

COUNTY of HIDALGO



HIDALGO COUNTY AUDITOR'S OFFICE
Hidalgo County Administration Building
2808 South Business Highway 281
Edinburg, Texas 78539-6243
PHONE: (956) 318-2511
FAX: (956) 318-2577

March 5, 2024

The Honorable Richard F. Cortez, Hidalgo County Judge
The Honorable David Fuentes, Commissioner, Precinct No. 1
The Honorable Eduardo "Eddie" Cantu, Commissioner, Precinct No. 2
The Honorable Everardo "Ever" Villarreal, Commissioner, Precinct No. 3
The Honorable Ellie Torres, Commissioner, Precinct No. 4

RE: Certification of Revenue

Dear Judge and Commissioners:

Pursuant to Local Government Code § 111.0706 SPECIAL BUDGET FOR GRANT OR AID MONEY:

The county auditor shall certify to the commissioner's court the receipt of all public or private grant or aid money that is available for disbursement in a fiscal year but not included in the budget for that fiscal year. On certification, the court shall adopt a special budget for the limited purpose of spending the grant or aid money for its intended purpose.

I, Letty Chavez, County Auditor of Hidalgo County, certify to the Hidalgo County Commissioners Court the receipt of an award from the Texas Office of the Texas Department of State Health Services. These funds may now be made available by creating a new special budget or amending a current budget for its intended purposes.

AMOUNT
\$10,000.00

PURPOSE
Award No. HHS000804500001
WIC Registered Dietician Program 012 FY24

CERTIFIED BY:

Letty Chavez 

3/4/2024

Date

HIDALGO COUNTY DISTRICT JUDGES

LUIS M. SINGLETERRY JUDGE, 92ND D.C. FERNANDO MANCIAS JUDGE, 93RD D.C. J. R. "BOBBY" FLORES JUDGE, 139TH D.C. ROSE GUERRA REYNA JUDGE, 206TH D.C. MARLA CUELLAR JUDGE, 275TH D.C. MARIO E. RAMIREZ, JR. JUDGE, 332ND D.C. NOE GONZALEZ JUDGE, 370TH D.C. OVERSEER LETICIA LOPEZ JUDGE, 389TH D.C. L. KENO VASQUEZ JUDGE, 398TH D.C. ISRAEL RAMON, JR. JUDGE, 430TH D.C. RENEE R. BETANCOURT JUDGE, 449TH D.C. JOSE "JOE" RAMIREZ JUDGE, 464TH D.C. YSMAEL FONSECA JUDGE, 476TH D.C.

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AMOUNT
\$9,000.00

PURPOSE
Award No. HHS000804500001
WIC Lactation Services Program 013 FY24

CERTIFIED BY:

Letty Chavez 

3/4/2024

Date

HIDALGO COUNTY DISTRICT JUDGES

LUIS M. SINGLETERRY JUDGE, 92ND D.C. FERNANDO MANCIAS JUDGE, 93RD D.C. J. R. "BOBBY" FLORES JUDGE, 139TH D.C. ROSE GUERRA REYNA JUDGE, 206TH D.C. MARLA CUELLAR JUDGE, 275TH D.C. MARIO E. RAMIREZ, JR. JUDGE, 332ND D.C. NOE GONZALEZ JUDGE, 370TH D.C. OVERSEER LETICIA LOPEZ JUDGE, 389TH D.C. L. KENO VASQUEZ JUDGE, 398TH D.C. ISRAEL RAMON, JR. JUDGE, 430TH D.C. RENEE R. BETANCOURT JUDGE, 449TH D.C. JOSE "JOE" RAMIREZ JUDGE, 464TH D.C. YSMAEL FONSECA JUDGE, 476TH D.C.

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AMOUNT
\$124,020.00

PURPOSE
Award No. HHS000804500001
WIC Extra Funding Other Program 024 FY24

CERTIFIED BY:

Letty Chavez 

3/4/2024

Date

HIDALGO COUNTY DISTRICT JUDGES

LUIS M. SINGLETERRY JUDGE, 92ND D.C. FERNANDO MANCIAS JUDGE, 93RD D.C. J. R. "BOBBY" FLORES JUDGE, 139TH D.C. ROSE GUERRA REYNA JUDGE, 206TH D.C. MARLA CUELLAR JUDGE, 275TH D.C. MARIO E. RAMIREZ, JR. JUDGE, 332ND D.C. NOE GONZALEZ JUDGE, 370TH D.C. OVERSEER LETICIA LOPEZ JUDGE, 389TH D.C. L. KENO VASQUEZ JUDGE, 398TH D.C. ISRAEL RAMON, JR. JUDGE, 430TH D.C. RENEE R. BETANCOURT JUDGE, 449TH D.C. JOSE "JOE" RAMIREZ JUDGE, 464TH D.C. YSMAEL FONSECA JUDGE, 476TH D.C.

