

COUNTY of HIDALGO



HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
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Edinburg, Texas 78539-6243
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November 28, 2023

The Honorable Richard Cortez, Hidalgo County Judge
The Honorable David Fuentes, Commissioner, Precinct No. 1
The Honorable Eduardo "Eddie" Cantu, Commissioner, Precinct No. 2
The Honorable Everardo "Ever" Villarreal, Commissioner, Precinct No. 3
The Honorable Ellie Torres, Commissioner, Precinct No. 4

RE: Certification of Revenue

Dear Judge and Commissioners:

Pursuant to Local Government Code § 111.0706 SPECIAL BUDGET FOR GRANT OR AID MONEY:

The county auditor shall certify to the commissioners' court the receipt of all public or private grant or aid money that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the grant or aid money for its intended purpose.

I, Linda Fong, Interim County Auditor of Hidalgo County, certify to the Hidalgo County Commissioners Court the receipt of an award from the Office of the Governor Criminal Justice Division. These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

AMOUNT
\$ 143,447.26

PURPOSE
Award No. 3623206
Hidalgo County Misdemeanor DWI Court

CERTIFIED BY:

Linda Fong, CPFO
Hidalgo County Auditor

11/21/2023

Date

HIDALGO COUNTY DISTRICT JUDGES

LUIS M. SINGLETERRY JUDGE, 92ND D.C. FERNANDO MANCIAS JUDGE, 93RD D.C. J. R. "BOBBY" FLORES JUDGE, 139TH D.C. ROSE GUERRA REYNA JUDGE, 206TH D.C. MARLA CUELLAR JUDGE, 275TH D.C. MARIO E. RAMIREZ, JR. JUDGE, 332ND D.C. NOE GONZALEZ JUDGE, 370TH D.C. OVERSEER LETICIA LOPEZ JUDGE, 389TH D.C. L. KENO VASQUEZ JUDGE, 398TH D.C. ISRAEL RAMON, JR. JUDGE, 430TH D.C. RENEE R. BETANCOURT JUDGE, 449TH D.C. JOSE "JOE" RAMIREZ JUDGE, 464TH D.C. YSMAEL FONSECA JUDGE, 476TH D.C.



Dan Li <dan.li@auditor.co.hidalgo.tx.us>

FY24 CJD grant revenue certification

Rosario Ramirez-Castilleja <rosario.castilleja@hidalgocountycscd.org>

Thu, Nov 16, 2023 at 4:04 PM

To: Rossana Schettino <rossana.schettino@auditor.co.hidalgo.tx.us>, Dan Li <dan.li@auditor.co.hidalgo.tx.us>

I am hoping to submit agenda item #93279 for 11/28/23. Please certify the revenues for the following grants:

DWI Court - Grant #2413914

Veterans Court - Grant #2431513

Misd DWI Court - Grant #3623206

Mental Health Court - Grant #3848405

HC Youthful Offender Court - Grant #3813405

RSAT – Grant #2928009

Rosario Ramirez-Castilleja

Hidalgo County CSCD

Budget/Fiscal Director

P.O. Box 970

Edinburg, TX 78540

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AI-93279

Adult Probation

CC REGULAR AGENDA REGULAR MTG

Meeting Date: 11/28/2023

Submitted For: Maria Castilleja, ADULT
PROBATION

Submitted By: Maria Castilleja

Department: ADULT PROBATION

CAPTION

DWI Court Grant (1289)

1. Approval to accept the FY2024 DWI Court grant from the Office of Governor (Criminal Justice Division) in the amount of \$136,912.04 for the grant period of 9/1/2023 thru 8/31/2024.
2. Approval of certification of revenues, as certified by the Co. Auditor, for the FY2024 DWI Court Grant in the amount of \$136,912.04 and appropriation of the same.

Veterans Court Grant (1289)

1. Approval to accept the FY2024 Veterans Court grant from the Office of Governor (Criminal Justice Division) in the amount of \$98,313.56 for the grant period of 9/1/2023 thru 8/31/2024.
2. Approval of certification of revenues as approved by the County Auditor's Office for the FY2024 Veterans Court Grant in the amount of \$98,313.56 and appropriation of the same.

