

Regional Equipment Transfer MOU

Instructions

This form was developed by a Texas Association of Regional Councils (TARC) working group in consultation with the Office of the Governor, Public Safety Office and may be used for the transfer of equipment purchased with federal grant funds. **This form should be used as a template and is only intended to serve as a guide. Each transfer should be evaluated on a case by case basis to determine if the use of this form is appropriate. The parties to the agreement should consult their own local legal counsel and/or compliance officials to determine the appropriateness of the content for each jurisdiction.**

Additional equipment transfer requirements and information may be found in the [PSO General FAQs](#) under “Forms and Guides”. Specific questions pertaining to the transfer of equipment may be directed to the Office of the Governor, Public Safety Office.

Multiple items may be transferred using a single form, provided all required information for each piece of equipment being transferred is included.

When completing this form be sure to include:

- Sub-recipient information

- Receiving jurisdiction information

- Applicable attachments

- ALL** required equipment information

- Any additional responsibilities for either party, sub-recipient and receiving jurisdiction

- Signatures from both the sub-recipient and receiving jurisdictions

Both parties are required to sign the document when the actual physical transfer takes place.

Regional Equipment Transfer MOU

Between

Hidalgo County

Edcouch, TX Police Department

and

Hidalgo County

Hidalgo County Sheriffs Office

Purpose

This Memorandum of Understanding (MOU) sets forth the terms, conditions and understanding between Edcouch PD and Hidalgo County Sheriff's Office.

Duration

This MOU shall become effective upon signature by the authorized officials from each party and may be modified, and/or terminated, upon mutual consent of both authorized officials.

Certification

This is to certify that the equipment being transferred was acquired by the expenditure of grant funds awarded to the Sub-recipient.

The Receiving Jurisdiction/Agency certifies that they have received a copy of the Grantee Conditions and Responsibilities Memo (Attachment A) and have knowledge of, and are in compliance with the laws, rules and regulations of the grant, including compliance with all state and federal grant eligibility requirements.

The Receiving Jurisdiction/Agency further certifies that they have received a copy of the Sub-Recipient's Grant Award (Attachment B) and agrees to be bound by all the contract covenants and exhibits to the Sub-Recipient's award and any modifications or amendments to that award. Sub-Recipient certifies that all Grant Award documents and amendments are included in Attachment B.

The Sub-Recipient and Receiving Jurisdiction/Agency further certify that they are duly authorized and empowered by their governing body to enter into this agreement.

Equipment being transferred:

(Note: When transferring multiple equipment items under this MOU, it is acceptable to append an attachment to this agreement containing the information noted below for each item.)

Item Description:	<u>2023 Dodge Sedan 4 Door</u>
Inventory Number:	<u>N/A</u>
Serial Number/VIN:	<u>2C3CDXGJ1PH616342</u>
Model Number:	<u>Charger</u>
Acquisition Date:	<u>08/10/2023</u>
Unit Cost/Fair Market Value:	<u>\$60,827.00/ \$45,072.00</u>
% of Cost Federally Funded:	<u>100%</u>
Grant Year/Program:	<u>2022</u>
FAIN:	<u>EMW-2022-SS-00021</u>
eGrants Grant Number:	<u>4176304</u>

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Sub-recipient Responsibilities:

The Sub-recipient agrees to:

Notify receiving jurisdiction/agency of any known modifications to applicable award requirements within 15 business days of receipt.

Receiving Jurisdiction/Agency Responsibilities:

The Receiving Jurisdiction/Agency agrees to:

- Maintain compliance with the requirements of federal and state granting agencies;
- Maintain all aspects of the asset including property records, physical inventory, control system, maintenance procedures, records retention, disposition, and comply with all grant requirements;
- Make available to federal and state granting agencies or the Texas State Auditor's Office, or designees of these agencies, any equipment items and related records upon request;
- Ensure the Sub-recipients are notified: Jose Rodriguez, Hidalgo County Sheriff's Office; Program Manager; Jose.Rodriguez@hidalgo.org; and Andrew Perez, Captain, City of Edcouch, aperez@cityofedcouch.org; when pass-through equipment is disposed of by the receiving entity in accordance with 2 CFR 200.313 (e) and the Uniform Grant Management System (UGMS), Subpart C, Section .32 (e) Disposition;
- Ensure the equipment is maintained in good working order;
- Ensure a physical inventory is conducted every 2 years;
- Ensure the equipment is used only as allowable under the grant; and
- Ensure any deployable equipment will be made available during an event requiring a regional, statewide, or national response.

Certified & Agreed by:

Victor H. De La Cruz
Name of Sub-Recipient

211 Southern Ave. Edcouch Tx. 78538
Street/Mailing Address, City, County, Zip

Victor H. De La Cruz
Printed Name and Title

[Signature] 1/4/24
Signature Date

Certified & Agreed by:

Name of Receiving Jurisdiction/Agency

Street/Mailing Address, City, County, Zip

Printed Name and Title

Signature Date

Date of Transfer:

[Signature]
Sub-Recipient Signature

Receiving Jurisdiction Signature

Victor H. De La Cruz
Printed Name and Title

Printed Name and Title