	\$ 2,984.00	100.0%

SubTotal For Original WA Task (Jail Parking Lot) This Billing Period: \$0.00

HIDALGO COUNTY SHERIFF'S CID PARKING LOT

Task 5 - Data Collection	\$ 5,000.00	\$ 5,000.00	\$ -	\$ 5,000.00	100.0%
Task 6 - Develop Parking Lot Repair/ Reconstruction Plan Set	\$ 10,220.00	\$ 10,220.00	\$ -	\$ 10,220.00	100.0%
Task 7 - Develop Parking Lot Repair/ Reconstruction Est, Specs & Gen Notes	\$ 2,874.00	\$ 2,874.00	\$ -	\$ 2,874.00	100.0%

SubTotal For Original WA Task (CID Parking Lot) This Billing Period: \$0.00

Total For Original WA Tasks This Billing Period: \$0.00



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 Edinburg, Texas 78541

Project Info:
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Billing Period: October 2023

Description	Contract	Previous Applications	Current Completed	Total Completed	% Complete
AMENDMENT #1 TASKS - CONSTRUCTION PHASE SERVICES (SHERIFF'S CID PARKING LOT)					
Task 1 - Project Management	\$ 1,362.00	\$ -	\$ 408.60	\$ 408.60	30.0%
Task 2 - Construction Bid Review	\$ 599.00	\$ -	\$ 599.00	\$ 599.00	100.0%
Task 3 - Construction Contract Administration & Inspection	\$ 3,284.00	\$ -	\$ 821.00	\$ 821.00	25.0%
Task 4 - Miscellaneous Technical Activities	\$ 1,430.00	\$ -	\$ 357.50	\$ 357.50	25.0%

Total For Amendment #1 Tasks This Billing Period: \$2,186.10

AMENDMENT #2 TASKS - CONSTRUCTION PHASE SERVICES (SHERIFF'S JAIL PARKING LOT)					
Task 1 - Project Management	\$ 1,362.00	\$ -	\$ 136.20	\$ 136.20	10.0%
Task 2 - Construction Bid Review	\$ 599.00	\$ -	\$ 599.00	\$ 599.00	100.0%
Task 3 - Construction Contract Administration & Inspection	\$ 3,284.00	\$ -	\$ -	\$ -	0.0%
Task 4 - Miscellaneous Technical Activities	\$ 1,430.00	\$ -	\$ -	\$ -	0.0%

Total For Amendment #2 Tasks This Billing Period: \$735.20

Grand Total For This Billing Period: \$2,921.30



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Billing Period: October 2023

Description	Contract	Previous Applications	Current Completed	Total Completed	% Complete
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Original Work Authorization ~ Summary

<u>WA No.</u>	<u>WA Amount</u>	<u>Previously Inv.</u>	<u>Percent Complete</u>	<u>Remaining Balance</u>
WA #1	\$47,380.00	\$47,380.00	100.0%	\$0.00

Amendment #1 ~ Summary

<u>WA No.</u>	<u>WA Amount</u>	<u>Previously Inv.</u>	<u>Percent Complete</u>	<u>Remaining Balance</u>
Amend #1	\$6,675.00	\$0.00	32.8%	\$4,488.90

Amendment #2 ~ Summary

<u>WA No.</u>	<u>WA Amount</u>	<u>Previously Inv.</u>	<u>Percent Complete</u>	<u>Remaining Balance</u>
Amend #2	\$6,675.00	\$0.00	11.0%	\$5,939.80

Robert Macheska - Exec. Vice-President/COO