RSAT Grant (1289)

1. Approval to accept the FY 2024 RSAT grant from the Office of Governor-Criminal Justice Division (OOG-CJD) in the amount of \$208,734.86 with a department cash match of \$69,578.33 for a total project cost of \$278,313.19 for the grant period of 10/1/2023 thru 9/30/2024
2. Approval of certification of revenues, in the amount of \$208,734.86 as certified by the Co. Auditor, for the FY2024 RSAT Grant and appropriation of funds in the total amount of \$278,313.19.

MISD DWI Court Grant (1289)

1. Approval to accept the FY2024 Misdemeanor DWI Court grant from the Office of Governor (Criminal Justice Division) in the amount of \$143,447.26 for the grant period of 9/1/2023 thru 8/31/2024.
2. Approval of certification of revenues, as certified by the Co. Auditor, for the FY2024 MDWI Court Grant in the amount of \$143,447.26 and appropriation of the same. Mental

Health Court Grant (1289)

1. Approval to accept the FY2024 Mental Health Court grant from the Office of Governor (Criminal Justice Division) in the amount of \$212,929.56 for the grant period of 9/1/2023 thru 8/31/2024.
2. Approval of certification of revenues, as certified by the Co. Auditor, for the FY2024 Mental Health Court Grant in the amount of \$212,929.56 and appropriation of the same.

HC Youthful Offender Court Grant (1289)

1. Approval to accept the FY2024 HC Youthful Offender Court grant from the Office of Governor (Criminal Justice Division) in the amount of \$140,830.82 for the grant period of 9/1/2023 thru 8/31/2024.
2. Approval of certification of revenues, as certified by the Co. Auditor, for the FY2024 HC Youthful Offender Court Grant in the amount of \$140,830.82 and appropriation of the same.

BACKGROUND

Agenda Item 89201 1/17/23 Approval to apply for FY24 CJD Adult Probation grant renewals and approval of resolution for each grant.

DWI Court–Grant #2413914, Veterans Court–Grant #2431513, RSAT grant #2928009. FY24 grant period is 10/1/23 to 9/30/24; 25% cash match required to be funded using SATF departmental TDCJ-CJAD funds. Misd DWI Court–Grant #3623206, Mental Health Court–Grant #3848405 Youthful Offender Court–Grant #3813405

Fiscal Impact

Attachments

DWI budget details
DWI award
DWI appropriation
Veterans award
Veterans budget details
Veterans appropriation
RSAT award
RSAT appropriation
RSAT match appropriation
Misd DWI award
Misd DWI budget details
Misd DWI appropriation
Mental Health Award
Mental Health appropriation
Youthful Offender award
Youthful Offender budget details
Youthful Offender appropriation
RSAT approved budget details
request to certify revenues

Form Review

Inbox

(Originator)

Form Started By: Maria Castilleja

Reviewed By

Maria Castilleja

Date

11/14/2023 12:05 PM

Started On: 11/14/2023 12:05 PM

Statement of Grant Award (SOGA)

The Statement of Grant Award is the official notice of award from the Office of the Governor (OOG). This Grant Agreement and all terms, conditions, provisions and obligations set forth herein shall be binding upon and shall inure to the benefit of the Parties and their respective successors and assigns and all other State of Texas agencies and any other agencies, departments, divisions, governmental entities, public corporations, and other entities which shall be successors to each of the Parties or which shall succeed to or become obligated to perform or become bound by any of the covenants, agreements or obligations hereunder of each of the Parties hereto.

The approved project narrative and budget for this award are reflected in eGrants on the 'Narrative' and 'Budget/Details' tabs. By accepting the Grant Award in eGrants, the Grantee agrees to strictly comply with the requirements and obligations of this Grant Agreement including any and all applicable federal and state statutes, regulations, policies, guidelines and requirements. In instances where conflicting requirements apply to a Grantee, the more restrictive requirement applies.

The Grant Agreement includes the Statement of Grant Award; the OOG Grantee Conditions and Responsibilities; the Grant Application in eGrants; and the other identified documents in the Grant Application and Grant Award, including but not limited to: 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards; Chapter 783 of the Texas Government Code, Title 34, Part 1, Chapter 20, Subchapter E, Division 4 of the Texas Administrative Code, and the Texas Grant Management Standards (TxGMS) developed by the Comptroller of Public Accounts; the state Funding Announcement or Solicitation under which the grant application was made, and for federal funding, the Funding Announcement or Solicitation under which the OOG was awarded funds; and any applicable documents referenced in the documents listed above. For grants awarded from the U.S. Department of Justice, the current applicable version of the Department of Justice Grants Financial Guide and any applicable provisions in Title 28 of the CFR apply. For grants awarded from the Federal Emergency Management Agency (FEMA), all Information Bulletins and Policies published by the FEMA Grants Program Directorate apply. The OOG reserves the right to add additional responsibilities and requirements, with or without advance notice to the Grantee.