AI-94354

WIC 39. A.

CC REGULAR AGENDA SPECIAL MTG

Meeting Date: 03/05/2024

Submitted For: Clarissa Ramirez, WIC

Submitted By: Esmeralda Medina

Department: WIC

CAPTION

WIC Registered Dietitian - Program 012 (1292):

1. Requesting approval to accept the Registered Dietitian FY 2024 Additional Funding Notification in the amount of \$10,000.00.
2. Requesting approval of Certification of Revenue in the amount \$10,000.00 as certified by the County Auditor and appropriation of the same.

WIC Lactation Services - Program 013 (1292):

3. Requesting approval to accept the Lactation Services FY 2024 Additional Funding Notification in the amount of \$ \$9,000.00
4. Requesting approval of Certification of Revenue in the amount of \$9,000 as certified by the County Auditor and appropriation of the same.

WIC Extra Funding Other - Program 024 (1292):

5. Requesting approval to accept the WIC Extra Funding Other FY2024 Additional Funding Notification in the amount of \$124,020.00.
6. Requesting approval of Certification of Revenue in the amount of \$124,020.00 as certified by the County Auditor and appropriation of the same.

BACKGROUND

Fiscal Impact

CALENDAR YEAR: 2024

ACCT. #: 4-1292-441-00-350-0XX-4-XXX

FUNDS AVAILABLE Y/N?: Y

MATCHING FUNDS Y/N?: N

BUDGETARY IMPACT:

No Budgetary Impact : 100% Federally Funded
Programs: 012, 013 & 024

Attachments

- FY2024 Revised Notice of Award
- BA RD-012 FY24
- BA LAC SVCS-013 FY24
- BA Extra Funding Other-024 FY24

Form Review

Inbox

Budget & Management
Final Approval

Reviewed By
Veronica Ortiz

Date
02/28/2024 12:07 PM

REVIEWED
By Maria Munoz at 5:35 pm, Mar 01, 2024

REVIEWED
By Maria Munoz at 5:35 pm, Mar 01, 2024



Monica Valdez <monica.avaldez@auditor.co.hidalgo.tx.us>

F1292 Certification of Revenue for FY24 WIC

1 message

Azael Munoz <azael.munoz@wic.co.hidalgo.tx.us> Tue, Feb 20, 2024 at 10:39 AM
 To: Merlen Munoz <merlen.munoz@auditor.co.hidalgo.tx.us>, Minerva Diaz <minerva.diaz@auditor.co.hidalgo.tx.us>, Isabel Rodriguez <isabel.rodriguez@auditor.co.hidalgo.tx.us>, Ashley Escalante <ashley.escalante@auditor.co.hidalgo.tx.us>, Karmina Martinez <karmina.martinez@auditor.co.hidalgo.tx.us>, Juanita Cedillo <juanita.cedillo@auditor.co.hidalgo.tx.us>, Clarissa Ramirez <clarissa.ramirez@wic.co.hidalgo.tx.us>, Esmeralda Medina <esmeralda.medina@wic.co.hidalgo.tx.us>, Genie Hernandez <genie.hernandez@wic.co.hidalgo.tx.us>, Monica Valdez <monica.avaldez@auditor.co.hidalgo.tx.us>
 Cc: Damaris San Miguel <damaris.sanmiguel@co.hidalgo.tx.us>, Abraham Salazar Martinez <abraham.smartinez@auditor.co.hidalgo.tx.us>, Patricia Pacheco <patricia.pacheco@co.hidalgo.tx.us>

Good morning Monica,

I want to request a Certification of Revenues for AI-94354 for the WIC Ge program with an accumulating total of \$143,020.00

1. WIC Registered Dietitian 012 - (1292):

4-1292-331-12-350-012-4-XXX
\$10,000.00

\$10,000.00

2. WIC - Lactation Services - Program 013 - (1292):

4-1292-331-12-350-013-4-XXX
\$9,000.00

\$9,000.00

\$124,020.00

3. Extra Funding Other - Program 024 (1292):

4-1292-331-12-350-024-4-XXX
\$124,020.00

\$143,020.00

Please do not hesitate to contact me if I can help you further.

