



NOTICE

November 07, 2023
Davila & Associates, Inc.
4132 N. 23rd St.
McAllen, TX 78504

Delivered via email: adavila@translateservices.com
dlores@translateservices.com
Term: January 17, 2024 – January 16, 2025

Re: Extension 1 of 2 for Contract #: C-22-0722-01-17
"Translation and Interpretation Services"

Dear Ms. Antonia Davila

This letter is to notify you that Hidalgo County has chosen the option to exercise the first (1st) of two (2) one (1) year extension under the same rates, terms, and conditions for the above referenced project. To proceed, please return the following to Hidalgo County Purchasing Department via email to amanda.martinez1@co.hidalgo.tx.us no later than November 14, 2023:

1. Certificate of Interested Parties – Form 1295 [Link to File Form \(state.tx.us\)](http://state.tx.us)
 - a. On box 3, please reference – **C-22-0722-01-17**
2. Updated Certificate of Insurance – ensure Hidalgo County is listed as a Certificate Holder
3. Signed Acknowledgment of Receipt of this Notice from an authorized representative

This item will be placed on the next available Commissioners' Court meeting for approval. Failure to submit all items requested in a timely manner, may result in delay of award.

<u>Antonia Davila</u>	<u><i>Antonia Davila</i></u>	<u>11/14/2023</u>
Authorized Representative Name	Signature	Date

Hidalgo County Purchasing Department appreciates your business. If any further assistance is required, please do not hesitate to call Amanda Martinez, Contract Specialist II, at (956) 318-2626, extension 4865.

Sincerely,

Ignacio Amezcua
Ignacio Amezcua, MBA, CTCM, CTCD
Hidalgo County Purchasing Director