By clicking on the 'Accept' button within the 'Accept Award' tab, the Grantee accepts the responsibility for the grant project, agrees and certifies compliance with the requirements outlined in the Grant Agreement, including all provisions incorporated herein, and agrees with the following conditions of grant funding. The grantee's funds will not be released until the grantee has satisfied the requirements of the following Condition(s) of Funding and Other Fund-Specific Requirement(s), if any, cited below:

| | | | |
|--|-----------------------------|-------------------------------|--------------|
| Grant Number: | 3623206 | Award Amount: | \$143,447.26 |
| Date Awarded: | 10/3/2023 | Grantee Cash Match: | \$0.00 |
| Grant Period: | 09/01/2023 - 08/31/2024 | Grantee In Kind Match: | \$0.00 |
| Liquidation Date: | 11/29/2024 | Grantee GPI: | \$0.00 |
| Program Fund: | DC-Specialty Courts Program | Total Project Cost: | \$143,447.26 |
| Grantee Name: | Hidalgo County | | |
| Project Title: | Misdemeanor DWI Court | | |
| Grant Manager: | Nicole Caston | | |
| Unique Entity Identifier (UEI): | LHACK1UL6NR3 | | |

| | |
|--|--|
| CFDA: | N/A |
| Federal Awarding Agency: | N/A - State Funds |
| Federal Award Date: | N/A - State Funds |
| Federal/State Award ID Number: | 2024-DC-ST-0012 |
| Total Federal Award/State Funds Appropriated: | \$2,000,000.00 |
| Pass Thru Entity Name: | Texas Office of the Governor – Criminal Justice Division (CJD) |
| Is the Award R&D: | No |

**Federal/State
Award
Description:**

The purpose of the program is to support specialty courts as defined in Chapter 121 of the Texas Government Code, which incorporate the essential characteristics of: 1) Family Drug Court Programs from Chapter 122 of the Texas Government Code; 2) Drug Court Programs from Chapter 123 of the Texas Government Code; 3) Veterans Court Programs from Chapter 124 of the Texas Government Code; 4) Mental Health Court Programs from Chapter 125 of the Texas Government Code; or 5) Commercially Sexually Exploited Persons Court Programs from Chapter 126 of the Texas Government Code.

[Print This Page](#)
Agency Name: Hidalgo County**Grant/App:** 3623206 **Start Date:** 9/1/2023 **End Date:** 8/31/2024**Project Title:** Misdemeanor DWI Court**Status:** Active Grant**Budget Details Information****Budget Information by Budget Line Item:**

| CATEGORY | SUB CATEGORY | DESCRIPTION | OOG | CASH MATCH | IN-KIND MATCH | GPI | TOTAL | UNIT/% |
|-----------|---------------------------------------|--|-------------|------------|---------------|--------|-------------|--------|
| Personnel | Counselor and/or Therapist (licensed) | A licensed Substance Abuse Counselor (Darlene Lerma Aguilar) will provide intensive outpatient treatment services for participants as supported by ASI (Addiction Severity Index) assessment. Services will consist of 48 hours of group therapy sessions and six individual therapy sessions. Our current plan includes one counselor dedicated to providing these services to Misdemeanor DWI court program participants. When residential care is indicated, the department will look for the most suitable residential treatment program. The treatment providers will | \$52,215.30 | \$0.00 | \$0.00 | \$0.00 | \$52,215.30 | 100 |

| | | | | | | | | |
|-----------|-------------------|---|-------------|--------|--------|--------|-------------|-----|
| | | <p>work with the program participant to develop a treatment plan tailored to the participant's assets and needs. The participant will meet privately with the Substance Abuse Counselor weekly, and the treatment plan will constantly be revisited based on the participant's progress. The Substance Abuse Counselor and the probation officer will provide ongoing progress reports to the Misdemeanor DWI Court program team, which will monitor the effectiveness of the treatment plan for each participant. The budget amount would cover: Salary \$37,920.39, Health Benefits \$6,226.00, Life Benefit \$22.20, FICA \$2,900.91, Retirement Benefit \$4,918.28, and Unemployment Benefit \$227.52, Totaling \$52,215.30.</p> | | | | | | |
| Personnel | Probation Officer | Probation Officer #2 (Oscar Ramirez): The ultimate responsibility for | \$54,803.20 | \$0.00 | \$0.00 | \$0.00 | \$54,803.20 | 100 |

