

# COUNTY of HIDALGO



**HIDALGO COUNTY AUDITOR'S OFFICE**  
Hidalgo County Administration Building  
2808 South Business Highway 281  
Edinburg, Texas 78539-6243  
PHONE: (956) 318-2511  
FAX: (956) 318-2577  
WEBSITE: [www.co.hidalgo.tx.us/auditor](http://www.co.hidalgo.tx.us/auditor)

November 28, 2023

The Honorable Richard Cortez, Hidalgo County Judge  
The Honorable David Fuentes, Commissioner, Precinct No. 1  
The Honorable Eduardo "Eddie" Cantu, Commissioner, Precinct No. 2  
The Honorable Everardo "Ever" Villarreal, Commissioner, Precinct No. 3  
The Honorable Ellie Torres, Commissioner, Precinct No. 4

**RE: Certification of Revenue**

Dear Judge and Commissioners:

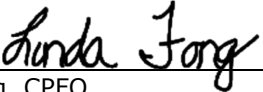
Pursuant to Local Government Code § 111.0706 SPECIAL BUDGET FOR GRANT OR AID MONEY:

The county auditor shall certify to the commissioners' court the receipt of all public or private grant or aid money that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the grant or aid money for its intended purpose.

I, Linda Fong, Interim County Auditor of Hidalgo County, certify to the Hidalgo County Commissioners Court the receipt of an award from the Office of the Governor Criminal Justice Division. These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

AMOUNT	PURPOSE
\$208,734.86	Award No. 2928009 Substance Abuse Treatment Facility (RSAT Grant)

CERTIFIED BY:

  
\_\_\_\_\_  
Linda Fong, CPFO  
Hidalgo County Auditor

11/21/2023  
Date

**HIDALGO COUNTY DISTRICT JUDGES**

LUIS M. SINGLETERRY JUDGE, 92 <sup>ND</sup> D.C.	FERNANDO MANCIAS JUDGE, 93 <sup>RD</sup> D.C.	J. R. "BOBBY" FLORES JUDGE, 139 <sup>TH</sup> D.C.	ROSE GUERRA REYNA JUDGE, 206 <sup>TH</sup> D.C.	MARLA CUELLAR JUDGE, 275 <sup>TH</sup> D.C.	MARIO E. RAMIREZ, JR. JUDGE, 332 <sup>ND</sup> D.C.	NOE GONZALEZ JUDGE, 370 <sup>TH</sup> D.C. OVERSEER	LETICIA LOPEZ JUDGE, 389 <sup>TH</sup> D.C.	L. KENO VASQUEZ JUDGE, 398 <sup>TH</sup> D.C.	ISRAEL RAMON, JR. JUDGE, 430 <sup>TH</sup> D.C.	RENEE R. BETANCOURT JUDGE, 449 <sup>TH</sup> D.C.	JOSE "JOE" RAMIREZ JUDGE, 464 <sup>TH</sup> D.C.	YSMAEL FONSECA JUDGE, 476 <sup>TH</sup> D.C.
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Dan Li <dan.li@auditor.co.hidalgo.tx.us>

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## FY24 CJD grant revenue certification

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**Rosario Ramirez-Castilleja** <rosario.castilleja@hidalgocountycscd.org>

Thu, Nov 16, 2023 at 4:04 PM

To: Rossana Schettino <rossana.schettino@auditor.co.hidalgo.tx.us>, Dan Li <dan.li@auditor.co.hidalgo.tx.us>

I am hoping to submit agenda item #93279 for 11/28/23. Please certify the revenues for the following grants:

