

DEPARTMENT OF BUDGET & MANAGEMENT

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MEMORANDUM

To: Letty Chavez, County Auditor

From: Damaris SanMiguel, Division Manager, Budget & Management 

Date: Friday, December 15, 2023

Subject: Certification of Revenues- Constable Pct. 3- FY 2024 Mission CISD First Amendment to Memorandum of Understanding (MOU)

Cc: Reynaldo Cantu, First Assistant Co. Auditor Minerva Diaz, Grants Accounting Supervisor
Constable Lazaro "Larry" Gallardo, Pct. 3 Abraham Salazar Martinez, Grants Accountant
Leidy Roque, Executive Assistant Ivan Cantu, Budget Analyst

On behalf of Constable Pct. 3, please let this memo serve as a request for a Certification of Revenues letter from your office in reference to the First Amendment Memorandum of Understanding (MOU) between Hidalgo County and Mission CISD for FY 2024 (9-1-2023 to 8-31-2024) in the amount of \$51,098.28.

This amount will fund the pro-rated cost from January-August 2024 of an additional Deputy Constable position salary, allowances, & fringes, as requested by the school district. The amended total agreement amount is \$293,228.73.

Please be advised that an agenda item has been placed for the next Commissioners Court meeting of December 19, 2023 (AI-93599) for the appropriation of funds.

Thank you for your prompt attention to this matter. If you have any questions, please do not hesitate to contact Ivan Cantu, Budget Analyst, at ext. 5425 or me at ext. 5410.