case management rests with the probation officer. The program case management is defined as a collaboration between the probation officer and the treatment provider. The probation officer and the treatment provider work closely with the Misdemeanor DWI court team, meeting monthly, to fully and holistically manage each case. Intensive substance abuse treatment services are provided through collaboration with the treatment provider. The probation officer oversees referral to all other services. Referral services may include education, employment, and job training services, health services, housing assistance, family counseling, mental health assessment, and any other available collateral services that may be required. Initially, the participant has weekly contact with the probation officer and appears

weekly before the Judge in the Misdemeanor DWI court. The frequency of meetings and monitoring intensity decreases as the participant advances through the program. The participant will meet with the probation officer no less than once per month in the office, with visits as deemed necessary during each program phase. The participant's progress, adjustment to treatment and supervision, and ability to comply with the court's requirements, reporting, and court appearances may be reduced as the participant progresses from one phase to the next. The probation officer will monitor participants between Misdemeanor DWI Court sessions. Working closely with the treatment provider and program participant, the probation officer will identify and address problems as they arise. Non-compliance with court-

ordered conditions will require the probation officer to notify the Judge immediately and require an additional court appearance or revocation of bond or probation. Upon issuing an order for arrest, local law enforcement personnel will be contacted by the probation officer or the court to have the participant arrested. The probation officer also provides cognitive-behavioral intervention services. Individuals participate and enroll in the Thinking For A Change curriculum or Decision Points curriculum instructed by the probation officer. The probation officer will utilize this integrated cognitive approach to change negative behavior. The curriculum identifies lecture topics and major points to be discussed and includes when appropriate, participants' homework

| | | | | | | | | |
|-----------|-------------------|--|-------------|--------|--------|--------|-------------|----|
| | | <p>assignments and role-play. The program focuses on cognitive restructuring and emphasizes critical social skills, which support the cognitive restructuring process. All cognitive interventions require a significant level of participation from those in attendance. The budget amount would cover: Salary of \$40,055.27, Health benefit of \$6,226.00, Life Benefit of \$22.20, FICA of \$3,064.23, Retirement Benefits of \$5,195.17, and Unemployment Benefits of \$240.33. Totaling \$54,803.20.</p> | | | | | | |
| Personnel | Probation Officer | <p>Probation Officer #1 (Amada Jimenez Quiroz): The probation officer's ultimate responsibility for case management. The program case management is defined as a collaboration between the probation officer and the treatment provider. The probation officer and the treatment provider work closely with the</p> | \$29,928.76 | \$0.00 | \$0.00 | \$0.00 | \$29,928.76 | 41 |

Misdemeanor
DWI court team,
meeting monthly,
to fully and
holistically
manage each
case. Intensive
substance abuse
treatment
services are
provided through
collaboration
with the
treatment
provider. The
probation officer
oversees referral
to all other
services. Referral
services may
include
education,
employment, and
job training
services, health
services, housing
assistance, family
counseling,
mental health
assessment, and
any other
available
collateral services
that may be
required. Initially,
the participant
has weekly
contact with the
probation officer
and appears
weekly before the
Judge in the
Misdemeanor
DWI court. The
frequency of
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probation officer

no less than once per month in the office, with visits as deemed necessary during each program phase. The participant's progress, adjustment to treatment and supervision, and ability to comply with the court's requirements, reporting, and court appearances may be reduced as the participant progresses from one phase to the next. The probation officer will monitor participants between Misdemeanor DWI Court sessions. Working closely with the treatment provider and program participant, the probation officer will identify and address problems as they arise. Non-compliance with court-ordered conditions will require the probation officer to notify the Judge immediately and require an additional court appearance or revocation of bond or probation. Upon issuing an order for arrest, local