DWI Court - Grant #2413914

Veterans Court - Grant #2431513

Misd DWI Court - Grant #3623206

Mental Health Court - Grant #3848405

HC Youthful Offender Court - Grant #3813405

RSAT – Grant #2928009

*Rosario Ramirez-Castilleja*

*Hidalgo County CSCD*

*Budget/Fiscal Director*

*P.O. Box 970*

*Edinburg, TX 78540*

*956.587.6009*

*Fax 956.318.2488*

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AI-93279

Adult Probation

**CC REGULAR AGENDA REGULAR MTG**

**Meeting Date:** 11/28/2023

**Submitted For:** Maria Castilleja, ADULT  
PROBATION

**Submitted By:** Maria Castilleja

**Department:** ADULT PROBATION

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**CAPTION**

**DWI Court Grant (1289)**

1. Approval to accept the FY2024 DWI Court grant from the Office of Governor (Criminal Justice Division) in the amount of \$136,912.04 for the grant period of 9/1/2023 thru 8/31/2024.
2. Approval of certification of revenues, as certified by the Co. Auditor, for the FY2024 DWI Court Grant in the amount of \$136,912.04 and appropriation of the same.

**Veterans Court Grant (1289)**

1. Approval to accept the FY2024 Veterans Court grant from the Office of Governor (Criminal Justice Division) in the amount of \$98,313.56 for the grant period of 9/1/2023 thru 8/31/2024.
2. Approval of certification of revenues as approved by the County Auditor's Office for the FY2024 Veterans Court Grant in the amount of \$98,313.56 and appropriation of the same.

**RSAT Grant (1289)**

1. Approval to accept the FY 2024 RSAT grant from the Office of Governor-Criminal Justice Division (OOG-CJD) in the amount of \$208,734.86 with a department cash match of \$69,578.33 for a total project cost of \$278,313.19 for the grant period of 10/1/2023 thru 9/30/2024
2. Approval of certification of revenues, in the amount of \$208,734.86 as certified by the Co. Auditor, for the FY2024 RSAT Grant and appropriation of funds in the total amount of \$278,313.19.

**MISD DWI Court Grant (1289)**

1. Approval to accept the FY2024 Misdemeanor DWI Court grant from the Office of Governor (Criminal Justice Division) in the amount of \$143,447.26 for the grant period of 9/1/2023 thru 8/31/2024.
2. Approval of certification of revenues, as certified by the Co. Auditor, for the FY2024 MDWI Court Grant in the amount of \$143,447.26 and appropriation of the same. Mental

**Health Court Grant (1289)**

1. Approval to accept the FY2024 Mental Health Court grant from the Office of Governor (Criminal Justice Division) in the amount of \$212,929.56 for the grant period of 9/1/2023 thru 8/31/2024.
2. Approval of certification of revenues, as certified by the Co. Auditor, for the FY2024 Mental Health Court Grant in the amount of \$212,929.56 and appropriation of the same.

**HC Youthful Offender Court Grant (1289)**

1. Approval to accept the FY2024 HC Youthful Offender Court grant from the Office of Governor (Criminal Justice Division) in the amount of \$140,830.82 for the grant period of 9/1/2023 thru 8/31/2024.
2. Approval of certification of revenues, as certified by the Co. Auditor, for the FY2024 HC Youthful Offender Court Grant in the amount of \$140,830.82 and appropriation of the same.

**BACKGROUND**

Agenda Item 89201 1/17/23 Approval to apply for FY24 CJD Adult Probation grant renewals and approval of resolution for each grant.

DWI Court–Grant #2413914, Veterans Court–Grant #2431513, RSAT grant #2928009. FY24 grant period is 10/1/23 to 9/30/24; 25% cash match required to be funded using SATF departmental TDCJ-CJAD funds. Misd DWI Court–Grant #3623206, Mental Health Court–Grant #3848405 Youthful Offender Court–Grant #3813405

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**Fiscal Impact**

**Attachments**

DWI budget details  
DWI award  
DWI appropriation  
Veterans award  
Veterans budget details  
Veterans appropriation  
RSAT award  
RSAT appropriation  
RSAT match appropriation  
Misd DWI award  
Misd DWI budget details  
Misd DWI appropriation  
Mental Health Award  
Mental Health appropriation  
Youthful Offender award  
Youthful Offender budget details  
Youthful Offender appropriation  
RSAT approved budget details  
request to certify revenues

