



NOTICE

TO: Erica Espinosa, Roxanne Gonzalez – Precinct 1
FROM: Pablo Granados, Contract Specialist II
DATE: November 14, 2023
RE: Project No. 23-0436
“Lubricants (Grease-Oil-Hydraulic Fluids-Antifreeze) Products”

Contract C-21-135-01-11 (A&B) between Hidalgo County, Arguindegui Oil Ltd and Key Performance Petroleum for Lubricants (Grease-Oil-Hydraulic Fluids-Antifreeze) Products will expire on January 10, 2024. As there are no extension options for this contract, our office, if required will have to solicit for bids, proposals or qualifications for this project. Please advise what action you would like the Purchasing Department to take by making a selection below:

- Review, modify and approve project specifications to proceed with new solicitation
- Allow the contract to expire, as those services are no longer needed

Please sign and return this notice as acknowledgement of receipt by **November 17, 2023**. Following your response, our office will confirm what will be the next steps to follow. Action is required in order to proceed promptly and to ensure there's no lapse in services.

David Suarez _____ 11-17-23
Name Signature Date

Please include the account number(s) for the above reference project:

Account No.: 3-1200-431-00-121-005-0-610

Should you have any questions or need additional information, I may be reached at extension 4878.

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CC: Olga Garza, Division Manager, Contracts Management
Dina Trevino, Assistant Purchasing Director



NOTICE

TO: Rogelio Mendez, Myra Montoya– Hidalgo County Sheriff's Office
FROM: Pablo Granados, Contract Specialist II
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RE: Project No. 23-0436
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Myra Montoya Myra Montoya 11-16-23
Name Signature Date

Please include the account number(s) for the above reference project:

Account No.: 3-1100-421-00-280-001-0-610

Should you have any questions or need additional information, I may be reached at extension 4878.

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CC:
Olga Garza, Division Manager, Contracts Management
Dina Trevino, Assistant Purchasing Director