



NOTICE

TO: Monica Salinas, Commissioners Court Administrator
FROM: Pablo Granados, Contract Specialist II
DATE: December 22, 2023
RE: Project No. 21-392-EXT03
Extension of Contract C-21-392-03-16

Contract C-21-392-03-16 between Hidalgo County and Gregory Strategies LLC for Consulting Services to Seek Grant Funding will expire on March 15, 2024. We have the option to renew this contract for the last of three (3) one (1) year extensions.

For your review and consideration, the current contract is enclosed. Please advise what action Executive Office would like the Purchasing Department to take by making a selection below:

- Renew the contract with the same rates, terms, and conditions
- Allow the contract to expire, as those services are no longer needed
- Look for new vendors (allow contract to expire, terminate early, and/or rebid)

Please sign and return this notice as acknowledgement of receipt by **January 8, 2024**. Following your response, our office will send you a tentative schedule for this project. If no action is taken by the deadline stated, we will proceed with renewing this contract to ensure there's no lapse in services.

Valde Guerra
Name

Signature

Date

1/2/2024

Please include the account number(s) for the above reference project:

Account No.: 3-1100-415-00-115-002-0-339

Should you have any questions or need additional information, I may be reached at extension 4878.

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