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**Form Review**

**Inbox**

(Originator)

Form Started By: Maria Castilleja

**Reviewed By**

Maria Castilleja

**Date**

11/14/2023 12:05 PM

Started On: 11/14/2023 12:05 PM

**Statement of Grant Award (SOGA)**

The Statement of Grant Award is the official notice of award from the Office of the Governor (OOG). This Grant Agreement and all terms, conditions, provisions and obligations set forth herein shall be binding upon and shall inure to the benefit of the Parties and their respective successors and assigns and all other State of Texas agencies and any other agencies, departments, divisions, governmental entities, public corporations, and other entities which shall be successors to each of the Parties or which shall succeed to or become obligated to perform or become bound by any of the covenants, agreements or obligations hereunder of each of the Parties hereto.

The approved project narrative and budget for this award are reflected in eGrants on the 'Narrative' and 'Budget/Details' tabs. By accepting the Grant Award in eGrants, the Grantee agrees to strictly comply with the requirements and obligations of this Grant Agreement including any and all applicable federal and state statutes, regulations, policies, guidelines and requirements. In instances where conflicting requirements apply to a Grantee, the more restrictive requirement applies.

The Grant Agreement includes the Statement of Grant Award; the OOG Grantee Conditions and Responsibilities; the Grant Application in eGrants; and the other identified documents in the Grant Application and Grant Award, including but not limited to: 2 CFR Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards; Chapter 783 of the Texas Government Code, Title 34, Part 1, Chapter 20, Subchapter E, Division 4 of the Texas Administrative Code, and the Texas Grant Management Standards (TxGMS) developed by the Comptroller of Public Accounts; the state Funding Announcement or Solicitation under which the grant application was made, and for federal funding, the Funding Announcement or Solicitation under which the OOG was awarded funds; and any applicable documents referenced in the documents listed above. For grants awarded from the U.S. Department of Justice, the current applicable version of the Department of Justice Grants Financial Guide and any applicable provisions in Title 28 of the CFR apply. For grants awarded from the Federal Emergency Management Agency (FEMA), all Information Bulletins and Policies published by the FEMA Grants Program Directorate apply. The OOG reserves the right to add additional responsibilities and requirements, with or without advance notice to the Grantee.

By clicking on the 'Accept' button within the 'Accept Award' tab, the Grantee accepts the responsibility for the grant project, agrees and certifies compliance with the requirements outlined in the Grant Agreement, including all provisions incorporated herein, and agrees with the following conditions of grant funding. The grantee's funds will not be released until the grantee has satisfied the requirements of the following Condition(s) of Funding and Other Fund-Specific Requirement(s), if any, cited below:

<b>Grant Number:</b>	2928009	<b>Award Amount:</b>	\$208,734.86
<b>Date Awarded:</b>	10/16/2023	<b>Grantee Cash Match:</b>	\$69,578.33
<b>Grant Period:</b>	10/01/2023 - 09/30/2024	<b>Grantee In Kind Match:</b>	\$0.00
<b>Liquidation Date:</b>	12/29/2024	<b>Grantee GPI:</b>	\$0.00
<b>Program Fund:</b>	RT-Residential Substance Abuse Treatment for State Prisoners (RSAT)	<b>Total Project Cost:</b>	\$278,313.19
<b>Grantee Name:</b>	Hidalgo County		
<b>Project Title:</b>	Substance Abuse Treatment Facility		
<b>Grant Manager:</b>	Madeline De Amaral		
<b>Unique Entity Identifier (UEI):</b>	LHACK1UL6NR3		
<b>CFDA:</b>	16.593 - Residential Substance Abuse Treatment for State Prisoners (RSAT)		
<b>Federal Awarding Agency:</b>	U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance		
<b>Federal Award Date:</b>	8/12/2022		
<b>Federal/State Award ID Number:</b>	15PBJA-22-GG-00512-RSAT		
<b>Total Federal Award/State Funds Appropriated:</b>	\$3,812,476.00		
<b>Pass Thru Entity Name:</b>	Texas Office of the Governor – Criminal Justice Division (CJD)		

