



NOTICE

TO: Lourdes Acevedo, Hidalgo County Human Services Division Manager
FROM: Amanda Martinez, Contract Specialist II
DATE: December 12, 2023
RE: Project No. 21-0792-EXT01
Extension of Contract C-21-0792-03-08

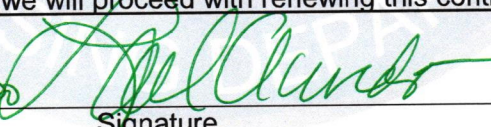
Contract C-21-0792-03-08 between Hidalgo County and Mid Valley Cemetery, Inc. DBA Val Verde Memorial Gardens for Burial Services and Plots for Unidentified Pauper Remains will expire on March 25, 2024. We have the option to renew this contract for an additional one (1) year term.

For your review and consideration, the current contract is enclosed. Please advise what action Hidalgo County Human Services would like the Purchasing Department to take by making a selection below:

- Renew the contract with the same rates, terms, and conditions
- Allow the contract to expire, as those services are no longer needed
- Look for new vendors (allow contract to expire, terminate early, and/or rebid)

Please sign and return this notice as acknowledgement of receipt by **December 19, 2023**. Following your response, our office will send you a tentative schedule for this project. If no action is taken by the deadline stated, we will proceed with renewing this contract to ensure there is no lapse in services.

MARIA DE LOURDES M ACEVEDO
Name


Signature

1-23-2024
Date

Please include the account number(s) for the above reference project:

Account No.: 4-1100-444-00-240-002-0-340