



Cassandra Carr <cassandra.carr@co.hidalgo.tx.us>

## 23-0423-01-17-08 Actuarial Services for GASB 74 & 75

4 messages

**Cassandra Carr** <cassandra.carr@co.hidalgo.tx.us> Wed, Dec 13, 2023 at 3:40 PM  
 To: Robert Vina <robert.vina@da.co.hidalgo.tx.us>, Michelle Lopez <michelle.lopez@da.co.hidalgo.tx.us>, Josephine Ramirez <josephine.ramirez@da.co.hidalgo.tx.us>, "Victor M. Garza" <victor.garza@da.co.hidalgo.tx.us>  
 Cc: Dina Trevino <dina.trevino@co.hidalgo.tx.us>, Olga Garza <olga.garza@co.hidalgo.tx.us>

Good afternoon Counselors,

Please review the following procurement packet and approve as to form.

Projected CC Mtg date: 12/19/2023  
Request for advertisement

Thank you,

Respectfully,

### CONFIDENTIALITY NOTICE

-----  
This transmission is intended for the sole use of the individual and/or entity to whom it is addressed and may contain information and/or attachments that are privileged, confidential and exempt from disclosure under applicable law. If the reader of this transmission is not the intended recipient, you are hereby notified that any disclosure, dissemination, distribution, duplication or the taking of any action in reliance on the contents of this transmission by someone other than the intended addressee or its designated agent is strictly prohibited. If your receipt of this transmission is in error, please notify the sender by replying immediately to this transmission and destroy the transmission. Thank you.

### 3 attachments

- RFP 23-0423 Procurement Packet.pdf**  
571K
- Exhibit A-1 GASB 74 and or 75.pdf**  
257K
- DRAFT C-23-0423-XX-XX Contract for Service.pdf**  
323K

**Robert Vina** <robert.vina@da.co.hidalgo.tx.us> Thu, Dec 14, 2023 at 3:35 PM  
 To: Cassandra Carr <cassandra.carr@co.hidalgo.tx.us>  
 Cc: Michelle Lopez <michelle.lopez@da.co.hidalgo.tx.us>, Josephine Ramirez <josephine.ramirez@da.co.hidalgo.tx.us>, "Victor M. Garza" <victor.garza@da.co.hidalgo.tx.us>, Dina Trevino <dina.trevino@co.hidalgo.tx.us>, Olga Garza <olga.garza@co.hidalgo.tx.us>

Good Afternoon Ms. Carr,

As discussed and from the information provided, please find the following recommendations regarding this packet:

1. use the updated Service Contract.
2. modify the title of the Specifications/Requirements page to remove "Exhibit A-1" and instead to read "Appendix A" and remove the word "Additional".
3. modify the Table of Contents to reflect remove "Exhibit A-1" and replace with "Appendix A"
4. due to clarification we received regarding the third paragraph of the Scope of Services, we recommend revising the third paragraph as follows:

~~The County has four participating entities.~~ The County participates in a health insurance benefits package. In addition to the County, four other entities also participate in the County's health insurance benefits package. These are Drainage District No. 1, Appraisal District, Community Service Agency and Head Start. For the OPEB analysis, the actuarial report must display totals for Hidalgo County and Drainage separately. The Hidalgo County portion shall consist of the total for the County, the Appraisal District, the Community Service Agency and Head Start. A worksheet detailing each of these ~~three~~ compiled entities must be provided along with the actuarial report. This worksheet must mimic all tables and schedules presented in the actuarial report for each entity. For the Reserves analysis, the actuarial report must display the best estimate reserve for each of the ~~four~~ entities mentioned above.

We strongly recommend reviewing the changes to the paragraph above with the appropriate personnel to verify if the modifications are appropriate and correctly worded. Please advise if they are not satisfactory. Once finalized, the packet may be returned for final legal review. Please let us know if you have any questions. Respectfully,

**Robert Viña III**  
*Assistant District Attorney*  
 Civil Litigation Division

**Office of the Criminal District Attorney**  
 Hidalgo County, Texas  
 100 E. Cano  
 Edinburg, TX 78539  
 (956) 292-7609 EXT 8187  
 (956) 292-7619 FAX

[robert.vina@da.co.hidalgo.tx.us](mailto:robert.vina@da.co.hidalgo.tx.us)

\*\*\*\*\*

The information contained in this e-mail may be 1.SUBJECT TO THE ATTORNEY-CLIENT PRIVILEGE; 2.ATTORNEY WORK PRODUCT; and/or 3.CONFIDENTIAL. It is intended only for the individual or entity designated above. Any distribution, copying, or use of or reliance upon the information contained in this e-mail by or to anyone other than the recipient designated above by the sender is unauthorized and strictly prohibited. **IF YOU HAVE RECEIVED THIS COMMUNICATION IN ERROR, PLEASE ADVISE THE SENDER BY REPLY E-MAIL TO [robert.vina@da.co.hidalgo.tx.us](mailto:robert.vina@da.co.hidalgo.tx.us) AND DELETE THE COMMUNICATION.**