**Is the Award R&D:** No

**Federal/State Award  
Description:**

The Residential Substance Abuse Treatment (RSAT) Formula Grant Program provides funds to the states, territories, and the District of Columbia for use by the state and units of local government in developing and implementing residential substance abuse treatment programs within correctional and detention facilities in which prisoners are incarcerated for a period of time sufficient to permit substance abuse treatment and after-care programs for those prisoners.

Print This Page

**Agency Name:** Hidalgo County

**Grant/App:** 2928009 **Start Date:** 10/1/2023 **End Date:** 9/30/2024

**Project Title:** Substance Abuse Treatment Facility

**Status:** Active Grant

**Budget Details Information**

**Budget Information by Budget Line Item:**

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Personnel	Counselor and/or Therapist (licensed)	(Y.R.) A licensed counselor will provide clinical substance abuse treatment for participants needing treatment. The counselor will meet with the participants individually and conduct an assessment, family sessions (as needed), and group sessions. Total annual Salary: \$38,710.03, Health: \$9,485.30, Life: \$24.42, FICA: \$2,961.32, Retirement: \$5,020.69, Unemployment: \$232.26, Total: \$56,434.02.	\$42,325.51	\$14,108.51	\$0.00	\$0.00	\$56,434.02	100
Personnel	Counselor and/or Therapist (licensed)	(Adriana Muniz) A licensed counselor will provide clinical substance abuse treatment for participants who need treatment. The counselor will meet with the participants individually and conduct the assessments, family sessions (as needed), and group	\$40,168.21	\$13,389.41	\$0.00	\$0.00	\$53,557.62	100

		<p>sessions. Total annual salary: \$38,512.29, Health: \$6,848.60, Life: \$24.42, FICA: \$2,946.19, Retirement: \$4,995.05, Unemployment: \$231.07, Total: \$53,557.62.</p>						
Personnel	Counselor and/or Therapist (licensed)	<p>(Leticia Lopez) A licensed counselor will provide clinical substance abuse treatment for participants who need treatment. The counselor will meet with the participants individually and conduct the assessments, family sessions (as needed), and group sessions. Total annual salary: \$37,404.95, Health: \$6,848.60, Life: \$24.42, FICA: \$2,861.48, Retirement: \$4,851.42, Unemployment: \$224.43, Total: \$52,215.30.</p>	\$39,161.47	\$13,053.83	\$0.00	\$0.00	\$52,215.30	100
Personnel	Counselor and/or Therapist (licensed)	<p>(Noe Muniz) Clinical Supervisor to allow the facility to serve better the rising mental health issues often associated with the criminal justice population and substance abuse. Will Plan, coordinate, and implement treatment curriculum and activities for residential and outpatient</p>	\$9,340.39	\$3,113.47	\$0.00	\$0.00	\$12,453.86	15

		<p>rehabilitation programs and promote evidence-based practices and interventions. Oversee the treatment services for the Hidalgo County Substance Abuse Intensive Inpatient, Monitors, evaluate, and corrects the daily performance of all program staff. The Clinical Supervisor Provides ongoing clinical supervision to the therapeutic personnel regarding treatment and gender-specific issues. This project funds 15% of this employee's total annual salary- \$10,273.77, FICA: \$785.94, Retirement: \$1,332.51, Unemployment: \$61.64, Total: \$12,453.86. Total annual salary \$74,194.00 to and total annual fringe \$15,743.99 -Total \$89,937.99</p>						
<p>Personnel</p>	<p>Education, Financial, and/or Program Specialist</p>	<p>(Jennifer Salinas) A certified teacher will work closely with participants in the residential facility to help them achieve their General Education Diploma. Upon admittance into the facility, participants who do not have a high school diploma will test to see</p>	<p>\$35,499.00</p>	<p>\$11,833.00</p>	<p>\$0.00</p>	<p>\$0.00</p>	<p>\$47,332.00</p>	<p>100</p>

