

January 2, 2024

Sheriff JE “Eddie” Guerra  
Attn: Myra Montoya  
711 East El Cibolo Road  
Edinburg, Texas 78541

**Ref: Progress Report For Sheriff’s Office Parking Lots Project**  
**Invoice #: 2024-006**  
**Contract #: C-22-0698-01-01**

Dear Sheriff Guerra,

GDJ Engineering is submitting this progress report in support of the corresponding invoice and as a request for payment for services provided on this contract. The detailed task item updates are described below.

### ORIGINAL WORK AUTHORIZATION TASKS

#### HIDALGO COUNTY SHERIFF’S WEST (JAIL) PARKING LOT

**Task #1 – Data Collection: 100% Complete**

This task is complete.

**Task #2 – Develop New Parking Lot Plan Set: 100% Complete**

This task is complete.

**Task #3 – Design Lighting Plan: 100% Complete**

This task is complete.

**Task #4 – Develop New Parking Lot Est., Specs & General Notes: 100% Complete**

This task is complete.

#### HIDALGO COUNTY SHERIFF’S EAST (CID) PARKING LOT

**Task #5 – Data Collection: 100% Complete**

This task is complete.

**Task #6 – Develop Parking Lot Repair/Reconstruction Plan Set: 100% Complete**

This task is complete.

**Task #7 – Develop Parking Lot Repair/Recon. Est., Specs & General Notes: 100% Complete**

This task is complete.

**AMENDMENT #1 TASKS (CID PARKING LOT)**

**Task #1 – Project Management: 95% Complete**

GDJ continues to coordinate the efforts of the Construction Material Testing firm. GDJ will continue to be on the project site for the duration of the construction.

**Task #2 – Construction Bid Review: 100% Complete**

GDJ has reviewed the Bids and recommended award to the JOC. This task is complete.

**Task #3 – Construction Contract Administration & Inspection: 95% Complete**

The contractor has completed the asphalt placement and striping. Field inspection reports continue to be submitted.

**Task #4 – Miscellaneous Technical Activities: 100% Complete**

GDJ has coordinated the testing of the asphalt placement with all tests passing. There will be no more testing needed on the project, this task is complete.

**AMENDMENT #2 TASKS (JAIL PARKING LOT)**

**Task #1 – Project Management: 60% Complete**

GDJ continues to coordinate the efforts of the Construction Material Testing firm. GDJ will continue to be on the project site for the duration of the construction.

**Task #2 – Construction Bid Review: 100% Complete**

GDJ has reviewed the Bids and recommended award to the JOC. This task is complete.

**Task #3 – Construction Contract Administration & Inspection: 60% Complete**

The contractor has completed the flexible base work. The RCP and curb & gutter work has been completed as well. Field inspection reports continue to be submitted.

**Task #4 – Miscellaneous Technical Activities: 60% Complete**

GDJ has coordinated the testing of the lime treated flexible base and the concrete cylinders for the curb & gutter, which has passed.

Thank you and should you have any questions or require additional information, please feel free to call me at (956) 603-2025.

Sincerely,



Robert Macheska, P.E., CFM  
Executive VP/COO  
GDJ Engineering, LLC



# Invoice

Date	Invoice #
1/2/2024	2024-006

2805 Fountain Plaza Blvd., Suite A  
 Edinburg, Texas 78539  
 (956) 603-2025

Please send remittance with copy of invoice to:  
 Attn: Mr. Robert Macheska  
 2805 Fountain Plaza Blvd.  
 Suite A  
 Edinburg, Texas 78539

Bill To:  
 Hidalgo County - Sheriff's Office  
 711 East El Cibolo Rd  
 Edinburg, Texas 78541

Project Info:  
 Hidalgo County Sheriff's Office  
 Sheriff's Office Parking Lots  
 C-22-0698-01-01, WA #1 & Amend #1

**Billing Period: December 2023**

Description	Contract	Previous Applications	Current Completed	Total Completed	% Complete
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**ORIGINAL WORK AUTHORIZATION TASKS**