\*\*\*\*\*

[Quoted text hidden]

---

**Cassandra Carr** <cassandra.carr@co.hidalgo.tx.us> Wed, Jan 10, 2024 at 10:28 AM  
 To: Robert Vina <robert.vina@da.co.hidalgo.tx.us>  
 Cc: Michelle Lopez <michelle.lopez@da.co.hidalgo.tx.us>, Josephine Ramirez <josephine.ramirez@da.co.hidalgo.tx.us>, "Victor M. Garza" <victor.garza@da.co.hidalgo.tx.us>, Dina Trevino <dina.trevino@co.hidalgo.tx.us>, Olga Garza <olga.garza@co.hidalgo.tx.us>

Good morning Mr. Vina,

Please review the following Procurement Packet, Draft Service Contract and Appendix A, including recommended changes above, and approve as to form.

Projected CC Mtg date: 1/23/2024  
 Request for advertisement: 1/24/2024

**\*\*PLEASE NOTE:** As per conversation, in response to your questions, this is for the whole County and it will be evaluated by an evaluation committee.

Respectfully,

**Cassandra L Carr, BS  
Contract Specialist II**

Hidalgo County Purchasing Department  
2802 S Business Hwy 281  
Edinburg, Texas 78539  
(956) 318-2626 **Ext. 4858**  
[cassandra.carr@co.hidalgo.tx.us](mailto:cassandra.carr@co.hidalgo.tx.us)




CONFIDENTIALITY NOTICE

-----  
This transmission is intended for the sole use of the individual and/or entity to whom it is addressed and may contain information and/or attachments that are privileged, confidential and exempt from disclosure under applicable law. If the reader of this transmission is not the intended recipient, you are hereby notified that any disclosure, dissemination, distribution, duplication or the taking of any action in reliance on the contents of this transmission by someone other than the intended addressee or its designated agent is strictly prohibited. If your receipt of this transmission is in error, please notify the sender by replying immediately to this transmission and destroy the transmission. Thank you.

[Quoted text hidden]

---

**3 attachments**

-  **(1) APPENDIX A Requirements-Specifications.pdf**  
255K
-  **(2) DRAFT C-23-0423-02-14-08 Contract for Service.pdf**  
328K
-  **(3) RFP 23-0423-02-14-08 Procurement Packet.pdf**  
571K

---

**Robert Vina** <[robert.vina@da.co.hidalgo.tx.us](mailto:robert.vina@da.co.hidalgo.tx.us)> Wed, Jan 10, 2024 at 1:25 PM  
 To: Cassandra Carr <[cassandra.carr@co.hidalgo.tx.us](mailto:cassandra.carr@co.hidalgo.tx.us)>  
 Cc: Michelle Lopez <[michelle.lopez@da.co.hidalgo.tx.us](mailto:michelle.lopez@da.co.hidalgo.tx.us)>, Josephine Ramirez <[josephine.ramirez@da.co.hidalgo.tx.us](mailto:josephine.ramirez@da.co.hidalgo.tx.us)>, "Victor M. Garza" <[victor.garza@da.co.hidalgo.tx.us](mailto:victor.garza@da.co.hidalgo.tx.us)>, Dina Trevino <[dina.trevino@co.hidalgo.tx.us](mailto:dina.trevino@co.hidalgo.tx.us)>, Olga Garza <[olga.garza@co.hidalgo.tx.us](mailto:olga.garza@co.hidalgo.tx.us)>

Good Afternoon Ms. Carr,  
This office reviewed the procurement parquet RFP-23-0423-02-14-08 for Actuarial Services for GASB 74 & 75 and at this time the packet is approved as to form.

Please let us know if you have any questions.

Respectfully,

**Robert Viña III**  
*Assistant District Attorney*  
Civil Litigation Division

**Office of the Criminal District Attorney**  
Hidalgo County, Texas  
100 E. Cano  
Edinburg, TX 78539  
(956) 292-7609 EXT 8187  
(956) 292-7619 FAX

[robert.vina@da.co.hidalgo.tx.us](mailto:robert.vina@da.co.hidalgo.tx.us)

\*\*\*\*\*

The information contained in this e-mail may be 1.SUBJECT TO THE ATTORNEY-CLIENT PRIVILEGE; 2.ATTORNEY WORK PRODUCT; and/or 3.CONFIDENTIAL. It is intended only for the individual or entity designated above. Any distribution, copying, or use of or reliance upon the information contained in this e-mail by or to anyone other than the recipient designated above by the sender is unauthorized and strictly prohibited. **IF YOU HAVE RECEIVED THIS COMMUNICATION IN ERROR, PLEASE ADVISE THE SENDER BY REPLY E-MAIL TO [robert.vina@da.co.hidalgo.tx.us](mailto:robert.vina@da.co.hidalgo.tx.us) AND DELETE THE COMMUNICATION.**

\*\*\*\*\*

[Quoted text hidden]