



NOTICE

December 7, 2023

Ivan G. Melendez, M.D.
3304 N. Bryan Rd.
Mission, Texas 78573

Delivered via email:
ivanmelendez1960@hotmail.com
Term: 01/01/2024 – 12/31/2024

Re: **Extension 1 of 1 for Contract #: C-20-401-11-17**
“Physician Services”

Dear Dr. Melendez,

This letter is to notify you that Hidalgo County has chosen the option to exercise final one (1) year extension under the **same rates, terms, and conditions** for the above referenced project. To proceed, please return the following to Hidalgo County Purchasing Department via email to ived.sepulveda@co.hidalgo.tx.us no later than **3PM on Wednesday, December 13, 2023**:

1. Certificate of Interest Parties – Form 1295 [Link to File Form \(state.tx.us\)](#)
 - a. On box 3, please reference – **20-401**
2. Updated Certificate of Insurance – ensure Hidalgo County is listed as a Certificate Holder
3. Signed Acknowledgment of Receipt of this Notice from an authorized representative

This item will be placed on the next available Commissioners' Court meeting for approval. Failure to submit all items requested in a timely manner, may result in delay of award.

Ivan G. Melendez, M.D.

Authorized Representative Name

Signature

12/11/2023

Date

Hidalgo County Purchasing Department appreciates your business. If any further assistance is required, please do not hesitate to call Ived Sepulveda, Contract Specialist I, at (956) 318-2626, extension 4861.

Sincerely,

Ignacio Amezcua, MBA, CTCM, CTCD
Hidalgo County Purchasing Director