law enforcement personnel will be contacted by the probation officer or the court to have the participant arrested. The probation officer also provides cognitive-behavioral intervention services. Individuals participate and enroll in the Thinking For A Change curriculum or Decision Points curriculum instructed by the probation officer. The probation officer will utilize this integrated cognitive approach to change negative behavior. The curriculum identifies lecture topics and major points to be discussed and includes when appropriate, participants' homework assignments and role-play. The program focuses on cognitive restructuring and emphasizes critical social skills, which support the cognitive restructuring process. All cognitive interventions require a

| | | | | | | | | |
|--|--|--|------------|--------|--------|--------|------------|---|
| | | <p>significant level of participation from those in attendance. The budget Amount allocated would cover: Salary of \$21,694.24, Health benefit of \$3,621.70, Life Benefit of \$9.30, FICA of \$1,659.61, Retirement Benefit of \$2,813.74, and Unemployment Benefit of \$130.17. Totaling \$29,928.76. Total annual salary-\$53,542 Total annual fringe-\$20,006.81</p> | | | | | | |
| Supplies and Direct Operating Expenses | Office Supplies (e.g., paper, postage, calculator) | <p>Purchase office supplies needed for the Misdemeanor DWI Treatment Court Program. Office supplies to be purchased include copy paper, staples, paper clips, black toner, color toner, binding supplies, and case file folders. Supplies are used in the program's day-to-day operations by employees and program participants.</p> | \$4,000.00 | \$0.00 | \$0.00 | \$0.00 | \$4,000.00 | 0 |
| Supplies and Direct Operating Expenses | Project Supplies (e.g., binocular, battery, flexicuff, drug testing kit) | <p>The allocated budget will include the purchase of 500 Alcohol and Drug Testing kits @ \$5.00 each. Drug and alcohol tests will be used to</p> | \$2,500.00 | \$0.00 | \$0.00 | \$0.00 | \$2,500.00 | 0 |

| | | | | | | | | |
|--|--|--|--|--|--|--|--|--|
| | | monitor drug and alcohol use by random urinalysis. | | | | | | |
|--|--|--|--|--|--|--|--|--|

You are logged in as **User Name:** flopez

DATE: November 14, 2023
 DEPARTMENT HEAD: Faustino Lopez, Executive Director
 DEPARTMENT NAME: Adult Probation
 PROGRAM: MISD DWI COURT
 ACCOUNT NUMBER: 3-1289-423-00-320-046-4-XXX

SUBJECT: Budget Amendments (decrease/increase) in Accordance with Local Government Code, Chapter 111, Subchapter C

Honorable Bobby Flores, Community Supervision & Corrections Department Overseer

I would like to request the following amendments (increases) to my department budget in accordance with Local Government Code, Chapter 111, Subchapter C.

| INCREASE OBJECT NUMBER(S) | | | | ACCOUNT (OBJECT) NAME | | AMOUNT |
|-----------------------------|--|--|--|-----------------------|---------------------------|-------------------|
| 3-1289-423-00-320-046-4-113 | | | | Misd DWI Court | Full-Time Employees | 99,669.91 |
| 3-1289-423-00-320-046-4-211 | | | | Misd DWI Court | Health Insurance | 16,073.70 |
| 3-1289-423-00-320-046-4-212 | | | | Misd DWI Court | Life Insurance | 53.70 |
| 3-1289-423-00-320-046-4-220 | | | | Misd DWI Court | FICA | 7,624.75 |
| 3-1289-423-00-320-046-4-230 | | | | Misd DWI Court | Retirement | 12,927.18 |
| 3-1289-423-00-320-046-4-250 | | | | Misd DWI Court | Unemployment Compensation | 598.02 |
| 3-1289-423-00-320-046-4-610 | | | | Misd DWI Court | General Supplies | 6,500.00 |
| TOTAL APPROPRIATION | | | | | | 143,447.26 |
| 3-1289-334-10-320-046-4-000 | | | | MISD DWI Crt- Revenue | | 143,447.26 |
| TOTAL REVENUES | | | | | | 143,447.26 |

REASON:

To setup the FY2024 Misd DWI Court grant #3623206 budget from 9/01/2023 to 8/31/2024.

| | | | |
|---|------|--|------|
| Faustino Lopez, Director Hidalgo County CSCD | Date | Linda Fong, CPFO Interim County Auditor | Date |
| 99,669.91 + 16,073.70 + 53.70 + 7,624.75 + 12,927.18 + 598.02 + 6,500.00 ----- 143,447.26 | | | |