



# COUNTY OF HIDALGO

## DEPARTMENT OF HUMAN RESOURCES

### PERSONNEL ADJUSTMENT REQUEST FORM (ALLOWANCES)

**NOTE:** Complete multiple personnel action form if department is requesting more than (3) personnel actions.

Date: 12/21/2023 Current Slot No.: 0002  
 Department Name: CCL#4 Current Position Title: Court Coordinator (CC)  
 Department No.: 024-001 Requested Position Title: Court Coordinator (CC)

**ALLOWANCE REQUEST: Type of Allowance**

Position  Interpreter  Clothing  Supplemental  Auto

<b>ALLOWANCE AMOUNT:</b>	<u>\$ 3,300.00</u>	<u>\$ 6,000.00</u>	<u>\$ 2,700.00</u>
	Current Budgeted Amount	Proposed Budgeted Amount	Net Change
<b>ALLOWANCE AMOUNT:</b>	<u>                    </u>	<u>                    </u>	<u>\$ 0.00</u>
	Current Budgeted Amount	Proposed Budgeted Amount	Net Change

**TOTAL BUDGETARY IMPACT:** \$ 2,700.00

**POSITION TO BE FUNDED FROM ONE OF THE FOLLOWING:**

Current Department Budget  Annual Budget Cycle  Will Require Additional Funds  
 Salary Adjustment  Other \_\_\_\_\_

**POSITION TYPE:**  Full Time Regular Object Code 113  Part Time Regular Object Code 114  
 Full Time Temporary Object Code 121  Part Time Temporary Object Code 122

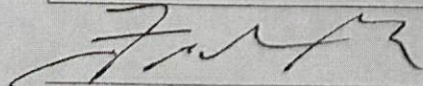
**CIVIL SERVICE:**  Exempt  Non-Exempt **FLSA:**  Exempt  Non-Exempt

**JUSTIFICATION / PRIORITY:** (Explain why this allowance request is essential)

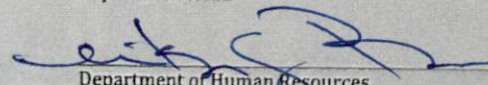
Increasing Interpreter Allowance

**COMMENTS:** (Any comments you wish to make regarding this request, attach additional pages if needed)

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 \_\_\_\_\_  
 Department Head

12/21/23  
 \_\_\_\_\_  
 Date

  
 \_\_\_\_\_  
 Department of Human Resources

1/17/24  
 \_\_\_\_\_  
 Date