		<p>their competency level. Then the teacher will work closely with them to prepare them for testing. Additionally, he will help participants interested in preparing for the ACT and SAT testing. Total annual salary: \$34,407.38, Health: \$5603.40, Life: \$19.98, FICA: \$2,632.16, Retirement: \$4,462.64, Unemployment: \$206.44, Total: \$47,332.00.</p>						
<p>Personnel</p>	<p>Counselor and/or Therapist (non-licensed)</p>	<p>(Maria Perez) The cognitive coordinator provides psychoeducational groups for participants to learn coping skills and make better decisions. The cognitive coordinator conducts groups with a standardized curriculum, such as Thinking For A Change or Decision Points. The curriculum allows licensed counselors to spend more time working with the participants individually. Total annual salary: \$31,826.32, Health: \$6,848.60, Life: \$24.42, FICA: \$2,434.71, Retirement: \$4,127.88,</p>	<p>\$34,089.66</p>	<p>\$11,363.23</p>	<p>\$0.00</p>	<p>\$0.00</p>	<p>\$45,452.89</p>	<p>100</p>

		Unemployment: \$190.96, Total: \$45,452.89.							
Supplies and Direct Operating Expenses	Office Supplies (e.g., paper, postage, calculator)	Clinical files and other related office supplies to include, copy paper, staples, paperclips, pens, copy toners, and case folders.	\$1,687.50	\$562.50	\$0.00	\$0.00	\$2,250.00	0	
Supplies and Direct Operating Expenses	Project Supplies (e.g., binocular, battery, flexicuff, drug testing kit)	Treatment Workbooks: Criminal Conduct and Substance Abuse Treatment by Wanberg/Milkman. Participants in the program use the workbook as part of their treatment process. The workbooks follow a specific curriculum that the instructors have been trained to facilitate, and it aids in the recovery process. Unit price: \$21.00 x 143 (approx.) = \$2,992.50	\$2,244.37	\$748.13	\$0.00	\$0.00	\$2,992.50	0	
Supplies and Direct Operating Expenses	Project Supplies (e.g., binocular, battery, flexicuff, drug testing kit)	Purchase 375 Alcohol and Drug Testing kits @ \$5.00 each. Drug and alcohol tests will be used to monitor drug and alcohol use by random urinalysis.	\$1,406.25	\$468.75	\$0.00	\$0.00	\$1,875.00	0	
Supplies and Direct Operating Expenses	Project Supplies (e.g., binocular, battery, flexicuff, drug testing kit)	75 COVID-19 Tests @ \$50.00 each. Participants will be tested to keep all SATF residents safe from COVID-19. All Participants are tested before placement at the facility. A strict COVID-19	\$2,812.50	\$937.50	\$0.00	\$0.00	\$3,750.00	0	

		isolation protocol is followed when residents test positive to keep the SATF facility COVID-19 safe from widespread infection.						
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You are logged in as **User Name:** flopez

DATE: November 14, 2023  
 DEPARTMENT HEAD: Faustino Lopez, Director  
 DEPARTMENT NAME: Adult Probation  
 PROGRAM: HIDALGO COUNTY RSAT  
 ACCOUNT NUMBER: 3-1289-423-00-320-036-4-XXX

SUBJECT: Budget Amendments (decrease/increase) in Accordance with Local Government Code, Chapter 111, Subchapter C