I hope you have a nice day.

Azael D. Munoz
Accountant III
 Hidalgo County WIC
 3105 W. University Dr.
 Edinburg, TX 78539
 (956) 292-7000 Ext:4045



BA-FY24-AWARD NOTICE.pdf
 531K

REVIEWED
 By Maria Munoz at 5:35 pm, Mar 01, 2024

DATE: February 20, 2024

DEPARTMENT HEAD: Clarissa Ramirez

2024
Appropriation
AI-94354



DEPARTMENT NAME: WIC

ACCOUNT NUMBER: 4-1292-441-00-350-012-4-XXX WIC REG DIETITIAN

Contact Person: Esmer Medina Ph#: (956)381-4646

SUBJECT: Budget Amendments (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Budget Amendments (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

INCREASE ACCOUNT NUMBER(S)	ACCOUNT (OBJECT) NAME	AMOUNT
4-1292-441-00-350-012-4-113	WIC REG DIETITIAN-REG F/T EMPLOYEES	10,000.00
4-1292-331-12-350-012-4-000	WIC REG DIETITIAN-REVENUES	10,000.00
TOTAL BUDGET INCREASE (DECREASE)		10,000.00

REASON:

To appropriate the WIC Registered Dietitian FY2024 (October 1, 2023, to September 30, 2024) grant funding awarded by the United States Department of Agriculture (USDA), passed through by the Texas Health & Human Services Commission (HHSC), contract #HHS000804500001

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE

ATTEST COUNTY CLERK

REVIEWED
By Maria Munoz at 5:35 pm, Mar 01, 2024

DATE: February 20, 2024

DEPARTMENT HEAD: Clarissa Ramirez

2024
Appropriation
AI-94354



DEPARTMENT NAME: WIC

ACCOUNT NUMBER: 4-1292-441-00-350-013-4-XXX WIC LACTATION SVCS

Contact Person: Esmer Medina Ph#: (956)381-4646

SUBJECT: Budget Amendments (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

Honorable Commissioners' Court of Hidalgo County:

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INCREASE ACCOUNT NUMBER(S)	ACCOUNT (OBJECT) NAME	AMOUNT
4-1292-441-00-350-013-4-113	WIC LACTATION SVCS-REG F/T EMPLOYEES	9,000.00
4-1292-331-12-350-013-4-000	WIC LACTATION SVCS-REVENUES	9,000.00
TOTAL BUDGET INCREASE (DECREASE)		9,000.00

REASON: To appropriate the WIC Lactation Services FY2024 (October 1, 2023, to September 30, 2024) grant funding awarded by the United States Department of Agriculture (USDA), passed through by the Texas Health & Human Services Commission (HHSC), contract #HHS000804500001

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

_____/_____/_____
DATE

ATTEST COUNTY CLERK

REVIEWED
By Maria Munoz at 5:35 pm, Mar 01, 2024

DATE: March 5, 2024

DEPARTMENT HEAD: Clarissa Ramirez

DEPARTMENT NAME: WIC

ACCOUNT NUMBER: 4-1292-441-00-350-024-4-XXX WIC EXTRA FUNDING OTHER

Contact Person: Azael D. Munoz Ph#: (956)381-4646

2024
Appropriation
AI-94354



SUBJECT: Budget Amendments (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

\$6,625.00
\$117,395.00
\$124,020.00

Honorable Commissioners' Court of Hidalgo County:

I would like to request the following Budget Amendments (increase (decrease)) in accordance with Local Government Code, Chapter 111, § 111.070, Item C (2).

INCREASE ACCOUNT NUMBER(S)	ACCOUNT (OBJECT) NAME	AMOUNT
4-1292-441-00-350-024-4-610	WIC EXTRA FUND OTHER-GENERAL SUPPLIES	6,625.00
4-1292-441-00-350-024-4-660	WIC EXTRA FUND OTHER-FURN & EQUIP CNTRLD	117,395.00
4-1292-331-12-350-024-4-000	WIC EXTRA FUNDING OTHER REVENUES	124,020.00
TOTAL BUDGET INCREASE (DECREASE)		124,020.00

REASON: To appropriate the WIC Extra Funding Other FY24 Revised Notice of Award (October 1, 2023, to September 30, 2024) grant funding awarded by the United States Department of Agriculture (USDA), passed through by the Texas Health & Human Services Commission (HHSC), contract #HHS000804500001

DEPARTMENT HEAD SIGNATURE

APPROVED COMMISSIONERS' COURT

DATE

ATTEST COUNTY CLERK

REVIEWED
By Maria Munoz at 5:35 pm, Mar 01, 2024



February 15, 2024

Clarissa Ramirez, WIC Director
Hidalgo County dba Hidalgo County Health & Human Services, LA# 12

RE: Revised Notice of Award

Health and Human Services Commission (HHSC) Women, Infants and Children (WIC) Local Agency Contract #HHS000804500001

This is a notification of your organization’s FY 2024 (October 1, 2023 to September 30, 2024) **revised** WIC Local Agency funding.