**HIDALGO COUNTY SHERIFF'S JAIL PARKING LOT**

<b>Task 1</b> - Data Collection	\$ 3,000.00	\$ 3,000.00	\$ -	\$ 3,000.00	100.0%
<b>Task 2</b> - Develop New Parking Lot Plan Set	\$ 13,302.00	\$ 13,302.00	\$ -	\$ 13,302.00	100.0%
<b>Task 3</b> - Design Lighting Plan	\$ 10,000.00	\$ 10,000.00	\$ -	\$ 10,000.00	100.0%
<b>Task 4</b> - Develop New Parking Lot Estimate, Specifications & General Notes	\$ 2,984.00	\$ 2,984.00	\$ -	\$ 2,984.00	100.0%

**SubTotal For Original WA Task (Jail Parking Lot) This Billing Period: \$0.00**

**HIDALGO COUNTY SHERIFF'S CID PARKING LOT**

<b>Task 5</b> - Data Collection	\$ 5,000.00	\$ 5,000.00	\$ -	\$ 5,000.00	100.0%
<b>Task 6</b> - Develop Parking Lot Repair/ Reconstruction Plan Set	\$ 10,220.00	\$ 10,220.00	\$ -	\$ 10,220.00	100.0%
<b>Task 7</b> - Develop Parking Lot Repair/ Reconstruction Est, Specs & Gen Notes	\$ 2,874.00	\$ 2,874.00	\$ -	\$ 2,874.00	100.0%

**SubTotal For Original WA Task (CID Parking Lot) This Billing Period: \$0.00**

**Total For Original WA Tasks This Billing Period: \$0.00**



# Invoice

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 Edinburg, Texas 78539  
 (956) 603-2025

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 Suite A  
 Edinburg, Texas 78539

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 C-22-0698-01-01, WA #1 & Amend #1

**Billing Period: December 2023**

Description	Contract	Previous Applications	Current Completed	Total Completed	% Complete
<b>AMENDMENT #1 TASKS - CONSTRUCTION PHASE SERVICES (SHERIFF'S CID PARKING LOT)</b>					
Task 1 - Project Management	\$ 1,362.00	\$ 885.30	\$ 408.60	\$ 1,293.90	95.0%
Task 2 - Construction Bid Review	\$ 599.00	\$ 599.00	\$ -	\$ 599.00	100.0%
Task 3 - Construction Contract Administration & Inspection	\$ 3,284.00	\$ 2,134.60	\$ 985.20	\$ 3,119.80	95.0%
Task 4 - Miscellaneous Technical Activities	\$ 1,430.00	\$ 929.50	\$ 500.50	\$ 1,430.00	100.0%
<b>Total For Amendment #1 Tasks This Billing Period:</b>				<b>\$1,894.30</b>	

<b>AMENDMENT #2 TASKS - CONSTRUCTION PHASE SERVICES (SHERIFF'S JAIL PARKING LOT)</b>					
Task 1 - Project Management	\$ 1,362.00	\$ 340.50	\$ 476.70	\$ 817.20	60.0%
Task 2 - Construction Bid Review	\$ 599.00	\$ 599.00	\$ -	\$ 599.00	100.0%
Task 3 - Construction Contract Administration & Inspection	\$ 3,284.00	\$ 821.00	\$ 1,149.40	\$ 1,970.40	60.0%
Task 4 - Miscellaneous Technical Activities	\$ 1,430.00	\$ 357.50	\$ 500.50	\$ 858.00	60.0%
<b>Total For Amendment #2 Tasks This Billing Period:</b>				<b>\$2,126.60</b>	

**Grand Total For This Billing Period: \$4,020.90**



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**Billing Period: December 2023**

Description	Contract	Previous Applications	Current Completed	Total Completed	% Complete
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Original Work Authorization ~ Summary

<u>WA No.</u>	<u>WA Amount</u>	<u>Previously Inv.</u>	<u>Percent Complete</u>	<u>Remaining Balance</u>
WA #1	\$47,380.00	\$47,380.00	100.0%	\$0.00

Amendment #1 ~ Summary

<u>WA No.</u>	<u>WA Amount</u>	<u>Previously Inv.</u>	<u>Percent Complete</u>	<u>Remaining Balance</u>
Amend #1	\$6,675.00	\$4,548.40	96.5%	\$232.30

Amendment #2 ~ Summary

<u>WA No.</u>	<u>WA Amount</u>	<u>Previously Inv.</u>	<u>Percent Complete</u>	<u>Remaining Balance</u>
Amend #2	\$6,675.00	\$2,118.00	63.6%	\$2,430.40

Robert Macheska - Exec. Vice-President/COO