Honorable Bobby Flores, Community Supervision & Corrections Department Overseer

I would like to request the following amendments (increases) to my department budget in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE OBJECT NUMBER(S)				ACCOUNT (OBJECT) NAME		AMOUNT
3-1289-423-00-320-036-4-113				Federal RSAT-	Full-Time Employees	143,351.05
3-1289-423-00-320-036-4-211				Federal RSAT-	Health Insurance	26,725.87
3-1289-423-00-320-036-4-212				Federal RSAT-	Life Insurance	88.24
3-1289-423-00-320-036-4-220				Federal RSAT-	FICA	10,966.36
3-1289-423-00-320-036-4-230				Federal RSAT-	Retirement	18,592.63
3-1289-423-00-320-036-4-250				Federal RSAT-	Unemployment Compensation	860.09
3-1289-423-00-320-036-4-610				Federal RSAT-	General Supplies	5,906.25
3-1289-423-00-320-036-4-640				Federal RSAT-	Reference Materials	2,244.37
<b>TOTAL APPROPRIATION</b>						<b>208,734.86</b>
3-1289-331-12-320-036-4-000				Federal RSAT - Revenues		208,734.86
<b>TOTAL REVENUES</b>						<b>208,734.86</b>

**REASON:**

To setup the FY2024 Hidalgo County RSAT grant #2928009 from 10/1/2023 to 9/30/2024. The grant has a 25% cash match from the TDCJ-CJAD SATF grant.

\_\_\_\_\_  
 Faustino Lopez, Director  
 Hidalgo County CSCD

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Linda Fong, CPFO  
 Interim County Auditor

\_\_\_\_\_  
 Date

143,351.05
+ 26,725.87
+ 88.24
+ 10,966.36
+ 18,592.63
+ 860.09
+ 5,906.25
+ 2,244.37
-----
208,734.86

DATE: November 14, 2023  
 DEPARTMENT HEAD: Faustino Lopez, Executive Director  
 DEPARTMENT NAME: Adult Probation  
 PROGRAM: HIDALGO COUNTY RSAT  
 ACCOUNT NUMBER: 3-1289-423-00-320-036-4-XXX

SUBJECT: Budget Amendments (decrease/increase) in Accordance with Local Government Code, Chapter 111, Subchapter C

Honorable Bobby Flores, Community Supervision & Corrections Department Overseer

I would like to request the following amendments (increases) to my department budget in accordance with Local Government Code, Chapter 111, Subchapter C.

INCREASE OBJECT NUMBER(S)				ACCOUNT (OBJECT) NAME		AMOUNT
3-1289-423-00-320-036-4-113				Federal RSAT-	Full-Time Employees	47,783.69
3-1289-423-00-320-036-4-211				Federal RSAT-	Health Insurance	8,908.63
3-1289-423-00-320-036-4-212				Federal RSAT-	Life Insurance	29.42
3-1289-423-00-320-036-4-220				Federal RSAT-	FICA	3,655.45
3-1289-423-00-320-036-4-230				Federal RSAT-	Retirement	6,197.55
3-1289-423-00-320-036-4-250				Federal RSAT-	Unemployment Compensation	286.71
3-1289-423-00-320-036-4-610				Federal RSAT-	General Supplies	1,968.75
3-1289-423-00-320-036-4-640				Federal RSAT-	Reference Materials	748.13
<b>TOTAL APPROPRIATION</b>						<b>69,578.33</b>
3-1297-491-01-320-036-4-289				Interfund Transfer out		69,578.33
3-1297-423-54-320-020-4-630				Food		(69,578.33)
3-1289-391-01-320-036-4-297				Transfer In - SATF (DP)		69,578.33
<b>TOTAL REVENUES</b>						<b>69,578.33</b>

**REASON:**

To add the 25% cash match to the RSAT from the SATF.

\_\_\_\_\_  
 Faustino Lopez, Director  
 Hidalgo County CSCD

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Linda Fong, CPFO  
 Interim County Auditor

\_\_\_\_\_  
 Date

47,783.69
+ 8,908.63
+ 29.42
+ 3,655.45
+ 6,197.55
+ 286.71
+ 1,968.75
+ 748.13
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69,578.33