Your organization will be receiving the funding listed below:

Project	Project Contact	Current Funding (\$)	2Q Reallocation Amount (\$)	FY2024 Revised Project Total (\$)
Estimated General Admin Funding*	Elsa Rodriguez elsa.rodriquez2@hhs.texas.gov	\$10,967,106	\$0	\$10,967,106
Peer Counselor	Asia Sartor asia.sartor@hhs.texas.gov	\$1,030,826	\$0	\$1,030,826
Registered Dietitian	Stephanie Holland stephanie.holland1@hhs.texas.gov	\$60,000	\$10,000	\$70,000
Lactation Services	Zoe Adams zoe.adams@hhs.texas.gov	\$50,000	\$9,000	\$59,000
Lactation Support Center	Betzabel Botello betzabel.botello@hhs.texas.gov	\$289,000	\$0	\$289,000
Innovation Center	Debbie Lehman debbie.lehman@hhs.texas.gov	\$0	\$0	\$0
Dietetic Internship	Melissa Mouton melissa.mouton@hhs.texas.gov	\$0	\$0	\$0
SNAP-Ed Nutrition on the Go	Christine Least christine.least@hhs.texas.gov	\$0	\$0	\$0

Project	Project Contact	Current Funding (\$)	2Q Reallocation Amount (\$)	FY2024 Revised Project Total (\$)
SNAP-Ed Health Care Providers	Anna Garcia anna.garcia@hhs.texas.gov	\$0	\$0	\$0
SNAP-Ed Peer Text	Anna Garcia anna.garcia@hhs.texas.gov	\$0	\$0	\$0
SNAP-Ed Obesity Prevention-NE	Christine Least christine.least@hhs.texas.gov	\$0	\$0	\$0
SNAP-Ed Breastfeeding	Anna Garcia anna.garcia@hhs.texas.gov	\$0	\$0	\$0
Extra Funding Summer Food Program	Marissa Gregurek marissa.gregurek@hhs.texas.gov	\$0	\$0	\$0
Extra Funding TXIN Internet	Tammye Farmer-Holloman tammye.farmerholloman@hhs.texas.gov	\$21,000	\$0	\$21,000
Extra Funding Cash Value Benefit Overtime (CVB-OT)	Elsa Rodriguez elsa.rodriquez2@hhs.texas.gov	\$0	\$0	\$0
Extra Funding Improving Participant Experience	Amber Oltmann amber.oltmann@hhs.texas.gov	\$0	\$0	\$0
Extra Funding Nutrition Education	Akata Sanghani akata.sanghani@hhs.texas.gov	\$0	\$0	\$0
Extra Funding Other	Tammye Farmer-Holloman tammye.farmerholloman@hhs.texas.gov	\$28,000	\$124,020	\$152,020
Miscellaneous Projects	Tammye Farmer-Holloman tammye.farmerholloman@hhs.texas.gov	\$0	\$0	\$0
Total		\$12,445,932	\$143,020	\$12,588,952

*Actual General Administrative funding amount is accrued monthly based on Funding Formula Rate (FFR): \$13.76 per participant plus any earned incentives.

This notice does not relieve the agency from seeking additional approvals as required by WIC Policy.

February 15, 2024
Page 3

For HHSC to track Local Agency expenditures, please submit a separate WIC invoice for reimbursement of actual allowable costs associated with each project. If the allocation amounts on special projects are exceeded, any subsequent amount billed will be charged to your administrative WIC Funding. For questions regarding purchase requests, please contact WICLARequests@hhs.texas.gov. For questions or additional information regarding funding, please contact the assigned Project Contact listed or email the WIC Clinic Services Financial Liaison, Tammye Farmer-Holloman, at tammye.farmerholloman@hhs.texas.gov.

Sincerely,



Edgar Curtis, Texas WIC Director
Health and Human Services Commission

cc: Richard F. Cortez, Hidalgo County Judge

REVIEWED

By Maria Munoz at 5:35 pm, Mar 01, 2024